

# nicole duncan

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## summary

**Front End Web Developer** leveraging a background in general business to create aesthetically pleasing websites that bring back a strong and consistent revenue. Earning a certificate in Full Stack Development from the University of Arizona, with newly developed skills in JavaScript, CSS, React.js, and responsive web design.

## education

### University of Arizona | | Certificate in Full Stack Development

AUGUST 2019 – FEBRUARY 2020, GILBERT, ARIZONA

Known amongst my cohorts as the front-end designer passionate about developing beautiful websites, with a focus on mobile-first design and development. With each project, my aim is to best engage my audience for an impactful user-experience, all the while, working well with my team. Excited to leverage my newly developed skills such as JavaScript, CSS, React.js, Node.js, and MongoDB in the future as part of a fast-paced, quality-driven team in order to design and develop.

### Mesa Community College | | General Business

AUGUST 2017 – MAY 2019, MESA, ARIZONA

Studied general business courses at Mesa Community College to better understand personal and business management, finances, working with people, and professionalism.

### Mountain View High School | | Diploma

AUGUST 2011 - MAY 2015, MESA, ARIZONA

Yearbook staffer and copy editor. Highly involved in the design process. Spent many hours inside and outside of school working on the design of the yearbook and meeting copy deadlines.

## relevant experience

### Elise Glover Photography | | Social Media Manager

OCTOBER 2018 – AUGUST 2019, MESA, ARIZONA

Create social media images, schedule and post social media updates, SEO, frequent use of Adobe Lightroom, community growth & outreach, reporting on reach, traffic and growth.

### EconLit, LLC | | Office Manager

AUGUST 2018 – AUGUST 2019, PHOENIX, ARIZONA

Billing and invoicing through QuickBooks, prepare payroll journal entries, Microsoft Word and Excel, work in teams to accomplish the company's many projects.