



Etobicoke Yacht Club
Junior Sail Program
300 Humber Bay Park Road West
Toronto, Ontario M8V 3X7



Etobicoke Yacht Club Junior Sail Program, a CANSail accredited sailing school that offers high quality sailing instruction to youth in the GTA is seeking application from experienced, qualified individuals for the following position:

Head Coach

Etobicoke, Ontario
Full Time (Seasonal)

The Etobicoke Yacht Club Junior Sail Program (JSP) invites qualified individuals to apply for the Head Instructor position at our sailing school for the 2018 season.

Background:

The sailing school operates out of dedicated facilities located on the EYC property. Two programs are run concurrently a learn-to-sail program that focuses on basic skills up to CANSail 4 and a race program for the more serious sailors. The learn-to-sail program employs a fleet of Club 420's, RS Feva's and Oppi's. The racing program is predominantly single handed in Optimists and Lasers. Children in the Junior Sailing Program range in age from 7 through 17 years old.

The program staff consists of a head instructor, six learn to sail instructors and two race team coaches.

The Head Instructor role is a full time seasonal position beginning in late June and ending in late August. Normal work hours will consist of working between 40 and 45 hours per week and is paid on a weekly rate. The salary for this position is commensurate with experience and certifications.

Skills and Qualifications

The Head Coach must be a minimum of 18 years of age or older, in good physical health and capable of providing direction to other staff.

- At least CANSail 3/4 Instructor certification
- At least two full years of experience coaching sailing.
- Good communications skills with students, parents and other staff
- Able to manage a staff of up to ten instructors and coaches
- Able to work without close supervision
- Able to organise and administer a sailing school with 60 or 70 children in attendance at any given time
- Relevant sailing background

- Solid understanding of basic sailboat and power boat maintenance
- Instructor dues paid and registered with Sail Canada for 2018
- Current first aid certification
- Boat safety certification
- Pleasure Craft Operator Card (PCOC)
- Marine VHF Operator Certificate (ROC(M))
- Police Check and Vulnerable Sector Screening
- Available for work June 18 2018 to August 31 2018.

Duties of the Head Coach Include:

- Report directly to JSP Director.
- Organize, schedule and execute preseason instructor orientation training and program set-up under the direction of the JSP Director and other program resources.
- Coordinate and assist in pre-season and post-season maintenance of all power and sailing vessels and equipment
- Manage the CANSail certifications in Checklick for all levels of the Junior Sail Program.
- Prepare land and on-water lessons while maintaining the highest level of CANSail standards
- Coordinate registration information and additional reporting with JSP Director and program registrar.
- Escalate employee issues or concerns to the JSP Director when necessary.
- Communicate effectively with JSP participants and their parents and on a regular proactive basis.
- Schedule and manage and report working hours and expenses for instructor staff
- Supervise instructor staff in the delivering of in-class training
- Supervise instructor staff in the delivering of the on-the-water training
- Establish and execute daily staff procedures, for example; rigging and de-rigging of boats, seeing that they are neatly and properly returned to their assigned spaces
- Planning and coordinating other special events and activities
- Implement and monitor all safety plans and policies for the Junior Sail Program including catastrophic emergency procedures.
- Schedule and execute maintenance activities of power/sail boats and operational environments used by coaching staff and program participants
- Carry out a weekly check of all equipment for any damage or safety concerns and report any issues to the JSP Director
- Perform additional duties as requested

Applications to:

Michel Paul

Junior Sail Director

mpviking3@gmail.com

We thank all applicants for their time; however, only those selected for an interview will be contacted.