

Equipment Checklist: Using Your Own Supplies **[CUSTOMER VIEW]**

Thanks for letting us know you'll be providing cleaning supplies for this visit.

Before confirming your booking, please take a quick moment to make sure the following items are ready and available for your cleaner.

This helps your service run smoothly and ensures every surface gets the care it deserves.

Your Equipment Checklist

☐ 1. Vacuum

For floors, rugs, and hard-to-reach corners. Please make sure it's working and plugged in or charged up for us.

☐ 2. Mop

For tile, laminate, or hardwood surfaces. If you use a special floor cleaner, please leave it nearby.

☐ 3. Cleaning Rags or Paper Towels

We recommend at least **one full roll** of paper towel or several **microfibre cloths**. They're reusable, eco-friendly, and help us leave streak-free finishes.

☐ 4. Cleaning Products

Please have the basics available and ready to use:

- ☐ All-purpose cleaner
- ☐ Glass cleaner
- ☐ Toilet bowl cleaner

(If you have specific brand preferences or surfaces that need special care, please note that in your **General Instructions** tab.)

☐ 5. Duster

A simple duster or microfibre tool for baseboards, shelves, and vents.

The better the setup, the better the sparkle! Having your tools out and ready helps your cleaner start on time and focus fully on making your space shine.

Customer-Provided Equipment Checklist **[Cleaner View]**

Before you start a job, please take a quick moment to confirm that all listed items are available and in good working condition.

If anything is missing, please mark it below. We'll notify the customer and adjust accordingly.

This helps ensure the job goes smoothly and everyone's on the same page.

Confirm Supplies Provided by Customer

1. Vacuum

- ☐ Available and working properly
- ☐ Missing or not functional

2. Mop

- ☐ Available and clean
- ☐ Missing or damaged

3. Cleaning Rags/Paper Towels

- ☐ Enough rags or paper towels available
- ☐ Not enough/missing

4. Cleaning Products

- ☐ All-purpose cleaner
- ☐ Glass cleaner
- ☐ Toilet bowl cleaner
- ☐ Missing or incomplete set

5. Duster

- ☐ Duster or microfibre tool available
- ☐ Missing

If Something Is Missing

- ☐ Add a short note if something is missing or not usable (e.g. "Vacuum not working, switched to manual sweep").
- ☐ Take a photo if relevant.
- ☐ Log the issue in the app.
- ☐ Proceed with what you can. Our team will follow up with the customer.