

## Guidelines for Submission of Figures, Tables and Images

Figures and tables must be submitted according to the following guidelines:

- Images must be submitted as .jpg.
- Images must be 72-100 dpi / web ready;
- There is a limit of 7 graphics per submitted abstract;
- The position of figures and tables should be indicated in the text of the abstract; and
- Each figure, image, table, and/or legend must be submitted as separate files.

All figures, whether photographs, graphs, or diagrams, should be submitted via email to [abstracts@siim.org](mailto:abstracts@siim.org) to the SIIM Office. If the file is larger than 20MB please email [abstracts@siim.org](mailto:abstracts@siim.org) with the subject "Scientific Abstract Large Image" to receive additional upload instructions. **All figures are to be labeled with author name, numbered consecutively and kept separately from the text.**

### Frequently Asked Questions:

#### When should I submit my high resolution images/figures?

Figures should be submitted when submitting your abstracts, no later than Monday, September 9, 2013.

#### How do I check my image resolution?

Open each of the graphic files and save them to your desktop. Open with Adobe Photoshop or Illustrator.

Go to "Image" tab > "Image Size..."

Find "Document Size:" > "Width," "Height" and "Resolution" in the second section. If necessary, make any adjustments here.

#### How should I submit my high resolution figures?

Files that are smaller than 20MB should be emailed to [abstracts@siim.org](mailto:abstracts@siim.org).

Files that are larger than 20MB. Email [abstracts@siim.org](mailto:abstracts@siim.org) with the Subject: "Scientific Abstract Large Image" to receive additional instructions.

#### What size should my images be?

Smaller images (one-column) should be approximately 3.75 inches at 300 dpi – 1050 pixels wide.

Larger images (two-column) should be approximately 7.5 inches at 300 dpi – 2100 pixels wide.

#### Should I submit color or black and white images?

SIIM does not have a preference on whether your images are in color or black and white. However, any text prints will depict the images in a black and white format.

#### What happens if I don't turn my images in by the required due date?

SIIM reserves the right to publish the SIIM 2014 Scientific Abstract Publications with or without your images.

#### Is there additional information on creating and manipulating journal quality images?

Yes, please visit [www.siim.org/e-tutorials](http://www.siim.org/e-tutorials) for e-tutorials on image manipulation guidance.