

Internship – Chennai Job Profile

Functional Area: GSC&S/Therapy Area

Accountabilities: (List general responsibilities during assignment)

- Design and develop Digital Solutions (**Trackers, Dashboards, Automations, Chat bots**) to provide decision support for business strategy and simplify processes for users to access trends, patterns and key performance indicators.
- Design and develop Trackers, KPI dashboards, and visualizations for business collaborators.
- Identify places of automation that enables process improvement in for specific roles and cross functional teams.
- Define and understand Business requirements and identify appropriate Solution to support the requirement.
- Create Standardized documents defining project scope and technical information about the developed Digital Solutions.

Position Requirements: (List minimum position requirements)

Sample Position Requirements:

- Proficiency in Microsoft Suites – **Power Automate, PowerBI, Sharepoint, Power Query**
- Knowledge of [specific tools/technologies, e.g., **Python, R, Power BI, SQL**, etc.].
- Excellent communication and interpersonal skills to effectively collaborate with senior business leaders.
- Strong attention to detail and will to learn business strategy and objectives.
- Ability to work independently with minimal supervision and prioritize tasks effectively.
- Enthusiasm for collaboration, cross-functional projects, public speaking, and presentation design.