



# **Engineering Questionnaire**

## **Construction Risks & Public Liability**

### **Specific Once-off Construction Risks**

### **Building Contracts**

#### **Note**

If sufficient space is not available for any information required, please provide it on a separate sheet of paper containing your official letterhead, date and signature on each sheet.

#### **1. INTERMEDIARY**

|                           |   |  |
|---------------------------|---|--|
| Broker Company            | : |  |
| Namfisa registration no . | : |  |
| OMSIC Broker/Agent code   | : |  |
| Contact Person            | : |  |
| Telephone                 | : |  |
| Fax                       | : |  |
| Email                     | : |  |

#### **2. INSURED**

|                          |   |  |
|--------------------------|---|--|
| Principal/Contractor?    | : |  |
| Main Contractor          | : |  |
| Principal/Employer       | : |  |
| Sub-Contractors          | : |  |
| Postal Address           | : |  |
|                          | : |  |
|                          | : |  |
| Company Registration No. | : |  |
| VAT Registration No.     | : |  |
| Contact Person           | : |  |
| Telephone                | : |  |
| Fax                      | : |  |
| Email                    | : |  |

### **3. THE CONTRACT**

#### **3.1. Contract Description**

|  |   |  |
|--|---|--|
| Full description, e.g.<br>Single / multiple storey,<br>private / commercial /<br>other, standard / wooden<br>/ thatch construction, &c | : |  |
| Site Location  | : |  |
| Contract Number  | : |  |

### **4. DETAILS OF THE SITE**

Please provide details of the contract site in respect of the following:

|  |   |  |
|--|---|--|
| Surroundings e.g.<br>Forest / veld / agricultural<br>/ residential / commercial<br>area &c.  | : |  |
| Geological and sub-soil<br>conditions  | : |  |
| History in the area of<br>subsidence or landslides   | : |  |
| Underground water table  | : |  |
| Risk of flooding from sea /<br>lakes / rivers / rainwater<br>&c  | : |  |
| Please give details of<br>precautions taken against<br>flooding  | : |  |
| Flood warning system   | : |  |
| Average rainfall per year<br>and season  | : |  |
| Security precautions<br>taken against loss or<br>damage to works,<br>materials by theft, fire,<br>malicious damage,<br>flooding or adverse<br>weather conditions | : |  |

### **5. CONTRACT CONDITIONS**

#### **5.1. Which contract conditions apply?**

.....  
 .....  
 .....  
 .....  
 .....

#### **5.2. Please state who is responsible for insurance on each of the above:**

|                  |           |  |            |  |
|------------------|-----------|--|------------|--|
| The Works        | Principal |  | Contractor |  |
| Public Liability | Principal |  | Contractor |  |

**6. DETAILED BREAKDOWN OF CONTRACT PRICING**

|                        |   |  |
|------------------------|---|--|
| Civil                  | : |  |
| Structural             | : |  |
| Electrical/Mechanical  | : |  |
| Other (please specify) | : |  |

**7. DETAILS OF WORK TO BE CARRIED OUT BY SUB-CONTRACTORS**

| NAME OF SUB-CONTRACTOR | NATURE OF WORK | PRICE INCLUDED IN PRICING BILL |
|------------------------|----------------|--------------------------------|
|                        |                |                                |
|                        |                |                                |
|                        |                |                                |
|                        |                |                                |
|                        |                |                                |

**8. DETAILS OF HAND-OVER OF SECTIONS OF THE WORKS AND/OR GIVING BENEFICIAL OCCUPATION OF ANY PART OR SECTION OF THE WORKS BEFORE COMPLETION:**

.....  
.....  
.....  
.....  
.....

**9. WILL EXPLOSIVES BE USED?**

If "YES", please provide full description and include blasting licenses:

.....  
.....  
.....  
.....  
.....

**10. ADDITIONAL INFORMATION:**

Please provide details of any of the following:

- 10.1. Removal or weakening of or interference with support to adjacent property and/or to the property being worked on:

.....  
.....  
.....  
.....  
.....

- 10.2. Lowering of the water table:

.....  
.....  
.....

**11. PAST EXPERIENCE:**

Please provide details of the following:

11.1. Contractor's experience with this type of works:

.....  
.....  
.....  
.....  
.....

11.2. Losses or damage to contract works in the past three years:

.....  
.....  
.....  
.....  
.....

11.3. Claims for third party damage in the past three years:

.....  
.....  
.....  
.....  
.....

11.4. Details for third party injury in the past three years:

.....  
.....  
.....  
.....  
.....

**12. COVER REQUIRED:**

12.1. **Insurance Period:** from .....to .....

(The period starting with the establishment of the site and ending at practical completion and handover to the Client.)

**12.2. Contract value:**

Estimated contract value: N\$ .....

Value of materials / items supplied by the Principal: N\$ .....

Total sum to be insured: N\$ .....

(This is the estimated value of the works and must include the value of all materials and labour charges together with any "free issue materials" and VAT. "Free issue materials are those materials/items purchased by the Client prior to commencement of the Contract, which should be incorporated into the Contract Works.)

**12.3. Maintenance/Defects Liability Period:**

As stipulated in the contract conditions but not exceeding a maximum period of ..... months.

(The "prior defects" period which commences after completion and handover of the Works, during which the Contractor is liable for loss or damage to the works due to a defect introduced prior to completion. Cover will not exceed the period stipulated in the contract conditions.)

**12.4. Testing Period:**

..... days. (Usually 30 days. Provides for operational testing and optimisation of electrical/mechanical systems. Testing cover applies to new plant only and is not granted for second hand or used plant.)

**12.5. Removal of Debris Limit:**

N\$ .....

**12.6. Professional Fees Limit:**

N\$ .....

(Any professional fees incurred by Architects/Surveyors/Engineers &c in connection with the repair of damage to or replacement of the Works, excluding design/redesign costs or any in respect of improvements or extensions to the works.)

**12.7. Escalation:**

During the contract period: .....%

During the reinstatement period: .....%

**12.8. Devaluation/Revaluation: .....%**

**12.9. Claims Preparation Cost: N\$ .....**

**12.10. Surrounding Property Limit:**

N\$ .....

(Property in the care, custody and control of the Contractor in the execution of the works as stipulated in the contract. Also referred to as Principal's Own Surrounding Property. This would be structures/buildings owned by the Principal on which the Contractor has to carry out works as part of the insured contract.)

**12.11. Public Liability Limit:**

N\$ .....

(This is the limit of indemnity for costs incurred by the Insured in respect of damage to third party property or injury to or death of a third party arising out of the performance of the contract works at the contract site. This limit applies to each and every occurrence.)