Meeting Title

MINUTES 3RD MAY 09:00

| MEETING CALLED BY | PT, Coach |
|-------------------|-----------------------------|
| TYPE OF MEETING | Base line meeting |
| NOTE TAKER | Zhou, Co |
| TIMEKEEPER | Со |
| ATTENDEES | Laser swarm team, PT, Coach |

OZG MEETING ROOM 2

Agenda topics

| 20 MINS | BASELINE REPORT DISCUSSION | ALL | |
|--|----------------------------|-----|--|
| DISCUSSION | | | |
| Talk through the chapters | | | |
| | | | |
| CONCLUSIONS | | | |
| Look at how the laser will heat up in design options. It could be crucial. | | | |
| Use emitter power to build budgets. | | | |
| Pointing is important in design. | | | |
| | | | |

| 30 MINS | SIMULATOR PROGRESS | ALL |
|--|--------------------|-----|
| DISCUSSION | | |
| Discussion about simulator progress. | | |
| | | |
| CONCLUSIONS | | |
| Deliver a separate report about simulator on Monday. | | |
| | | |

| SPECIAL NOTES | |
|---------------|--|
| | Forward Email to Cosine company. |
| | Next meeting is 10 th May(next monday). Time and location are to be determined. |