

# workforce optimization



## COURSE HIGHLIGHTS

- Tips for calculating ROI
- Evaluating course effectiveness
- Recruiting and performance forecasting
- Rules for when to develop training
- Coaching for performance
- Managing performance data

## THE DAY'S FORMAT

**Discussion:** What do companies want from the HR team? – ½ hour

**Theory:** Refining classic HR functions into ROI centers – 1 hour

**Exercise:** Defining jobs– 1½ hours

**Theory:** Identifying employee top performers – 1 hour

**Exercise:** Analyzing job performance results – 1½ hours

**ROI:** Committing to action items that "hold the gains" – ½ hour

**PRICE:** \$1,200 per company  
(limit 3 learners per company)

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LOCATIONS

"Is your train on the right track?  
Make sure your people are taking  
your company where you want to  
go!"

## BUILD THE LINKS THAT TIE BUSINESS RESULTS TO TRAINING & DEVELOPMENT.

This course, designed with Human Resources professionals and Senior Managers in mind, builds a solid foundation in all of the key areas of employee job Performance Management. You'll learn how company goals can be tied to job performance metrics, and how those metrics tie directly to training and development.

The course focuses on defining jobs and training, and using that structure to analyze past job performance as a means to forecast future job performance.

This seminar will show you how to prove the return on investment of your company's Human Resources efforts.

COURSE COMPLETION  
INCLUDES AN  
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