**The following information are a must to get your event registered -**

Institution at which exhibition is conducted: Name, address, head of institution

Exhibition details: Institute conducting, Name and Date of exhibition

Events in the exhibition: Names, their respective type (tech/seminar/workshop/fest/art etc.) and Timings of events

Contact details: Names of people in charge, contact number and valid e-mail.

Sponsor details (optional): Names of sponsoring bodies.

**NOTE:**

1. Once the details are successfully submitted and are visible on website, any changes/updates can be made by providing the following details - Field to update along with updated information.
2. To remove any record or information from the website permanently, the names of event/institution/exhibition/contact/sponsor must be provided. Changes made here cannot be undone and registration process must be re-initiated in cases of wrong deletion.