

Topic	Oct	Nov	Dec	Jan	Feb	Mar	Method	Vendor	Trainer Name	Cost	Status
Project Management Fundamentals							Class Room Training	External	D.S.More	50000	Started
Production planning & control							Class Room Training	External	Bhavesh	0	
Essentials for Supervision							Class Room Training	Amol	Amol Pawar	0	Started
FINANCE FUNDAMENTALS							Class Room Training	Ashish	Ashish	0	Done
TIME MANAGEMENT							Class Room Training	Amol			
VALUE BASED SELLING							Class Room Training	External	KK SHARMA	50000	
Effective Communication (Mudde Sud Bolne)							Coaching	Amol	# Case Studies for individual HOD & weekly 1:1 discussion #Role Play - Within Dept people play different roles	Jeevan Chintamani Jamir Ajay	
Commercial governance							Coaching	External	Prasad Bhalerao	??	Done
Import basics							Class Room Training	External	Doshi Sir + Rahul Bavdekar		Done
Negotiation Skills							Class Room Training	External	External Agency Identified: ISTID		
Expediting							Class Room Training	External			
Payment Collection							On Job Training	Review			Done
BANKING							Class Room Training	External	Sourabh Jain - President Axis Bank		Done
INDIRECT PURCHASE							Class Room Training	External	Need to Identify		

INTERNAL AUDIT							Class Room Training	External	Need to Identify		
HSE							Class Room Training	External	Need to Identify		
CUSTOMER ADVOCACY							Class Room Training	External	HOLD		
Lean Mfg							Class Room Training	External	Need to Identify		
TECHNICAL SKILLS							On Job Training	Review			Done
team building							Class Room Training	Amol			
Task Completion Focus / Focused Approach							On Job Training	Review			To be started in result oriented fashion
My Idea vs Your Idea							On Job Training	Review			Done
SEPL Overall Business Process							On Job Training	Inter Dept Meeting			
My Process & Inputs VS Your Process & Input/Output							On Job Training	Inter Dept Meeting			
Service FUNDAMENTALS							Coaching	Ashish	Completed from 23rd & 24th Sept 2016	8	Done
Process Training							Training	HOD			Started