

LESSON 1: OFFICE FLOOR PLAN (Part I)

VOCABULARY

OFFICE / ROOM <i>noun</i> <i>/ˈɑːfɪs/ /ru:m/</i>	MEETING ROOM <i>compound noun</i> <i>/ˈmiː.tɪŋ/ /ru:m/</i>	RESTROOM <i>noun</i> <i>/ˈrest.ru:m/</i>
STORAGE AREA <i>compound noun</i> <i>/ˈstɔːr.ɪdʒ/ /ˈer.i.ə/</i>	LIFT LOBBY <i>compound noun</i> <i>/lɪft/ /ˈlɑː.bi/</i>	RECEPTION (AREA) <i>compound noun</i> <i>/rɪˈsep.jən/ /ˈer.i.ə/</i>

GRAMMAR:

PARTS OF SPEECH

A	YOUNG	MAN	IS SITTING	IN	THE	ROOM
<i>(article)</i>	<i>(adjective)</i>	<i>(noun)</i>	<i>(verb)</i>	<i>(preposition)</i>	<i>(article)</i>	<i>(noun)</i>

PHRASES/PATTERNS

1- QUESTION
<ul style="list-style-type: none"> Where is your workspace (located)? How many rooms are there in your office?
2- RESPONSE
<ul style="list-style-type: none"> My workspace is (located) close to the HR office. The construction site is far from my office. The meeting room is on the west (north/south/east) side. To save space, the storage area and restroom are tucked away in a corner of the workspace. The lift lobby is to the right (left) of/ next to/opposite the reception. There is a restroom on each side of the lobby.