

WT - POS

Software User Manual

25-May-25

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Introduction

WT POS is a software engineered specifically for the unique needs of WT. The System is designed to be highly configurable and adaptable to the needs of different shops, stations, products, staff members, and customers. This manual is intended for system administrators and staff members who will be using and supporting this software.

With WT POS, you can easily manage your shops, products, staff members, and customers. You can configure the system to suit your specific needs.

This manual provides detailed instructions for installing and configuring the system, as well as for using the various features and functionalities of WT POS. It covers topics such as setting up shops, managing products, preparing orders, processing payments, and managing customers. It also covers advanced topics such as creating custom reports.



Figure 1: POS Software Icon

We hope that this manual will be a valuable resource for you as you start using WT POS. If you have any questions or need further assistance, please don't hesitate to reach out to us.

System Design Overview

Architecture

WT POS is built using Laravel, a PHP framework. Laravel is designed to provide a rich set of features and tools. It leverages Livewire, a library that allows for real-time, interactive updates to a web page. When you make changes to an order, for example, the changes are automatically reflected on the screen without the need for a page reload. This makes the user experience much more responsive and intuitive.

WT POS is housed within a virtual machine (VM), which is a good solution for on-site deployment. By using a VM, you can run WT POS on your own hardware without the need for additional hardware or software. A VM provides a self-contained environment that can be easily installed and managed. It also allows you to easily update and manage the software within the VM, without affecting the rest of your systems.

System Users

The system is intended to be used by the following types of users:

1. **Administrator:** Has full control over the system and can perform any task. Can configure shops, products, staff members, and customers.

Contents

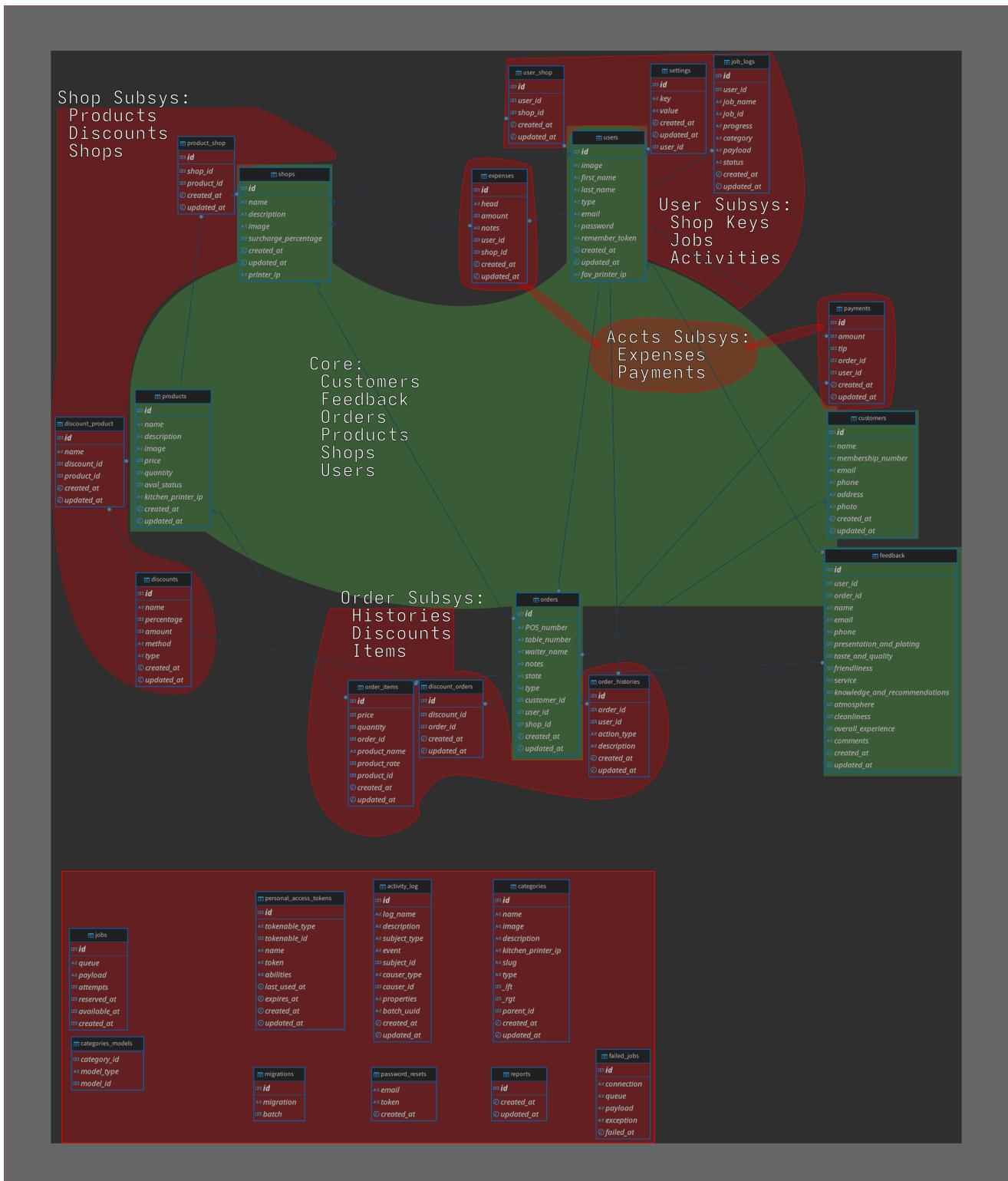


Figure 2: Database Design

2. **Cashiers:** These users are responsible for processing orders and managing the day-to-day operations of the shop. They can create and edit orders as well as manage payment.
3. **Order Takers:** These users are responsible for getting orders from the customers. They can create orders, add products, and monitor the status of orders. Typical usage is through Tablet.
4. **Accountants:** These users are responsible for managing the financial aspects of the shops. They can view and manage payment records, generate reports, and perform other financial tasks.
5. **GRO (Guest Room Operator):** These users are like cashiers.

System Stations

The system is intended to be used at the following stations/ terminals:

1. **Administration:** A *Desktop PC* is required for administration purposes. Accountants & Cashiers may also use such terminals.
2. **Cashier Terminals:** Ideally a *PC* is suitable for a cashiers job, however it can also be done via a *Tablet Device*.
3. **GRO Terminal:** Ideally a *PC* is suitable for the job, however it can also be done via a *Tablet Device*.
4. **Order Tablet:** Ideally a *Tablet Device* is suitable for the job, however it can also be done via a *PC* as well.

Main Features

Product Management

Products are anything that can be sold at a Shop. Every product has following fields to hold specifications : -

- ID
- Name
- Description
- Price
- Category

Products need to be set up once before functioning of the system. At later stages products can be edited, deleted or updated as per requirement. Typical usage includes revision of rates on Quarterly basis.

Pages

1. **Product Index.** Lists all the products available in POS System. Users can *View/ Edit/ Delete* any product. Users can search for a *product by name or description*.
2. **Product Add/ Edit.** Simple form for editing product.

Contents

ID	Name	Description	Price	Category	Image	Status	Actions
1	Plain Fries	(Jalapeno Sauce)	100.00	Chinese		Active	
2	Hot and Sour Soup	(Single Bowl)	250.00	Chinese		Active	
3	Hot and Sour Soup	(Family Bowl)	850.00	Chinese		Active	
4	Thai Soup	(Single Bowl)	250.00	Chinese		Active	
5	Thai Soup	(Family Bowl)	850.00	Chinese		Active	
6	Tom Yom Soup	(Single Bowl)	350.00	Chinese		Active	
7	Tom Yom Soup	(Family Bowl)	1300.00	Chinese		Active	
8	Chicken Corn Soup	(Single Bowl)	250.00	Chinese		Active	

Figure 3: Product Index Page

The form fields are as follows:

- Name:** Hot and Sour Soup
- Description:** (Single Bowl)
- Image:** Choose file Browse
- Price:** 250.00
- Quantity:** 1000
- Kitchen printer IP:** 192.168.0.162
- Status:** Active

At the bottom of the form is a blue "Update" button.

Figure 4: Product Edit Page

Category System

POS system is designed to group products into categories. In addition to collecting the products into manageable groups, the category system serves two main purposes : -

1. Shops/ Restaurants can be configured to serve only specific categories. This helps in limiting specific products for sale at respective shops/ restaurants.
2. Each category can be assigned to a different *Kitchen Printer* for printing of “Kitchen Order Ticket” token printing.

Pages

1. **Category Index.** Lists all the categories available in POS System. Users can *View/ Edit/ Delete* any category.

Cat:Index						
	Name	Description	Image	Kitchen Printer IP	Products	Actions
1	Chinese			192.168.0.162	Plain Fries Hot and Sour Soup Hot and Sour Soup Thai Soup Thai Soup Tom Yom Soup Tom Yom Soup	(Rs 100) (Rs 250) (Rs 850) (Rs 250) (Rs 850) (Rs 350) (Rs 1,300)
2	Salad			192.168.0.162	Lebanese Mezze Caesar Salad Russian Salad Pasta Salad Beans Salad Fresh Greens Salad Greek Salad	(Rs 800) (Rs 600) (Rs 400) (Rs 300) (Rs 200) (Rs 650)
3	Fast Food			192.168.0.162	Falafel Beef Shawarma Shish Tawook Shawarma Hummus Mah Lahme Shawarma Plate Falafel Plate Jalapeno Beef Burger	(Rs 800) (Rs 690) (Rs 1,050) (Rs 1,150) (Rs 1,250) (Rs 750)
4	Pizza			192.168.0.162	Chicken Tikka Pizza Chicken Tikka Pizza Chicken Fajita Pizza Chicken Fajita Pizza Crown Crust Pizza Crown Crust Pizza	(Rs 1,490) (Rs 2,090) (Rs 1,490) (Rs 2,090) (Rs 1,600) (Rs 2,200)

Figure 5: Category Index Page

2. **Category View.** Simple form for adding /deleting products to a category.
3. **Category Add/ Edit.** Simple form for editing category. Kitchen Printer IP can be set in edit page.

Shops Management

Shops are virtual entities that are used to sell products to users. A Shop has following fields to hold specifications : -

- ID
- Name
- Description
- Printer IP

Contents

The screenshot shows the 'Chinese' category view page. On the left is a vertical sidebar with icons for user profile, edit, add, delete, search, and other system functions. The main content area has a dark blue header bar with the category name 'Chinese'. Below this is a table titled 'Products' listing various food items with their names and prices. To the right of the table is a 'Filter Products' section with a search input field and a 'Select' dropdown set to 'None'. A blue 'Add Products' button is located at the bottom right of the products table.

Products	
Plain Fries	(Rs 100)
Hot and Sour Soup	(Rs 250)
Hot and Sour Soup	(Rs 850)
Thai Soup	(Rs 250)
Thai Soup	(Rs 850)
Tom Yom Soup	(Rs 350)
Tom Yom Soup	(Rs 1,300)
Chicken Corn Soup	(Rs 250)
Chicken Corn Soup	(Rs 850)
Cream Mushroom Soup	(Rs 250)
Cream Mushroom Soup	(Rs 850)
Cream of Chicken Soup	(Rs 250)
Cream of Chicken Soup	(Rs 850)
Lentil Soup	(Rs 200)
Lentil Soup	(Rs 750)
Kung Pow Chicken	(Rs 1,150)

Figure 6: Category View Page

The screenshot shows the 'Cat:Edit' page for the 'Salad' category. It features a dark blue header bar with the title 'Cat:Edit'. The main content area contains several form fields: 'Name' (Salad), 'Description' (Description), 'Image' (Choose File, Browse), and 'Kitchen Printer IP' (192.168.0.162). At the bottom is a blue 'Update' button. The footer includes copyright information and a version number.

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Figure 7: Category Edit Page

- Categories

Just like Products, Shops need to be set up once before functioning of the system. At later stages new shops can be created and existing shops can be edited, deleted or updated as per requirement. Typical usage includes opening of a new restaurant.

Pages

1. **Shops Index.** Lists all the shops available in POS System. Users can *View/ Edit/ Delete* any shop.

The screenshot shows a table titled "Shop Index" with 10 rows of data. The columns are: Id/Ser, Title, Tagline, Icon, Cashier User Acct, Printer IP Address, and Actions. The "Actions" column contains two icons: a blue square with a white checkmark and a red square with a white minus sign. The data in the table is as follows:

Id/Ser	Title	Tagline	Icon	Cashier User Acct	Printer IP Address	Actions
1	Take away	desc		Faizan Ahmed(ahmed@wt.pos),	192.168.0.162	
2	Restaurant	desc		Faizan Ahmed(ahmed@wt.pos),	192.168.0.162	
3	Buffet	desc		Faizan Ahmed(ahmed@wt.pos),	192.168.0.162	
4	Coffee Shop	desc		Faizan Ahmed(ahmed@wt.pos),	192.168.0.162	
5	Bakery	desc		Faizan Ahmed(ahmed@wt.pos),	192.168.0.162	
6	Hi Tea	desc		Faizan Ahmed(ahmed@wt.pos),	192.168.0.162	
7	Banquet	desc		Faizan Ahmed(ahmed@wt.pos),	192.168.0.162	
8	Token Shop 1	desc			192.168.0.162	
9	Token Shop 2	desc			192.168.0.162	
10	Token Shop 3	desc			192.168.0.162	

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Figure 8: Shop Index Page

2. **Shop Add/ Edit.** Make a new Shop or edit an existing one. Shop Printer IP addresse can be configured here.

Staff Management

System staff consists of *Admin, Cashiers, Order Takers* and *Accountant*. These Users have following fields to hold specifications : -

- ID
- first_name
- last_name
- type {Admin, Cashier, Order Taker, Accountant}
- email {Used for login}
- password

Contents

Shop Setup

Icon	<input type="text" value="Icon or Logo"/> <input type="button" value="Browse"/>
Title	<input type="text" value="Restaurant"/>
Tagline	<input type="text" value="desc"/>
Printer IP Address	<input type="text" value="192.168.0.162"/>
User Account Responsible	<input type="text" value="admin@wt.pos"/>
<input type="button" value="Update"/>	
Categories <input checked="" type="checkbox"/> Chinese <input type="checkbox"/> Salad <input type="checkbox"/> Fast Food <input type="checkbox"/> Pizza <input checked="" type="checkbox"/> Steak <input type="checkbox"/> Rice <input checked="" type="checkbox"/> Desi <input type="checkbox"/> BBQ <input type="checkbox"/> Dessert <input type="checkbox"/> Coffee +ACY- Tea <input checked="" type="checkbox"/> Italian <input type="checkbox"/> Confectionery <input type="checkbox"/> tokenisable <input type="button" value="Update"/>	

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Figure 9: Shop Edit Page

System Staff

Id/ Ser	Photo	Name	Type	Login	Shops/ Heads	Join Date	Actions
2		Faizan/ Ahmed	Owner	ahmed@wt.pos	Take away , Restaurant , Buffet , Coffee Shop , Bakery , Hi Tea , Banquet ,	2025-05-24 18:05:25	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
3		Sameer/ Ali	Accountant	ali@wt.pos	-	2025-05-24 18:05:25	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
4		Ameen/ Shah	Order-taker	shah@wt.pos	Take away , Restaurant , Buffet , Coffee Shop , Bakery , Hi Tea , Banquet ,	2025-05-24 18:05:25	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
1		Zia/ Khan	Admin	admin@wt.pos	-	2025-05-24 18:05:24	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

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Figure 10: User Index Page

Pages

- User Index.** Lists all the users configured in the POS System. Admin can *View/ Edit/ Delete* any user.
- User Add/ Edit.** User roles, profile photos and passwords can be changed from these pages.

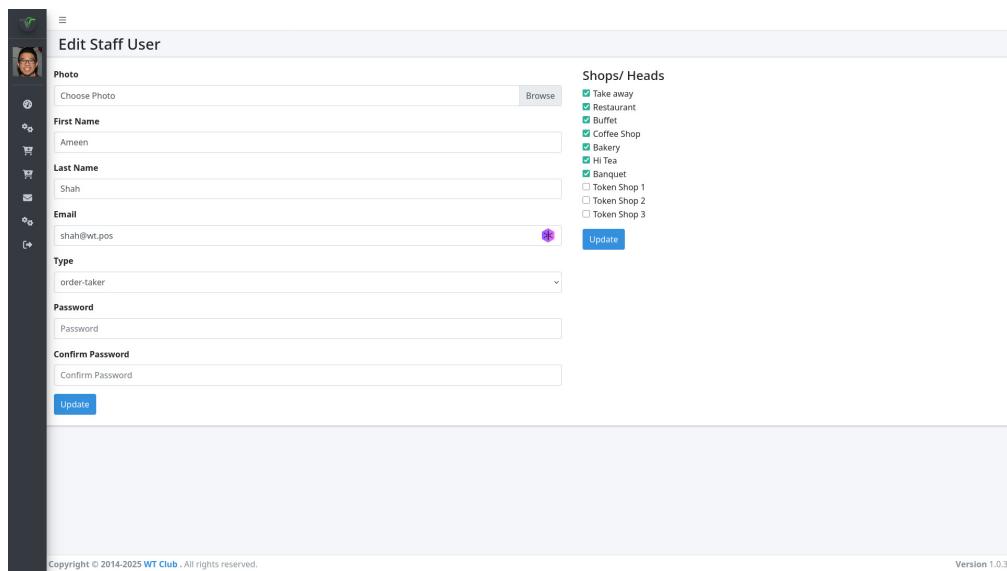


Figure 11: User Edit Page

Printers Management

POS System allows you to print saved Orders only. This is to keep from accidental order / KOT printing by novice users. Prints can be triggered from the Order print button group found in *orders index* or when viewing an order at the *order show* page.



Figure 12: Order Print Buttons

PDF Prints

All orders can be printed as a pdf file. This is useful for previewing the bill before printing to printer. It is also useful for record keeping and viewing old orders. The bill shows different text (*Paid, Chit or Part-Chit*) based on payment info.

POS Prints

POS prints are sent automatically to *Shop Printer* configured in *Shop settings*.

Contents

 **WT Club**
Wittness Tech

Order Receipt # 0165-25-05-2025
Date: 25-05-2025
Shop: Take away
Customer: Glenda Haag
Table #: 2
Waiter: Marquise Dietrich
Type: dine-in
Order-Taker: Ameen Shah
Cashier: Zia Khan

Item	Price	Qty	Amount
Fresh Greens Salad	200	4	800
Chapli Kabab	450	4	1,800
Gajrela	450	2	900
Club Beef Burger	450	4	1,800
Dahi Bhallay	300	3	900
Total			Rs 6,200
Net Amount Payable			Rs 6,200
Received Amount			Rs 6,200

Paid

Thank you for visiting!

*Bill generated by Ameen Shah at 25 May-25 11:37:53
PM, printed on 25 May-25 01:55:56 PM
Quo voluptatibus vel dignissimos est similique.*

Figure 13: Paid Order

 **WT Club**
Wittness Tech

Order Receipt # 0190-25-05-2025
Date: 25-05-2025
Shop: Hi Tea
Customer: Prof. Nettie Stark
Table #: 4
Waiter: Dr. Arnold King
Type: dine-in
Order-Taker: Sameer Ali
Cashier: -

Item	Price	Qty	Amount
BeefChilli Dry	1,900	4	7,600
Daal Mash	550	1	550
Painapple Crunch	950	4	3,800
Date +ACY- Almond	120	1	120
Mineral water	100	2	200
Total			Rs 12,270
Net Amount Payable			Rs 12,270
Received Amount			Rs 0

Chit 12,270

Please Sign Here : _____
(Prof. Nettie Stark)

Thank you for visiting!

*Bill generated by Sameer Ali at 25 May-25 11:17:34
PM, printed on 25 May-25 01:57:05 PM
Quis quibusdam assumenda dolorem facilis.*

Figure 14: Chit Order

 **WT Club**
Witnness Tech

Order Receipt # 0045-25-05-2025
Date: 25-05-2025
Shop: Buffet
Customer: Jany Bogisich IV
Table #: 2
Waiter: Mr. Osvaldo Beahan
Type: dine-in
Order-Taker: Zia Khan
Cashier: Zia Khan

Item	Price	Qty	Amount
Chicken Crunch Burger	500	5	2,500
Reshmai Kabab	550	1	550
Pane Bolognese	700	5	3,500
Total			Rs 6,550
Net Amount Payable			Rs 6,550
Received Amount			Rs 6,000

Part-Chit 550

Please Sign Here : _____
(Jany Bogisich IV)

Thank you for visiting!

Bill generated by Zia Khan at 25 May-25 11:22:11
PM, printed on 25 May-25 01:58:02 PM
Molestiae provident et reprehenderit id.

Figure 15: Part-Chit Order

KoT Prints (Kitchen Order Tickets)

KoT prints are sent automatically to *Kitchen Printers* based on product categories for printing tickets/ tokens.

Advanced Operations

Backups/ Restore

Backups

The system supports backing up existing records in excel format. Following entities can be backed-up : -

1. Users
2. Shops
3. Products (including categories)
4. Customers

Restoration

Backup files (.xlsx) can be used to restore the system to a previous state in case of errors. Please note that restore is a delicate process and only valid excel files can be used. In case of any error the complete file will be rejected.

Reports

System generates automatic reports based on user filters. Common filters include : -

1. Date Range.
2. Shops for which records need to be filtered.

System generates following reports : -

Shop Sale Report

This is a sale report. It groups shop-wise the sales performed during the selected date range. Report can be used to close a sales day.

Cashiers Report

Cashiers report pivots the sales data by grouping on the Cashiers. This report can benefit during closing a sales day. It shows all payments taken in cash by respective cashiers.

Products Report

By the end of a sales period it can be beneficial to know your top selling products as well as top grossing products. This report can be used to order logistics as per perceived sale of products.

User Profile

Zia Khan admin@wt.pos

Bulk Data Operations

Exports: Export Users, Export Products, Export Shops, Export Customers

Deletes: Clear Users, Clear Products, Clear Shops, Clear Customers

Imports: Upload a Users file, Upload a Products file, Upload a Shops file, Upload a Customers file

Imports: Import Users, Import Products, Import Shops, Import Customers

Preferences

Application Name	WT-POS
Currency Symbol	Rs
Default Printer IP Address	192.168.0.162
Default Tax Rate	17
Dark Theme	0
Club Name	WT Club
Club Initials	WTC
Club Address Line 1	Witness Tech
Club Address Line 2	Lahore
Club Web Address	witness.tech
Club Email	info@witness.tech
Social Facebook URL	facebook.com/witness.tech
Social X URL	x.com/witness.tech
Social YouTube URL	youtube.com/@witnessesotech
Club Logo Path	public/logo.png

Change Setting

Discounts

Name	%-age	Amount	Method	Type	Actions
Customer	20.00	0.00	NATURAL	DISCOUNT	<button>Update</button> <button>Delete</button>
Staff	25.00	0.00	NATURAL	DISCOUNT	<button>Update</button> <button>Delete</button>
Special	30.00	0.00	NATURAL	DISCOUNT	<button>Update</button> <button>Delete</button>
Service Fee	3.00	0.00	NATURAL	CHARGES	<button>Update</button> <button>Delete</button>
Sales Tax	17.00	0.00	NATURAL	CHARGES	<button>Update</button> <button>Delete</button>

+ Add New

Jobs

BURN ORDERS

User	Job name	Job ID	Status
------	----------	--------	--------

Figure 16: Backups

Contents

WTC-POS Daily Sale Report											
Period Covered :		2025-05-25	-		2025-05-25						
Shops Included :		ALL									
Take away											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0020-25-05-2025	0.00	12,230.00	0.00	12,230.00	Uriah Goodwin	Sameer Ali					
0126-25-05-2025	0.00	13,400.00	0.00	13,400.00	Taurean O'Connell IV	Zia Khan					
0095-25-05-2025	0.00	4,890.00	0.00	4,890.00	Audreanne Effertz	Zia Khan					
Total (3)	Rs 0.00	Rs 30,520.00	Rs 0.00	Rs 30,520.00							
Restaurant											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0090-25-05-2025	0.00	14,200.00	0.00	14,200.00	Dr. Edmund Koelpin DVM	Ameen Shah					
Total (1)	Rs 0.00	Rs 14,200.00	Rs 0.00	Rs 14,200.00							
Buffet											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0109-25-05-2025	0.00	12,200.00	0.00	12,200.00	Eugenia Friesen	Zia Khan					
0165-25-05-2025	0.00	23,692.50	-3,442.50	20,250.00	Mr. Marion Stokes	Zia Khan					
0176-25-05-2025	0.00	8,250.00	0.00	8,250.00	Mr. Marion Stokes	Ameen Shah					
Total (3)	Rs 0.00	Rs 44,142.50	Rs -3,442.50	Rs 40,700.00							
Coffee Shop											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0150-25-05-2025	0.00	2,950.00	0.00	2,950.00	Jacey Moore	Ameen Shah					
0045-25-05-2025	0.00	22,010.00	0.00	22,010.00	Prof. London Dooley	Sameer Ali					
0035-25-05-2025	0.00	25,170.00	0.00	25,170.00	Mr. Nestor Zieme	Sameer Ali					
Total (3)	Rs 0.00	Rs 50,130.00	Rs 0.00	Rs 50,130.00							
Bakery											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0181-25-05-2025	0.00	10,320.00	0.00	10,320.00	Prof. Januya Kshlerin PhD	Faizan Ahmed					
0180-25-05-2025	0.00	12,030.00	0.00	12,030.00	Prof. Aliyah Miller III	Faizan Ahmed					
0166-25-05-2025	0.00	4,270.00	0.00	4,270.00	Rhoda Larson IV	Faizan Ahmed					
0131-25-05-2025	0.00	7,450.00	0.00	7,450.00	Rodolfo Kithn	Sameer Ali					
0171-25-05-2025	0.00	32,360.00	0.00	32,360.00	Mr. Nestor Zieme	Zia Khan					
Total (5)	Rs 0.00	Rs 66,430.00	Rs 0.00	Rs 66,430.00							
Hi Tea											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0190-25-05-2025	0.00	12,270.00	0.00	12,270.00	Prof. Nettie Stark	Sameer Ali					
0055-25-05-2025	0.00	6,840.00	0.00	6,840.00	Eugenia Friesen	Ameen Shah					
0020-25-05-2025	0.00	2,540.00	0.00	2,540.00	Eusebio Reichert Jr.	Faizan Ahmed					
Total (3)	Rs 0.00	Rs 21,650.00	Rs 0.00	Rs 21,650.00							
Banquet											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0107-25-05-2025	0.00	22,800.00	0.00	22,800.00	Rene Schneider	Faizan Ahmed					
0051-25-05-2025	0.00	59,730.00	0.00	59,730.00	Rene Schneider	Zia Khan					
0179-25-05-2025	0.00	12,610.00	0.00	12,610.00	Jaron Harvey	Sameer Ali					
0078-25-05-2025	0.00	16,650.00	0.00	16,650.00	Miss Lauretta Kling	Sameer Ali					
Total (4)	Rs 0.00	Rs 111,790.00	Rs 0.00	Rs 111,790.00							
Token Shop 1											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0143-25-05-2025	0.00	8,050.00	0.00	8,050.00	Ms. Emelia Kuhn DDS	Ameen Shah					
0064-25-05-2025	0.00	6,350.00	0.00	6,350.00	Kayli Moen	Faizan Ahmed					
0185-25-05-2025	0.00	16,780.00	0.00	16,780.00	Rodolfo Kithn	Sameer Ali					
Total (3)	Rs 0.00	Rs 31,180.00	Rs 0.00	Rs 31,180.00							
Token Shop 2											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0028-25-05-2025	0.00	1,780.00	0.00	1,780.00	Queenie Rippin MD	Faizan Ahmed					
0050-25-05-2025	0.00	17,100.00	0.00	17,100.00	Mrs. Roslyn Schroeder V	Zia Khan					
0094-25-05-2025	0.00	11,550.00	0.00	11,550.00	Jany Bogisch IV	Faizan Ahmed					
0195-25-05-2025	0.00	14,250.00	0.00	14,250.00	Blanche Hilpert	Ameen Shah					
0093-25-05-2025	0.00	4,520.00	0.00	4,520.00	Carlotta Swift	Zia Khan					
0114-25-05-2025	0.00	7,400.00	0.00	7,400.00	Prof. Lloyd Bernier	Zia Khan					
Total (6)	Rs 0.00	Rs 56,600.00	Rs 0.00	Rs 56,600.00							
Token Shop 3											
POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By				
0184-25-05-2025	0.00	20,400.00	0.00	20,400.00	Prof. London Dooley	Sameer Ali					
0147-25-05-2025	0.00	6,320.00	0.00	6,320.00	Prof. Laurel Kerluke DDS	Sameer Ali					
0133-25-05-2025	0.00	5,700.00	0.00	5,700.00	Kayli Moen	Faizan Ahmed					
Total (3)	Rs 0.00	Rs 32,420.00	Rs 0.00	Rs 32,420.00							
G. Total Cash: Rs 0.00											
Chit: Rs 459,062.50											
Discount: Rs -3,442.50											
G. Total Amount: Rs 455,620.00											
Total Closed Orders: 34											
Total Open Orders: 57											
Total Open Amount: Rs 710,810.00											

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Figure 17: Sales Report

	A	B	C	D	E	F	G	H	I
1	WTC-POS Sale Report								
2	Period Covered :	2025-05-23	-	2025-05-25					
3	Shops Included :	ALL							
128	Total (7)	Rs 62,353.02	Rs 0.00	Rs 1,276.98	Rs 63,630.00				
129									
130	Token Shop 3								
131	POS No	Cash	Chit	Discount	Amount	Customer Name	Order Taken By	Payment Taken By	
132	0048-23-05-2025	15110	0	0	15110	Eugenia Friesen	Sameer Ali	Sameer Ali - (15,110.00)	
133	0056-23-05-2025	3800	0	0	3800	Taurean O'Connell IV	Faizan Ahmed	Faizan Ahmed - (3,800.00)	
134	0006-23-05-2025	11860	0	0	11860	Ransom Bernhard	Sameer Ali	Sameer Ali - (11,860.00)	
135	0175-23-05-2025	5240	0	0	5240	Fredy Murray	Faizan Ahmed	Faizan Ahmed - (5,240.00)	
136	0184-23-05-2025	3850	0	0	3850	Dawn Mayer	Ameen Shah	Ameen Shah - (3,850.00)	
137	0120-23-05-2025	4320	0	0	4320	Ransom Bernhard	Faizan Ahmed	Faizan Ahmed - (4,320.00)	
138	0125-23-05-2025	6200.25	0	5609.75	11810	Ransom Bernhard	Zia Khan	Zia Khan - (6,200.25)	
139	0106-23-05-2025	2608.2	0	3601.8	6210	Torrance Hessel DVM	Ameen Shah	Ameen Shah - (2,608.20)	
140	Total (8)	Rs 52,988.45	Rs 0.00	Rs 9,211.55	Rs 62,200.00				
141									
142	G. Total Cash:							Rs 1,039,996.14	
143	Chit:							Rs 0.00	
144	Discount:							Rs 21,278.86	
145	G. Total Amount:							Rs 1,061,275.00	
146	Total Closed Orders:							98	
147	Total Open Orders:							0	
148	Total Open Amount:							Rs 0.00	
149	WTC-POS Report - Generated by Zia Khan on 25-May 25 01:42:13 PM								

Figure 18: Sales Report Excel

WTC-POS Cashiers Sale Report									
Period Covered :		2025-05-23	Shops Included :		ALL	User Name		No of Payments Received	Total Amount
1	POS #	Zia Khan	Shop			Balance	Received		
2		Ameen Shah				Rs 0	Rs 4,200		
3		Faizan Ahmed				Rs 0	Rs 7,560		
4		Sameer Ali				Rs 0	Rs 4,350		
						Rs 0	Rs 10,260		

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Figure 19: Cashiers Report

Contents

	A	B	C	D	E
1					
2	WTC-POS Cashiers Sale Report				
3	Period Covered :	2025-05-23	-	2025-05-25	
4	Shops Included :	ALL			
5	Ser	User Name	No of Payments Received	Total Amount	
6	1	Faizan Ahmed	28	323032.9	
7	POS #	Shop	Balance	Received	
8	0056-23-05-2025	Token Shop 3	Rs 0	Rs 3,800	
9	0109-23-05-2025	Buffet	Rs 0	Rs 15,280	
10	0016-23-05-2025	Restaurant	Rs 0	Rs 9,100	
20	0063-23-05-2025	Buffet	Rs 0	Rs 6,100	
21	0177-23-05-2025	Take away	Rs 0	Rs 6,620	
22	0026-23-05-2025	Restaurant	Rs 0	Rs 7,720	
23	0049-23-05-2025	Take away	Rs 0	Rs 15,100	
24	0061-23-05-2025	Restaurant	Rs 0	Rs 12,740	
29	0022-23-05-2025	Take away	Rs 0	Rs 11,410	
30	0061-23-05-2025	Coffee Shop	Rs 0	Rs 6,150	
31	0149-23-05-2025	Bakery	Rs 0	Rs 3,350	
32	0174-23-05-2025	Take away	Rs 0	Rs 10,180	
33	0190-23-05-2025	Token Shop 2	Rs 0	Rs 13,208	
34	0120-23-05-2025	Token Shop 3	Rs 0	Rs 4,320	
35	0177-23-05-2025	Bakery	Rs 0	Rs 10,600	

112 WTC-POS Report - Generated by Zia Khan on 25-May 25 01:48:07 PM

Figure 20: Cashiers Report Excel

Products Report					
WTC-POS Products Sale Report					
	Period Covered :	2025-05-25	Shops Included :	ALL	
				<th></th>	
				Products Sold:	23
				Total Qty Sold:	78
				Total Sale:	54,540
11	Ser	Product Name	Unit Price	Qty	Amount
8		Expresso	250.00	5	1,250.00
5		Zinger Burger	500.00	5	2,500.00
4		Chicken Ala Kiev	980.00	5	4,900.00
1		Hummus Mah Lahme	1,050.00	5	5,250.00
21		Mushroom Steak	1,490.00	5	7,450.00
15		Sulemani Tea	90.00	4	360.00
16		Jalebi	200.00	4	800.00
13		Lentil Soup	200.00	4	800.00
12		Ice Cream	270.00	4	1,080.00
7		Seekh Kabab	300.00	4	1,200.00
6		Jalapeno Beef Burger	750.00	4	3,000.00
3		Chicken with Almond	1,100.00	4	4,400.00
2		Sajji	1,500.00	4	6,000.00
17		Mongolian Chicken	1,700.00	4	6,800.00
14		Make it a Meal	250.00	3	750.00
10		Tom Yom Soup	350.00	3	1,050.00
18		Russian Salad	750.00	3	2,250.00
9		Cappuccino	350.00	2	700.00
23		Arabian Chicken Handi	1,150.00	2	2,300.00
22		American Coffee	300.00	1	300.00
20		Fattoush	350.00	1	350.00
19		Pasta Salad	400.00	1	400.00
		Special Zinger Burger	650.00	1	650.00

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Figure 21: Products Sales Report

A	B	C	D	E
1				
2	WTC-POS Products Sale Report			
3	Period Covered : 2025-05-25	-	2025-05-25	
4	Shops Included : ALL			
5	Products Sold:			172
6	Total Qty Sold:			16779
7	Total Sale:			18195500
Ser	Product Name	Unit Price	Qty	Amount
9	1 Shenwari Mutton Karahi	1650	157	2103550
10	2 Shahi Platter	14000	155	1459000
11	3 Peshawri Namkeen Mutton Karahi	1600	196	450800
12	4 BBQ Platter	2600	95	418500
13	5 Mutton Handi	1750	173	400400
14	6 Balochi Mutton Karahi	1700	138	326100
15	7 Chicken Fajita Pizza	2090	160	299000
16	8 Crown Crust Pizza	2200	150	297600
17	9 Stir Fry Beef Chilli	2200	158	287750
18	10 Seekh Kabab Karahi	2000	170	286000
19	11 Black Pepper Chicken	2100	168	285800
20	12 Chicken Tikka Pizza	1490	160	283400
21	13 Chicken Makhni Karahi	1950	175	266550
179	171 Naan	50	94	4700
180	172 Lemon Cake	60	73	4380
181				
182	WTC-POS Report - Generated by Zia Khan on 25-May 25 01:51:51 PM			

Figure 22: Products Report Excel

Troubleshooting

- Common issues and solutions.
- Error messages and their meanings.

Usage Guides

Setting up Staff

1. Prepare a list of all employees that will be using the system.
 2. Enumerate the roles of all staff members, i.e cashiers, admin, order-takers, etc.
 3. Goto *Users Index* page and click on “Add New” button.
 4. Fill the form for creating a new user and hit “Submit”.
- **Note :** Password fields are mandatory for new users, however old users data can be updated without changing password if password field is left blank.

Setting up Products

1. Prepare a list of all products that will be added in the system.
2. Goto *Settings* page and click on “Export Products” button to get a sample excel sheet.
3. Edit the downloaded excel sheet with following columns :

Ser Field Name Remarks

Contents

- a. ‘id’ - Optional field (Leave unchanged if you are updating existing menu).
 - b. ‘name’ - Product Name.
 - c. ‘description’ - Product Description (Serving, no of bowls, size, etc).
 - d. ‘category’ - Name of category (See Category System for details).
 - e. ‘price’ - Price of product.
 - f. ‘created_at’ - Optional field.
3. Goto *Settings* page and see “Upload a Products File”. Hit the “Browse” button and submit your excel file for uploading.
 4. Click on “Import Products” button after file selection and wait for system redirect.
 5. If you are taken to *Products Index* page with message “All Ok”, all your products have been uploaded.
 6. In case you are redirected back to *Settings* page, there was an error processing the file. recheck all entries and try again.
- **Note :** Bulk Uploading via excel files is prone to error if empty fields or invalid data is present. Please sanitize excel file carefully before uploading.

Setting up Categories

1. If category name is uploaded in excel sheet (Products.xlsx), it automatically creates required categories. Printer IPs are however still required to be configured one by one.
2. New Categories can be added like other entities.
3. Products need to be removed from all categories before re-assignment. (Product can be added in only 1 category at a time.)

Setting up Shops

1. Prepare a list of all shops/ restaurants that will be requiring the POS system.
 2. Enumerate the categories that the shop will be serving.
 3. Goto *Shops Index* page and click on “Add New” button.
 4. Fill the form for creating a new shop and hit “Submit”.
- **Note :** New Shops dont have any categories assigned by default. Assign categories to any shop in *Shop Edit Page*.

Setting up Printers

POS System uses two thermal printers for every order. These are : -

1. **POS Prints (Customer/ Shop bill)**. Shop Bill is the main order print for every order. It shows Shop info, Customer info, items, quantities, rates, prices and discounts. This bill can be handed over to customer and copy can be kept at shop for record keeping purposes. For setting up a thermal printer to a shop, use *Shop Edit* page for setting “Shop Printer IP” address of the printer. Now shop bill prints will be automatically printed on this printer.

2. **KoT Prints** (*Kitchen Order Ticket*). KoT prints the tickets for item preparation at kitchen, etc. Each category of products can be assigned a separate network thermal printer. This printer is configured in *Category Edit* page, set the “Kitchen Printer IP” to use the print function.

Note: Both bills can be printed on a single network thermal printer, however it is advised to keep separate printers for these jobs.

Managing Shop Categories

Shops/ Restaurants can only serve item categories assigned by the admin. For assigning a category to a shop, go to *Shop Edit* page and select the categories you wish to serve from the shop, hit “Update” button to save changes.

