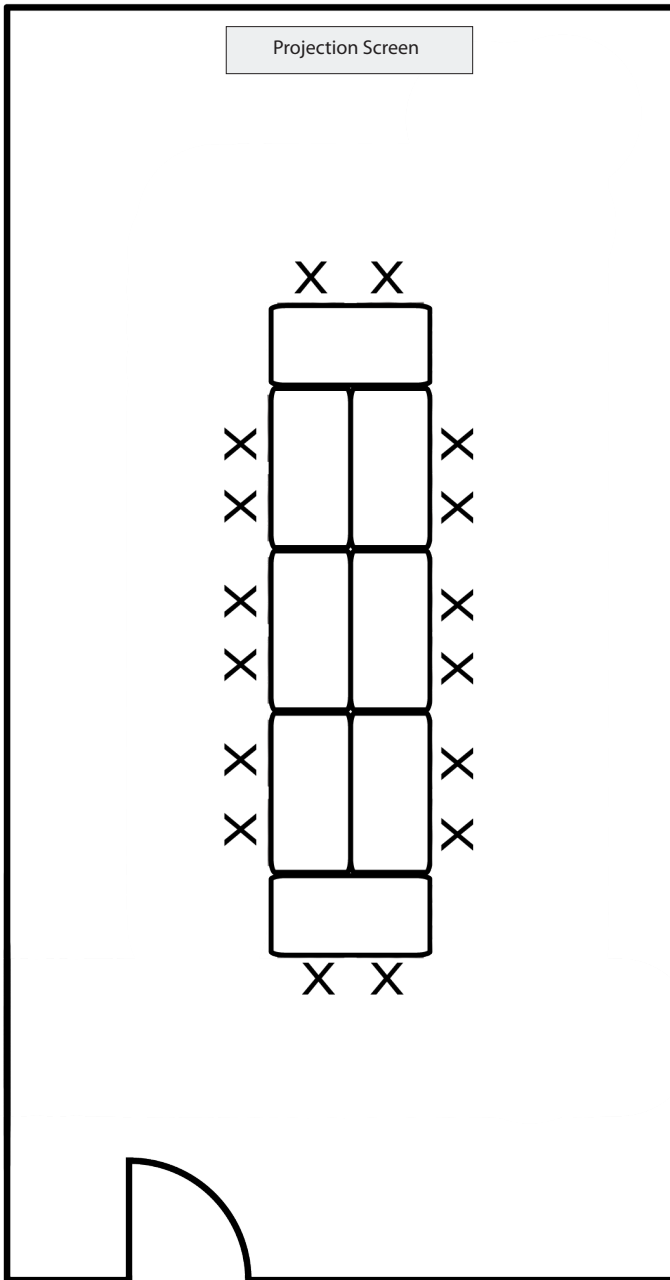


Chamberlain Student Center Room 128


Organization: _____

Representative: _____

Date of Event: _____ Event Start Time: _____ Event End Time: _____ Number of Participants: _____



X = Chair

 = Table

All reservations in room 128 will receive the standard setup shown above, along with a laptop and projector screen. Please use the space below to indicate any additional set up requests. This form must be submitted at least one week (5 business days) prior to your event date.