

# Week 1 review meeting

## MINUTES

23/APR/2010

09:00

NB MEETING ROOM 6

MEETING CALLED BY	PT, Coach
TYPE OF MEETING	Review meeting
NOTE TAKER	Zhou
TIMEKEEPER	Co
ATTENDEES	Laser swarm team, PT, Coach

## Agenda topics

10-15 MINS

DESCRIBE PROJECT PLAN

BART

DISCUSSION	
Bart gave a basic description about our first phase project plan using SE tools like WBS, WFD, or even Gaunt chart.	
CONCLUSIONS	
Everything is in the project plan report, including project function distribute for each team member.	
For the project life time, we can compare with the ICESat.	

10 MINS

SIMULATOR DESCRIPTION

SIMON

DISCUSSION	
General description about the simulator structure and distribution of the model.	
Receiver should also receive photon in travel time.	

20 MINS

BASELINE SPECIFICATION AND GENERAL QUESTION

ALL

DISCUSSION	
Receivers can be nano.	
Announcement from Ben about the photon counting array.	
Top level requirement identified.	
CONCLUSIONS	
Design options are quite important in the following baseline report.	
ADCS(GPS or other method) can be crucial in design process.	
ACTION ITEMS	
Invite Delfi people to our next meeting.	
Photos of each member.	

SPECIAL NOTES	Next meeting is 3 <sup>rd</sup> of May 09:00.
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