

MCS Resume 4

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EDUCATION	<p>Carnegie Mellon University Bachelor of Science in Mathematical Sciences Concentration: Operations Research and Statistics Minor: Business Administration GPA: 3.0 Mellon College of Science Dean's List High Honors: Spring 2014, Fall 2012</p> <p>Rome University of the Arts Studies in International Banking, Italian Culture</p> <p>Actuarial Examinations</p> <ul style="list-style-type: none">• P/1- Probability• FM- Financial Mathematics (scheduled)	Pittsburgh, PA May 2015 Rome, Italy Fall 2013 July 2013 April 2015
SKILLS	<p>Computer: Excel, Word, PowerPoint Software: R, Ruby Language: Conversant in Spanish and Italian</p>	
WORK EXPERIENCE	<p>Carnegie Mellon University- Cluster Management Facilities Assistant</p> <ul style="list-style-type: none">• Supervised and mentored 2 other facilities assistants to ensure work was completed• Collaborated with other campus departments to ensure the smooth operation of 7 different computer clusters <p>NASA HQ- Summer Intern</p> <ul style="list-style-type: none">• Supported the Strategic Investment Division (SID) in the development of diverse cross cutting analysis associated to provide insight into NASA's agency performance at various levels• Supported development, and operations research methods and techniques to analyze what if scenarios• Assisted the Crosscutting Team lead regarding decisions critical to the overall management of the OCFO SID functions	Pittsburgh, PA May 2013- Present Washington D.C. June 2014- August 2014
LEADERSHIP/ SERVICE	<p>Actuarial Club, Co-President, Treasurer</p> <ul style="list-style-type: none">• Managed a budget of \$550 which involved buying food for general body meetings, purchasing practice manuals for actuarial exams, and booking rental cars for career fairs at local universities• Arranged for former/current actuaries to speak at general body meetings <p>Delta Sigma Women's Fraternity, Founding Member, Director of Finance</p> <ul style="list-style-type: none">• Collected dues of \$350 a semester per member• Managed members' financial records online via Excel• Organized future events and recruited potential members, bringing the chapter size to more than 85 women <p>Women's Club Soccer, Player, Treasurer</p> <ul style="list-style-type: none">• Managed a budget of \$2,000 which was spent on coaches and game fees• Booked rental cars costing \$300 to use for away tournament	September 2012- Present October 2012- Present September 2011- Present