



## **ENTITY BUYING FORM PART 1**

## **IMPORTANT INFORMATION**

1. Please complete all the relevant sections and sign sections 6 and 8.
  2. The completed form and supporting documentation (see below) can be scanned and emailed to **omnamuttrans@oldmutual.com** or handed in at any Old Mutual branch. Illegible and incomplete forms may lead to delays. Contact our Service Centre at **(061) 239 513/522** for any queries.
  3. Your investment will be made once we have received the completed form and supporting documentation and your money reflects in the correct bank account.
  4. Once your account has been opened, you can register via **www.oldmutual.com.na** to view your portfolio.
  5. Old Mutual Unit Trust Management Company Namibia Limited will henceforth be referred to as Old Mutual Unit Trust.

## **SUPPORTING DOCUMENTS (REQUIRED)**

- Entity Verification documents as set out on page 9 and 10.
  - For all trusts, non-governmental organisations, non-profit organisations, charitable organisations, clubs and foreign entities (in addition to the above) please complete Entity Buying Form Part 2.
  - Proof of income for all clients investing with us.

## **PROCESSING TIMES**

If all the requirements are met by 15h00 (13h00 for all transactions involving Money Market Unit Trusts), you will receive the same day's price. Otherwise the first working day's price will apply once all requirements have been met, with the same cut-off times applying. Processing time for all withdrawals/selling's will take approx. 2-3 working days dependent receiving bank account provided that all supporting documents have been received. Please complete this form using block letters and tick (✓) where appropriate.

## **APPLICATION TO BUY UNITS**

I hereby apply for the number of units that can be purchased by the investment amount referred to below. All transactions are subject to the conditions of the relevant Trust Deed(s).

Do you already have an Old Mutual Unit Trust investment?

**YES**

If Yes, please provide Unit Trust number:

## 1. INVESTOR DETAILS

Registered Name of Entity:	<input type="text"/>		
Trading Name (if different):	<input type="text"/>		
Registration Number:	<input type="text"/>		
Tax Registration Number:	<input type="text"/>		
Are you a US citizen or a tax resident of the United States of America?			
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
if yes, please complete the <b>W9</b> of the American Internal Revenue Service ( <a href="http://www.irs.gov/w9">www.irs.gov/w9</a> )			
GIN Number (if any):	<input type="text"/>		
National social security number (if available): <input type="text"/>			
Country of Incorporation:	<input type="text"/>	Country of Tax Residence:	<input type="text"/>
Registered Address:	<input type="text"/>	Business Address:	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
Postcode:	<input type="text"/>	Postcode:	<input type="text"/>
Nature of Business:	<input type="text"/>	Status of Entity:	Trading <input type="checkbox"/> Non-trading <input type="checkbox"/>



## **ENTITY BUYING FORM PART 1**

## **1. INVESTOR DETAILS** (continued)

## CONTACT INFORMATION

Tel: (Code)    (Home)      (Code)    (Work)

Language preference: Eng  Afr  Preferred method of communication: E-mail  Postal

E-mail address:

I instruct Old Mutual Unit Trust to transmit all account related communications, including communications required to be transmitted to me by law, to the email address provided above.

Postal address: \_\_\_\_\_

Postcode:

**DETAILS OF PERSON ACTING ON BEHALF OF INVESTOR**

Previous names, if any: \_\_\_\_\_

Title and First Names: \_\_\_\_\_

Nationality: \_\_\_\_\_ Country of Residence: \_\_\_\_\_

Postcode:

Tel: (Code) (Home) (Code) (Work)

Fax: (Code)    (Fax)     Cellphone:

Relation to Investor: Director  Trustee  Member  Partner  Authorised Signatory

A horizontal row of fifteen empty square boxes, intended for students to draw or write in.

Surname and initials: \_\_\_\_\_

Nationality: \_\_\_\_\_ Country of Residence: \_\_\_\_\_

Physical address: \_\_\_\_\_

Relation to Investor: Director  Trustee  Member  Partner  Authorised Signatory



## ENTITY BUYING FORM PART 1

## 1. INVESTOR DETAILS (continued)

## Please provide the following information:

- Private Company: All Shareholders, Directors and authorised Representatives.
- Public Company: Shareholders holding in excess of 10% of shares, all Directors and authorised Representatives.
- Close Corporation: Members and authorised Representatives.
- Other Entities: All Trustees, Founder(s), Beneficiaries, Members, Office Bearers, Partners and authorised Representatives.

Initials	Surname	Previous names (if any)	ID Number/Date of Birth	Residential Address	Designation

## 2. HOW TO INVEST

Old Mutual Unit Trust is under no obligation to accept below minimum investments and reserves the right not to debit or to cease debiting your account under certain circumstances. If no selection is made, distributions are automatically reinvested.

## Lump sum investment

A Please debit my bank account with  on the  D  D  M  M  C  C  Y  Y

B I have transferred  into Old Mutual Unit Trust's bank account.

## Bank details for the Old Mutual Unit Trust Namibia's bank account:

Bank	Account Number	Branch	Branch Code	Account type
Standard Bank	04 3195 636	Windhoek	08 23 72	Current

Fax your completed form to +27 (0)21 509 7100 and contact our Service Centre at (061) 239 513/522 to obtain your account number. Then use this account number as the reference when making a direct deposit or Electronic Fund Transfer. Selecting the incorrect bank account or not including an account number as reference may cause delays.

## Recurring Monthly (debit order) Investments

Debit order dates (select one):  1  3  7  15  20  27 PLEASE ALLOW AT LEAST 10 DAYS' NOTICE  
Commencing month:  D  D  M  M  C  C  Y  Y

To help ensure my investment amount keeps pace with inflation, please increase my debit order investment amount every year on the anniversary date by:

5\* % or  % or  on all Unit Trusts  or  (specify Unit Trust)

\* Delete if not applicable. If you don't indicate your choice, the increased amount will be applied to all Unit Trusts in your portfolio that are affected by this application.

## SELECT YOUR UNIT TRUST

Fund (lump sum/monthly minimums)	Lump Sum	Monthly	Annual debit order increase* (% or N\$ value)	Distributions** (to action)	
				Payout	Reinvest
OM Nedbank Namibia Corporate Fund (N\$25 000)	N\$	N/A		N/A	N/A
OM Nedbank Namibia Money Market Fund (N\$300/N\$100)	N\$	N\$		N/A	N/A
Namibia Income Fund (N\$300/N\$100)	N\$	N\$			
Namibia Enhanced Income Fund (N\$300/N\$100)	N\$	N\$			
Namibia Real Income Fund (N\$300/N\$100)	N\$	N\$			
Namibia Dynamic Floor Fund (N\$300/N\$100)	N\$	N\$			
Namibia Managed Fund (N\$300/N\$100)	N\$	N\$			
Namibia Growth Fund (N\$300/N\$100)	N\$	N\$			
Namibia Property Fund (N\$300/N\$100)	N\$	N\$			
TOTAL	N\$	N\$			



## **ENTITY BUYING FORM PART 1**

### **3. SOURCE OF FUNDS**

**For lump sum contributions, please specify the source of funds:**

Operating Income  Retained Profits  Sale of an Asset  Tax Refund  License Fees  Other

Describe the revenue generating activities of the entity:

#### **4. BANK DETAILS**

Deductions cannot be made from credit cards. Debit orders can only be raised from your own account (except in the case of grandparents/parents investing on behalf of minors, or spouses investing on each other's behalf). Payments can only be made to your own bank account (except in the case of minors).

**BANK DETAILS FOR DEDUCTIONS** (We will deduct this and all future payments from this account.)

#### BANK DETAILS FOR PAYOUTS IF DIFFERENT FROM ABOVE

(We will pay dividends, proceeds of sales and regular withdrawals, into this account.) Please provide proof of banking details and resolution authorising deduction.

## **5. AUTOMATED REGULAR WITHDRAWALS**

Please sell units to the value of  from our  Fund,  
every month/quarter/six months/year (circle payment frequency). Starting  D  M  C  Y  (Date).

## **6. DECLARATION**

I agree to accept the number of units sold to me by virtue of this application and I warrant that I have full power and authority to enter into and conclude this transaction, with the necessary assistance where such assistance is a legal requirement. I am aware that this product offers no cooling-off rights. I know that the cost of buying units includes an initial charge and that there are no guarantees on my capital. I acknowledge that there are further allowable deductions from the fund (e.g. an annual service fee) that impact on the value of my investment. I am satisfied that the facts provided are accurate and complete. I am aware of the fund's/funds' objectives, risk factors, the charges and income distributions, as set out in the fund fact sheet/s. I acknowledge that Old Mutual Unit Trust may borrow up to 10% of the portfolio to bridge insufficient liquidity. I have read and fully understood all pages of this application form. I hereby authorise Old Mutual Unit Trust to debit the account mentioned above in section 4 with the monthly amount/lump sum specified. I hereby consent to Old Mutual Unit Trust transmitting the information or documentation provided by me in so far as may be needed to facilitate its day-to-day business, including sharing the information provided by me with national and international regulatory authorities and further consent to Old Mutual Unit Trust transmitting information required to discharge local or international regulatory obligations without further notice to me. I further authorise Old Mutual Unit Trust to accept instructions from me via facsimile.

Date: **D D M M C C Y Y**

Signature of investor



## ENTITY BUYING FORM PART 1

## 7. ACCEPTANCE OF ADVICE

A I am solely responsible for my investment choices and their associated outcomes, and acknowledge that I have entered into this transaction without obtaining financial advice as that is my preference. As a result no initial charge will be levied on any investment of N\$100 (the general Unit Trust minimum) or more.

OR

B I hereby confirm that, where applicable, the relevant intermediary (adviser or broker) has satisfied me that he/she is authorised to render financial services in respect of this product.

Do you want to appoint this intermediary as your Preferred Servicing Intermediary (PSI) for all your future Old Mutual financial services needs?

YES YES, I appoint and give the PSI access to information on all my existing Old Mutual financial services products.

NO NO, I will complete an Intermediary Appointment Note (IAN) selecting my servicing intermediary of preference per category of Old Mutual financial services product.

## 8. INSTRUCTION FOR PAYMENT OF ADVISER FEES (If applicable)

INITIAL ADVISER FEE has been agreed as follows (subject to the maximums for each Unit Trust, stipulated on the Unit Trust fund fact sheet). The applicable amount will be deducted prior to the purchase of units.

% for equity/asset allocation Unit Trusts (max. 3.00%) which is  N\$

% for fixed income Unit Trusts (max. 0.60%) which is  N\$

(Note: If % and N\$ amount differ, the % holds.)

## ANNUAL ADVISER FEE

In addition, you may elect to pay an ongoing annual adviser fee. This fee is negotiated between yourself and your adviser or broker, and is over and above the initial adviser fee stipulated above.

YES     NO

If yes, specify percentage  % (max. 1.00% p.a.) of your discretionary Unit Trust portfolio. Note that this instruction overrides all existing annual adviser fee agreements.

A from  Fund (one Unit Trust only)  UT (Unit Trust account number)

OR

B Proportionally across all my Unit Trusts.

This annual fee is calculated as a percentage of the value of your discretionary Unit Trust portfolio. The annual adviser fee is deducted monthly, through the sale of units from the nominated Unit Trust/s. If this fee is being paid from a single Unit Trust and there is at any time an insufficient number of units in the Unit Trust, the fee will automatically be deducted from your Money Market Fund, failing which, the largest Unit Trust in your portfolio. Where investments are held in more than one class in the same Unit Trust, the fee will be deducted from the class open to new business (unless the closed Unit Trust class is stipulated above). You will receive confirmation of the implementation of this fee, any adjustments made to the annual percentage or to the Unit Trust, as well as the cancellation thereof. This fee is based on an agreement between the client and the intermediary. Old Mutual Unit Trust is not a party to the agreement and will cancel the fee on the written instruction of either party. The fee will further be cancelled by a change in servicing intermediary. Old Mutual Unit Trusts will change any erroneous instructions received, but will not rectify prior payments based on erroneous instructions.

Date:  D  D  M  M  C  C  Y  Y

Signature of Investor \_\_\_\_\_



## ENTITY BUYING FORM PART 1

## 9. DECLARATION OF ADVISOR/BROKER

I, the undersigned, hereby declare and warrant that I am duly authorised to render financial services in respect of this product. All parties concerned have been identified and verified and all relevant documentation has been obtained and appropriate procedures have been applied in accordance with the Financial Intelligence Act, Act 13 of 2012.

Name of introducer

Branch

Intermediary/Broker code

Tel. no.

Introducer's e-mail address

Signature of introducer

## FOR OFFICE USE:

Name of Reviewer:

Signature of Reviewer

Staff code:

## SPECIAL INSTRUCTIONS

## PLEASE NOTE

## • Buying and selling requests

For requests to be processed on the same day as submitted, all requirements must be met by 15h00 (13h00 for the Old Mutual Nedbank Namibia Money Market and Old Mutual Nedbank Namibia Corporate Funds). Such investments will be valued on the day after processing.

Direct Deposits/EFTs: Kindly email all proof of deposits to [omnamutrans@oldmutual.com](mailto:omnamutrans@oldmutual.com) and then contact the Service Centre to obtain your account number. This account number must appear on the electronic fund transfer or Standard Bank deposit slip. To obtain the same day's value, email confirmation of transfer or direct deposit to [omnamutrans@oldmutual.com](mailto:omnamutrans@oldmutual.com) before 15h00 (13h00 for Old Mutual Nedbank Namibia Money Market and Old Mutual Nedbank Namibia Corporate Funds). For all queries/requests please email: [NamibiaUnitTrust@oldmutual.com](mailto:NamibiaUnitTrust@oldmutual.com)

## • Monthly and lump sum debit orders

No debit order payments will be allowed on behalf of another person - except where parents/grandparents are investing on behalf of a minor, or where an investment is made on behalf of a spouse. The amount/s you specify will be deducted from your bank account automatically by debit order (please note that credit cards are not accepted). Old Mutual Unit Trust is under no obligation to accept debit orders below the stipulated minimums. Old Mutual Unit Trust reserves the right to cease debiting your account under certain circumstances.

## • Distributions

Historical income distributions are available on each fund fact sheet.

## • Annual Adviser Fee

This annual fee is calculated as a percentage of the value of your entire unit trust portfolio. The fee is deducted monthly, through the sale of units from the nominated fund/funds. If this fee is being paid from a single fund and there is at any time an insufficient number of units in the fund, the fee will automatically be deducted from the largest fund in your Namibia portfolio.

You will receive confirmation of the implementation of this fee, any adjustments made to the annual percentage or to the fund, as well as the cancellation thereof.

This fee is based on an agreement between the client and the intermediary. Old Mutual Unit Trust is not a party to the agreement and will cancel the fee on the written instruction of either party. The fee will further be cancelled by a change in servicing intermediary. Old Mutual Unit Trust will change any erroneous instructions received, but will not rectify prior payments based on erroneous instructions.

## STATUTORY INFORMATION

Unit Trusts are generally medium to long term investments. Past performance is no indication of future growth. It is important that you are prepared for some shorter term fluctuations as your investment moves in line with the markets. Fluctuations or movements in exchange rates may cause the value of underlying international investments to go up or down. An initial charge (from 0,25% to maximum 5% of the investment amount) is included in the buying price of units. This charge may include commission (up to 3% of the investment amount). An annual service fee (from 0,6% to 1,5%) is calculated on the market value of the fund's assets (excluding income and permissible deductions) and deducted from the portfolio on a monthly basis. Further fees that may be deducted from the fund's portfolio are compulsory and bank charges, brokerage, marketable securities tax, other taxes and levies, custodian and trustee fees and audit fees. A schedule of fees and charges and maximum commissions is available from the company/intermediary. The daily price is based on the current value of the fund's assets plus income (minus expenses) divided by the number of units in issue. You can easily sell your investment at the ruling price of the day (calculated at 15h00 on a forward pricing basis). The Old Mutual Nedbank Namibia Money Market and Old Mutual Nedbank Namibia Corporate Funds unit prices are static and interest is declared daily at 13h00. The Namibia Enhanced Income Fund and Namibia Dynamic Floor Fund may be capped in order to be managed in accordance with their mandates.

## CONTACT DETAILS

**Old Mutual Unit Trust Management Company Namibia Limited**

(Registration no. 94/288)  
PO Box 165, Windhoek, Namibia

Telephone: 061 239 513/522

Compliance Department: 061 299 8000

[www.oldmutual.com.na](http://www.oldmutual.com.na)

Queries email: [NamibiaUnitTrust@oldmutual.com](mailto:NamibiaUnitTrust@oldmutual.com)

Transactions email: [omnamutrans@oldmutual.com](mailto:omnamutrans@oldmutual.com)

Professional indemnity and fidelity insurance cover is in place.

**JTC Fund Solutions RSA (PTY) Limited**

Registration – 2006/028378/07  
Block B Century Falls,  
Century Boulevard Milnerton,  
Century City, 7441



## ENTITY BUYING FORM PART 1

UNIT TRUST	UNIT TRUST CATEGORY	INVESTMENT AIM	INVESTMENT MINIMA			TOTAL EXPENSE RATIO (TER) (%)	ANNUALISED SERVICE FEE % (INCLUDED IN)	DISTRIBUTION DATE	ADVISOR FEE	RISK
			LUMP SUM	MONTHLY	AD-HOC					
Old Mutual Nedbank Namibia Corporate Fund	Money Market	The Fund aims to deliver a regular income and to outperform bank deposits over time, while preserving capital.	N\$ 25,000		N\$ 10,000	0.65%	0.60%	N/A	Max 0.60%	1/5 (Low Risk)
Old Mutual Nedbank Namibia Money Market Fund	Money Market	The Fund aims to deliver a regular income and to outperform bank deposits over time, while preserving capital.	N\$ 300	N\$ 100	N/A	0.66%	0.60%	N/A	Max 0.60%	1/5 (Low Risk)
Old Mutual Namibia Income Fund	Income fund	The Fund aims to offer a high level of income, together with relative capital stability through a portfolio of Namibian and South African interest-bearing investments. It aims to pay out a high regular income without putting the investor's money at undue risk. It aims to achieve higher than money market returns by taking on marginally more risk.	N\$ 300	N\$ 100	N\$ 100	0.81%	0.75%	N/A	Max 0.60%	2/5 (Low/Medium Risk)
Old Mutual Namibia Enhanced Income	Income fund	The Fund aims to outperform money market investments and produce a relatively high level of income. It aims not to lose money over any 6-month period.	N\$ 300	N\$ 100	N\$ 100	1.11%	1.00%	N/A	Max 0.60%	2/5 (Low/Medium Risk)
Old Mutual Namibia Real Income Fund	Low-equity fund	The Fund aims to provide an income that grows in line with inflation, while sustaining the level of capital over time and minimising any losses over a 12-month period. The portfolio manager actively manages asset allocation to take advantage of changing market conditions.	N\$ 300	N\$ 100	N\$ 100	tba	1.20%	31/03 30/06 30/09 31/12	Max 0.60%	2/5 (Low/Medium Risk)
Old Mutual Namibia Dynamic Floor Fund	Balanced fund	The Fund strives for long-term capital growth as well as some level of capital protection. Through the use of a quantitative risk model, the fund aims to profit from a rising share market and protects against capital losses in a weak market.	N\$ 300	N\$ 100	N\$ 100	1.63%	1.50%	30/06 31/12	Max 3.0%	3/5 (Medium Risk)
Old Mutual Namibia Managed Fund	Balanced fund	This fund aims to achieve long-term inflation-beating growth. The fund has a growth asset bias and will invest more heavily in shares. The portfolio manager actively allocates to other asset classes to take advantage of changing market conditions and to manage the fund's volatility.	N\$ 300	N\$ 100	N\$ 100	1.36%	1.00%	30/06 31/12	Max 3.0%	3/5 (Medium Risk)
Old Mutual Namibia Growth Fund	Equity fund	The Fund aims to offer superior returns over the medium to longer term by targeting the shares of growth-style companies.	N\$ 300	N\$ 100	N\$ 100	1.11%	1.00%	30/06 31/12	Max 3.0%	4/5 (High Risk)

**ENTITY BUYING FORM PART 1****A. COMPANIES****Verification documents required:**

- A copy of the certificate of Incorporation of the Company (CM1).
- A copy of the certificate to commence business (CM46).
- A copy of the certificate of Name Change of Company, if applicable (CM9).
- A copy of a Notice of Registered Office and Postal Address (CM22).
- A copy of the Contents of Register of Directors, Auditors & Officers (CM29).
- A copy of the Memorandum of Association (CM2).
- A copy of the Articles Association (CM44).
- Overview of Ownership and Control structure.

**All of the above documents must be stamped by the Registrar.**

- A directors' resolution on a company letterhead authorising the signatory of the investment application form to make the investment on behalf of the company.
- A list of authorised signatories on a company letterhead with sample signatures (with supporting copies of the signatories' identity documents). This list must state whether signatories can transact on their own or if all the signatories are required.
- A cancelled cheque or copy of a recent bank statement indication the customer's banking details.
- Details of the shareholding of the company.
- Complete CIV for for all the directors.
- Complete the Enhanced Due Diligence form for any foreigners which may be a director/shareholder/member/trustee/partner.
- Complete CIV for for all the signatories.

**B. CLOSE CORPORATIONS (CC)**

- Founding Statement of the Close Corporation stamped by the Registrar of Companies (CC1).
- Amended Founding Statement stamped by the Registrar of Companies (CC2) (if applicable).
- Proof of operating address, if different to above.
- Proof of trading name, if different to above.
- A cancelled cheque or copy of a recent bank statement indication the customer's banking details.
- Overview of Ownership and Control structure.
- A members' resolution on the close corporation's letterhead authorising the signatory of the investment application form to make the investment on behalf of the close corporation.
- A list of authorised signatories of the close corporation on the close corporation's letterhead with sample signatures (with supporting copies of the signatories' identity documents). This list must state whether signatories can transact on their own or if all the signatories are required;
- ID Documents of all members and authorised signatories of the close corporation.
- Complete CIV for for all the directors/shareholder/members.
- Complete the Enhanced Due Diligence form for any foreigners which may be a director/shareholder/member/trustee/partner.
- Complete CIV for for all the signatories.

**C. TRUSTS**

- Trust registration certificate.
- Trust deed; or Will (for testamentary trusts).
- Letter of executorship for testamentary trusts.
- Proof of trading name, if different to above.
- A resolution signed by all trustees on the trust's letterhead, appointing the authorised signatories of the trust and authorising the investment with Old Mutual Unit Trust.
- A list of authorised signatories of the trust on the trust's letterhead with sample signatures (with supporting copies of the signatories' identity documents). This list must state whether signatories can transact on their own or if all the signatories are required;
- ID Documents of the founders of the trust, trustees, beneficiaries and beneficial owners, any class of beneficiaries and authorised signatories.
- Where the trust is represented by a trust management company, all document listed in 1. above for the management company.
- Complete CIV for for all the trustees.
- Complete the Enhanced Due Diligence form for any foreigners which may be a director/shareholder/member/trustee/partner.
- Complete CIV for for all the signatories.

**D. PARTNERSHIP**

- Document evidencing registration (e.g. registration with Professional Body/Society)
- A copy of the Partnership agreement.
  
- A resolution by the partnership authorising the investment with Old Mutual Unit Trust and authorising partners, either individually or otherwise, to transact.
- A list of authorised signatories of the partnership on a partnership letterhead with sample signatures (with supporting copies of the signatories' identity documents). This list must state whether signatories can transact on their own or if all the signatories are required;
- ID Documents of all partners' and authorised signatories.
- A cancelled cheque or copy of a recent bank statement indicating the customer's banking details.
- Complete CIV for for all the partners.
- Complete the Enhanced Due Diligence form for any foreigners which may be a director/shareholder/member/trustee/partner.
- Complete CIV for for all the signatories.

**E. DECEASED ESTATE**

- A copy of Letter of Executorship or Letter of Authority from the Master of the High Court.
- ID/Passport of the deceased.
- Death certificate.
- Where another person is acting on behalf of the executor, written Power of Attorney from the executor to act on the executor's behalf;
- ID documents of executor and person acting on behalf of executor (if applicable); and
- A cancelled cheque of the deceased estate or a recent copy of the deceased estate's bank account statement.
- Complete CIV for for the executor / person acting on behalf of the executor.
- Complete the Enhanced Due Diligence form for any foreigners which may be a executor / person acting on behalf of the executor.
- Complete CIV for for all the signatories.

**F. ASSOCIATIONS/OTHER LEGAL ENTITIES**

- The constitution or other founding document in terms of which the entity is created.
- Registration certificate (e.g. medical aid, pension fund etc) (if applicable).
  
- A resolution authorising the club, or association to make the investment/s and empowering those persons, either individually or otherwise, to transact with Old Mutual Unit Trust; and.
- A list of authorised signatories on a club or association letterhead with sample signatures.
- ID documents of all signatories
- A cancelled cheque or copy of a recent bank account statement indicating the customer's banking details.
- Complete CIV for for the partners / managing team.
- Complete the Enhanced Due Diligence form for any foreigners which may be partners / managing team.
- Complete CIV for for all the signatories.

**ENTITY BUYING FORM PART 1****G. STATE OWNED ENTERPRISES, PARASTATAL ENTITIES AND PUBLIC UNIVERSITIES**

- Statutory institutions: A copy of the act/statute stating the powers and duties of the authorised official and proof of appointment of individual.
- Governmental departments: A copy of the Act/statute pertaining to the department that indicates the Director-General as the authorised official who may act on behalf of the department and proof of appointment of individual.
  
- If the above powers are delegated to another official, a certificated copy of the document indicating the transfer of powers and duties, as well as a copy of the authorised person's ID Document.
- A list of authorised signatories of the entity on an official letterhead with sample signatures (This list must state whether signatories can sign on their own or if all the signatories are required).
- ID Documents of all individuals authorised to transact with Old Mutual Unit Trust.
- A cancelled cheque or copy of a recent bank account statement indicating the customer's banking details.
- Complete CIV for for the partners / managing team.
- Complete the Enhanced Due Diligence form for any foreigners which may be partners / managing team.
- Complete CIV for for all the signatories.

**DISCLOSURE**

The Old Mutual Group would like to offer you ongoing financial services and may use your personal information to provide you with information about products or services that may be suitable to meet your financial needs. The Old Mutual Group may use your information or obtain information about you for the following purposes:

- Underwriting
- Assessment and processing of claims
- Credit searches
- Verifying your identity
- Verifying and/or updating your personal information
- Claims checks (Industry Life & Claims Register)
- Tracing beneficiaries
- Fraud prevention and detection (including anti-money laundering screening)
- Market research and statistical analysis
- Audit & record keeping purposes
- Compliance with legal & regulatory requirements
- Sharing information with service providers we engage to process such information on our behalf or who render services to us. These service providers may be abroad, but we will not share your information with them unless we are satisfied that they have adequate security measures in place to protect your personal information.

You agree that Old Mutual may view, search and update your information.

You agree that your medical information and the answers to the Health and Lifestyle questionnaire may be shared with relevant third parties (including the adviser involved in this application). If, as a result of your health, a decision is taken to increase premiums, not to cover certain conditions or not to accept the application for cover, you agree to the reasons for this decision being shared with the adviser. You understand that if you do not agree this application for cover will not be processed.

You may access your personal information that we hold and may, under certain circumstances, also request us to correct any errors or to delete this information. In certain cases, you have the right to object to the processing of your personal information.

To view our full privacy notice and to exercise your preferences, please visit our website on  
[www.oldmutual.com.na/about-old-mutual/how-we-do-business/legal/privacy-policy](http://www.oldmutual.com.na/about-old-mutual/how-we-do-business/legal/privacy-policy)