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To:  
Karin Valentine  
Media Relations and Marketing Manager  
ASU School of Earth and Space Exploration

Dear Ms. Karin Valentine:

As a Social Media Coordinator with 2 years of professional experience, I am writing to express my interest in the position of Digital Communications Specialist at ASU's School of Earth and Space Exploration. My experience running several social media campaigns for companies like Elise Glover Photography in Mesa, AZ has prepared me to succeed at this position. I crave the fast-paced hustle of the university environment and I believe that my professional experience as a social media coordinator, full stack web developer, and a team player can be a valuable asset to the SESE team.

I am passionate about having social media presence, especially SESE because of all the groundbreaking research currently being conducted. It is important to me that one's social media reflects their company goals in a way that will capture the attention of the audience.

I follow closely to the explorations that are made at ASU. Attending the SESE open house every year is something that I look forward to and it would be my pleasure to take part in these events regularly. My availability during the weekdays is 9:00am-4:00pm. You can contact me at 480-490-5198 or [thenicoleduncan@gmail.com](mailto:thenicoleduncan@gmail.com).

Thank you for your time and consideration.

Best regards,  
Nicole Duncan