

# INVOICE

Invoice #: SC-{{CLIENT\_SHORT}}-{{YEAR}}-{{MMDD}}

Date: {{DATE\_LONG}}

Due Upon Receipt

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## From

Setup Concierge

A Productized Service of J4AFoundation LLC

Website: [www.setupconcierge.com](http://www.setupconcierge.com)

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## Bill To

{{CLIENT\_NAME}}

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## Service Details

#	Description	Duration	Rate	Amount
1	{{SERVICE_DESCRIPTION}}	{{DURATION}}	\${{RATE}}/hr	\${{TOTAL}}

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## Summary

Subtotal	\${{TOTAL}}
Tax	—
Total Due	\${{TOTAL}}

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## Payment Terms

- **Amount Due:** \${{TOTAL}}
- **Due:** Upon Receipt
- **Accepted Methods:** Zelle, Cash App, Check, or Bank Transfer

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## Notes

Session completed on {{DATE\_LONG}}. All deliverables to follow per agreed-upon timeline.

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Thank you for your business!

Setup Concierge — We Set It Up So You Don't Have To.