# Theodore Gift Tsori

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## Professional Summary

Aspiring Software Engineer with a background in Business Management and Accounting. Proficient in programming languages such as Python, Javascript, and C, with experience in full-stack development, technical writing, and collaborating on remote teams. Adept at translating complex technical concepts into user-friendly documentation and delivering software solutions that improve system performance and meet business goals. Committed to applying analytical and technical skills to drive innovation and contribute to organizational success.

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## Skills

**Technical Skills**

- **Programming:** Python, JavaScript, C
- **Full-stack Development:** HTML, CSS, JavaScript, Node.js, Flask
- **Tools & Technologies:** Git, Visual Studio Code, Google Workspace, Docker
- **Database Management:** MySQL, MongoDB
- **Version Control:** Git, GitHub
- **Software Development Methodologies:** Agile, Scrum
- **Technical Writing:** Documentation, Tutorials, User Guides
- **Business and Communication Skills:** Financial Analysis, Reporting, Accounting Software
- **Languages:** Fluent in English and Swahili

**Soft Skills**

- Collaboration and Teamwork
- Problem-Solving and Critical Thinking
- Attention to Detail
- Communication & Adaptability

- Time Management

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## Professional Experience

### Technical Writer

*Medium*
*December 2022 – Present*

- Crafted clear, concise, and engaging technical documentation tailored to user needs and project requirements.
- Maintained an organized and structured content repository, ensuring consistency with style guides and industry standards.
- Collaborated with development teams to translate complex technical concepts into user-friendly guides, tutorials, and manuals.
- Regularly updated documentation, incorporating feedback from stakeholders and adapting to evolving product features.

### Software Engineer

*Freelance*
*August 2022 – Present*

- Collaborated with a remote development team to create and maintain software solutions.
- Wrote clean and efficient code in C, Python, and JavaScript, enhancing functionality and performance.
- Participated in all stages of the software development lifecycle, including requirements gathering, design, coding, testing, and deployment.
- Contributed to debugging and troubleshooting, resolving critical software issues and improving system reliability by 25%.

### Accounting Intern

*Nderitu Ngunju & Associates CPA*
*May 2024 – August 2024*

- Assisted in preparing financial statements, balance sheets, and income statements, ensuring accuracy and compliance with accounting standards.
- Maintained financial data in accounting software, streamlining accounting processes and improving data accuracy.

- Reconciled bank statements and ledgers, ensuring accurate financial records for audits and reporting.
- Managed incoming invoices and payments, resolving discrepancies and ensuring timely transactions.
- Supported the preparation of tax returns, ensuring compliance with tax regulations and deadlines.

## Public Accounting Intern

*Nakuru County Government*
*February 2021 – April 2021*

- Assisted in preparing monthly and quarterly financial statements, ensuring accurate reporting in compliance with local regulations.
- Conducted audit procedures, identifying discrepancies, and implementing corrective actions that reduced errors by 15%.
- Performed bank reconciliations and maintained accurate financial records, improving overall reporting accuracy by 20%.
- Collaborated with senior accountants on tax filings and financial planning, ensuring timely and compliant submissions.
- Provided administrative support by organizing financial documents for internal and external audits.

## Sales Associate

*Valley Munchies Fast Foods*
*September 2021 – August 2022*

- Provided exceptional customer service, consistently achieving a 10% increase in customer satisfaction scores.
- Managed daily transactions, including cash and credit card payments, with 100% accuracy, ensuring smooth store operations.
- Exceeded monthly sales targets by 15%, contributing to overall store revenue growth through upselling and customer engagement.
- Assisted in inventory management, performing stock audits and reducing waste by 5% through improved stock rotation.
- Trained new staff, enhancing team efficiency and promoting a positive work environment.

**Food Service Worker**

*Jamwin Bar and Restaurant*
*May 2021 – August 2021*

- Expertly butchered and prepared various cuts of meat, ensuring customer satisfaction and high-quality dishes.
- Maintained a clean and organized workspace, adhering to strict health and safety standards.
- Collaborated with the kitchen team to create innovative recipes and daily specials, boosting customer interest.
- Managed inventory levels, ensuring timely orders and stock rotation to maintain freshness.

**Contributor**

*Google Crowdsource Program*
*January 2021 – Present*

- Contributed to improving Google Photos' image recognition by labeling photos and providing feedback on photo enhancements.
- Assisted in training AI models by verifying and tagging images for improved search accuracy and categorization.
- Collaborated with a global community to enhance the user experience for Google Photos, refining the image recognition algorithm.

**Google Maps Contributor**

*Google Local Guides Program*
*January 2020 – Present*

- Enhanced the accuracy of Google Maps by adding local business details and correcting geospatial information.
- Created engaging content, including detailed reviews and high-quality photographs, contributing to a better user experience.
- Achieved Local Guide Level 3, recognized for over 180 contributions, significantly impacting local business visibility.
- Collaborated with the global user community to ensure accurate and up-to-date information across regions.

**Construction Laborer**

*Freelance*
*June 2020 – October 2020*

- Supported the construction, repair, and maintenance of buildings, demonstrating strong physical endurance and a commitment to safety.
- Collaborated with diverse teams to meet project deadlines, enhancing communication and teamwork skills.
- Managed tools, materials, and on-site logistics to ensure efficient operations.
- Resolved on-site challenges, applying critical thinking and problem-solving to maintain workflow continuity.
- Gained hands-on experience in project coordination and task prioritization.

**Accounting Intern**

*Merica Hotel*
*January 2019 – April 2019*

- Processed and recorded transactions in accounting software, contributing to streamlined financial reporting and improved accuracy.
- Reconciled daily cash and bank statements, ensuring that discrepancies were identified and resolved promptly.
- Supported the preparation of monthly financial reports, providing key insights into the hotel's financial performance.
- Assisted with payroll processing and ensuring timely and accurate payments to staff.
- Collaborated with the finance team to manage accounts payable and receivable, reducing payment delays by 10%.

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# Education

### Software Engineering
*African Leadership X*
*Expected Graduation: December 2024*

### Entrepreneurship
*Google Hustle Academy Business Bootcamp*
*Graduated: November 2024*

**Bachelor of Business Management**

*Kenya Highlands University*
*Graduated: August 2021*

**Information Technology**

*Christ The King Training Institute*
*Graduated: July 2017*

**Kenya Secondary Certificate**

*Naivasha High School*
*Graduated: November 2016*

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## Achievements

- Completed a software project integrating Python and JavaScript, improving client-side performance and system scalability.
- Awarded top honors for developing a business plan at Kenya Highlands University.
- Volunteered as a mentor for the university's business club, organizing successful business events.