**MIS581: Self-Evaluation Form**

**Name: Greg Kittilson**

**Title/Topic of Speech: MPG Standards – Good for consumers?**

**Please answer the following questions in detail (*meaning a minimum of two complete sentences per question*). Feel free to type your answers after the questions below. Your completed self-evaluation should be uploaded to the Week 1 Capstone Milestone page for the self-introduction speech and to the Week 8 Capstone Project page for the final assignment.**

**Q - How well did you believe that you explained and supported your ideas?**

A - I felt that the overall presentation effectively presented the topic with a background and the need for the research. The research question and hypotheses are clear along with the response. Details were provided on each slide as well as the narrative.

**Q - Did you state your purpose and speaking topic?**

A - Yes, the presentation of the research project as the core reason was stated during presentation of the first slide. The topic was shared in greater depth on subsequent slides.

**Q - Did you state your thesis?**

A - Yes, the research question and hypotheses were covered on slides and in the narrative. The motivation was provided during the discussion of the background.

**Q - How effective was your introduction?**

A – This could have been longer. The time limit of 15 minutes is not sufficient to give a long introduction of who I am and my background to establish credibility as the presented.

**Q - Did you preview your main points?**

A - Yes, a slide to review the main topics was shared and discussed upfront. Again, this could have been longer but had to be kept short for the time limit imposed.

**Q - How effectively did you use transitions?**

A – My transitions were fairly effective. They could have been stronger verbally through pausing more.

**Q - Did you provide adequate nonverbal support?**

A – This is difficult using a camera. There were times that I looked down at the keyboard to transition a slide. I was also using reading glasses that have a glare so that my eye movements were not always visible. This limited the strength of my nonverbal communication.

**Q - Did you use visual aids?**

A - Yes, the Power Point contains several charts and graphics. I was able to us some additional open-source graphics to enhance a few pages of the presentation.

**Q - Did you cue for closure?**

A - Yes, but not as strongly as I would have liked. Due to the time limit, I had one slide for conclusions and recommendations which could easily have been two. The closing slide had the title “Conclusions and Recommendations” to let the audience know that the end is near.

**Q - Did you restate your thesis and main points?**

A – Yes, the conclusion slide restated the research question, hypotheses, and findings. The supporting narrative covered them as well.

**Q - Looking over your Microsoft Office Presenter Coach report, what were your areas of strength? What areas do you need to work on? How do you plan to address these areas?**

A – I had a good rhythm but was too fast. I did not have a lot of ums and ahs. I did not look at the camera enough and come across too much as reading. Presenting to a camera is much more difficult than presenting to a group. I regularly present in front of people including zoom. My takeaway from these recordings is that I need to practice much more time in front of a camera if this becomes a primary mode for communication for me.

**Q - What is the link to your Youtube video?**

<https://youtu.be/-zRhjg3_0yY>