

Payment Policies:

1. ALL payment transactions must be processed via our payment partner, dragon pay (online link provided by our finance or LP website). This is to ensure a safe, real-time one-day processing and posting of successful transactions. This means no payment proof submission is required from you, and there is no need to input our LP bank details upon payment. Payments NOT MADE through this channel may not be recognized or recorded.
2. A 3% interest will be added to the school fee when the parents are not able to pay on time.
3. For Post-dated checks, bounced or delayed payments will be subjected to 5% monthly interest.
4. All school records will be released after the student has been cleared of financial and academic obligations from LPHS.
5. In case of non-compliance with LPHS requirements and/or the student decides to withdraw/ drop out, the tuition fee and miscellaneous fees will not be carried over to the next school year.
6. Living Pupil Homeschool's foundation is built on trust and relationships with our families. We, therefore, require our Parent-Teachers to do their task with honesty & commitment. Should there be homeschool concerns, please communicate directly with our team.

Refund on Tuition Fees and other fees:

1. The down payment upon enrollment is a nonrefundable deposit.
2. In the event that the parent (enrolled or temporarily enrolled status) wishes to transfer or withdraw their child's enrollment from LPHS and they paid the tuition fee in full or an amount greater than the required down payment, the parent is entitled to a tuition refund provided: (1) they submit a letter of withdrawal/transfer (2) has already paid the tuition and other fees in full. The amount of the refund depends on the following:
 - When the student withdraws a week after enrollment, LP Finance will charge 10% of the amount paid plus the nonrefundable down payment.
 - When the student withdraws two (2) weeks after enrollment, LP finance will charge 20% of the amount paid plus the nonrefundable down payment.
 - No refund will be given when the student withdraws one (1) month after enrollment.
 - There will be no refund for books and other learning materials.
3. When the student withdraws before the school year ends, the parent will pay the annual tuition fee for the school records to be released.
4. All students must participate in the year-end PAGSAULOG (Graduation, Moving-up, and Recognition Celebration) either online or face-to-face and are subject to a registration fee of P1300 - P3500 per family. This is part of their clearance requirement.

By completing and submitting this form, we agree to follow the terms listed above in the Living Pupil Homeschool Agreement. We understand that this agreement is bona fide and will be enforced. Living Pupil Homeschool reserves the right to amend this Agreement.