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Patch Management Policy

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The policies, procedures and standard practices described in this manual are for the said process only at SG Analytics **(from here on termed as 'SGA')** and do not extend or imply to any other SGA entity. Information in this document represents guidelines only. SGA reserves the right to modify this document, amend or terminate any policies, procedures, or employee benefit programmes whether or not described in this document at any time, or to require and/or increase contributions toward these programs.

All policies contained herein have been adopted by SGA and supersede previous policies. We periodically review policies, in part or as a whole, to ensure that they continue to reflect current thinking of the organisation and are consistent with trends and legal requirements.

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Content

1. Introduction

1.1 Objective

This policy governs the management of patches for application on all desktops, laptops and network devices. Ensuring security of applications requires establishment and maintenance of effective patch management system.

1.2 Scope

This policy shall be applicable to all applications, software used on all desktops, laptops and network devices in SGA.

1.3 Glossary of Terms

Terms	Description
IT	Information Technology
SGA	SG Analytics Pvt. Ltd.

2. Responsibility

The primary responsibility of implementing this policy is with IT Head.

3. Patch Type

1. Software updation

2. Antivirus updation

3. Version upgrade

4. Policy

1. IT Department shall be responsible to govern deployment of all security patches in SGA. The guidelines established in this policy shall strictly be observed during installation of patches

2. Each application installed in SGA shall be updated with the latest patches released

3. All network devices like router, switch, firewall etc. shall be updated with latest and stable security patches which are released by respective vendors

5. Reference

1. Change Management Procedure