



## Your situation

You have *not* informed participants that the research materials, including their personal data would, be shared.

You continue to hold participants' contact details (e.g. addresses, phone numbers, etc.)

You plan to re-inform participants.



## Try again

As long as you hold participants' contact details, informing them that their data will be shared via a third-party data repository is not negotiable.

At this point, you have three options:

- inform participants, or even better get their explicit consent to the sharing of their personal data via a third-party repository
- permanently delete all directly identifying information (including contact details)
- or proceed to full anonymization of your data and carry out another shareability evaluation

## Best practices / recommendations

In the social sciences it is extremely difficult to have completely anonymous data. When proceeding with anonymization, we recommend that you carefully examine your dataset to confirm that it is indeed anonymous as defined by the law. Pay particular attention to combinations of variables. You can consult the resources listed below.

## Resources

**FORS Guides:** consult our guides on key data management topics, including data management planning, data protection, informed consent, data anonymisation, data sharing: <https://forscenter.ch/publications/fors-guides>

**Data management webinar series:** discover our webinars on the above topics, as well as on data documentation and security:  
<https://forscenter.ch/data-management-webinar-series/>

**FORS archiving resources:** check out our wider archiving resources:  
<https://forscenter.ch/data-services/help-resources/>

**SWISSUbase resources:** get access to SWISSUbase and its resources:  
<https://resources.swissubase.ch/>

**Open Science at UNIL:** <https://www.unil.ch/openscience/en/home.html>

**Contact us:** for any questions, get in touch with us: [datago@unil.ch](mailto:datago@unil.ch)