

CITS3200 Group J

Minutes of the meeting held on 19 September, 2011

Topic	PPA/Group Meeting
Present	John, Rohit, Brian, Antriksh, PPA (2x)
Apologies	Alwyn
Absent	-

Meeting Opened: 11:04 AM

1 Reflection of the Project

It's backwards.

- Rohit - Client happy with Del. A and Del. B, wish we didn't have this last min panic.
- Rohit - Lack of communication between teams. Antriksh and Alwyn esp.

2 Deliverable C - Final Product

1. Source code and documentation - John, Brian, Rohit
2. User manuals (API and Sample) - John, Brian, Rohit
3. Source Revision History - John
4. Issue tracking dump - Testing team produces issues, John to dump
5. Test Documentation - Testing Team (Antriksh, Alwyn)
6. Acceptance Tests and Client Test - Testing Team
7. Time Analysis and Discussion - Rohit
8. Ethics checklist and discussion - Rohit

Meeting Closed: 11:24