

# **D-CUBE**

---

## **Manual**

**Created person:** Cube System Viet Nam

**Created date:** 2020 - 05 -20

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※ **NOTE:** Depend on differently permission code, you can use list following table below.

Module	Admin	Office	OfficeUser	QCAdmin	QCUser
	Permission	Admin	Permission	Permission	Permission
	Permission				
<b>A. HOME</b>					
Setting my profile	✓	✓	✓	✓	✓
Switch language	✓	✓	✓	✓	✓
Edit message	✓	✓	✓	✓	✓
Collapse/Expand menu	✓	✓	✓	✓	✓
<b>B. OFFICE</b>					
Search file	✓	✓	✓	✗	✗
Edit file (Only authorized users)	✗	✓	✓	✗	✗
<b>C. OFFICE ADMIN</b>					
Search folder	✓	✓	✗	✗	✗
Add folder	✓	✓	✗	✗	✗
Edit folder	✓	✓	✗	✗	✗
Delete folder	✓	✓	✗	✗	✗
Search file	✓	✓	✗	✗	✗
Add file	✓	✓	✗	✗	✗
Edit file	✓	✓	✗	✗	✗
Delete file	✓	✓	✗	✗	✗
Create new message for Office	✓	✓	✗	✗	✗
<b>D. QC</b>					
Barcode Reader	✓	✗	✗	✓	✓
<b>E. QC ADMIN</b>					
Search drawings in Files explorer	✓	✗	✗	✓	✗
Add drawings file in File explorer	✓	✗	✗	✓	✗
Add drawings folder in File explorer	✓	✗	✗	✓	✗

Search drawings in Drawings List	✓	✗	✗	✓	✗
Add drawings in Drawings List	✓	✗	✗	✓	✗
Edit drawings in Drawings List	✓	✗	✗	✓	✗
Delete drawings in Drawings List	✓	✗	✗	✓	✗
Update drawings in Update drawings by CSV	✓	✗	✗	✓	✗
Search drawings in Update drawing by CSV	✓	✗	✗	✓	✗
Edit drawings in Update drawing by CSV	✓	✗	✗	✓	✗
Delete drawings in Update drawing by CSV	✓	✗	✗	✓	✗
Create new message for QC	✓	✗	✗	✓	✗
<b>F. ADMIN</b>					
Mode show or hide Deactivated records	✓	✗	✗	✗	✗
Search user	✓	✗	✗	✗	✗
Add user	✓	✗	✗	✗	✗
Edit user	✓	✗	✗	✗	✗
Delete user	✓	✗	✗	✗	✗
Activating/deactivating	✓	✗	✗	✗	✗
New message	✓	✗	✗	✗	✗
Path settings	✓	✗	✗	✗	✗
Logo Settings	✓	✗	✗	✗	✗

- ◆ With      ✓ : Useable  
               ✗ : Non useable  
               ※ : Only authorized users

## A. HOME

1. Setting my profile(Including: Change avatar, email, phone, theme, full name, password)

Click on profile→change the content→click **Save**

Not secure | 192.168.11.98:4201/dashboard/home

**NISSIN ELECTRIC D-CUBE**

**Notifications**

**ADMIN**

- WorkingTime ... May. 19, 2020
- WorkingTime New Rule contact leader
- Test admin May. 12, 2020 Has attachment
- Test May. 11, 2020 Test message with title

**QC**

- new information May. 15, 2020 Update information
- May. 12, 2020
- Test May. 12, 2020 wenwenver

**OFFICE**

- Holiday May. 15, 2020 Company trip
- Test Office wit... May. 11, 2020 There is no attachment
- Test Office May. 11, 2020 Has attachment

Tuan Le Admin

May. 20, 2020 13:53:01 EN

Click on profile

Not secure | 192.168.11.98:4201/dashboard/home

**NISSIN ELECTRIC D-CUBE**

**Notifications**

**MY PROFILE**

**ADMIN**

- WorkingTime ... WorkingTime New Rule contact leader
- Test admin Has attachment
- Test Has attachment
- Test Test message with title

**OFFICE**

- Holiday May. 15, 2020 Company trip
- Test Office wit... May. 11, 2020 There is no attachment
- Test Office May. 11, 2020 Has attachment

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Avatar:

Username: admin

Email: admintest@vn-cubesystem.com

Phone: 45584894321

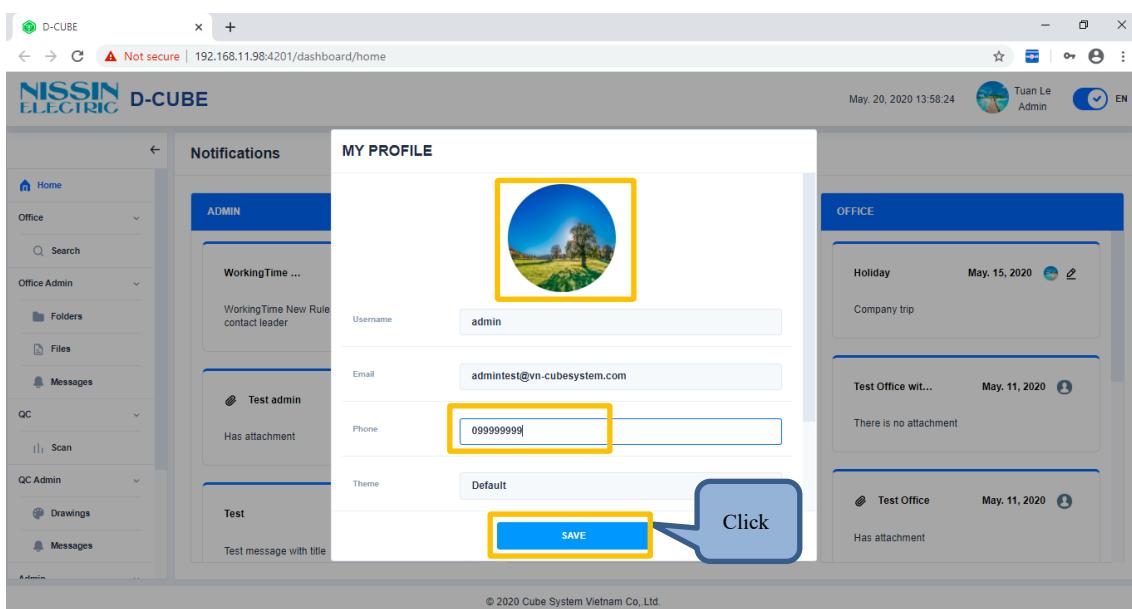
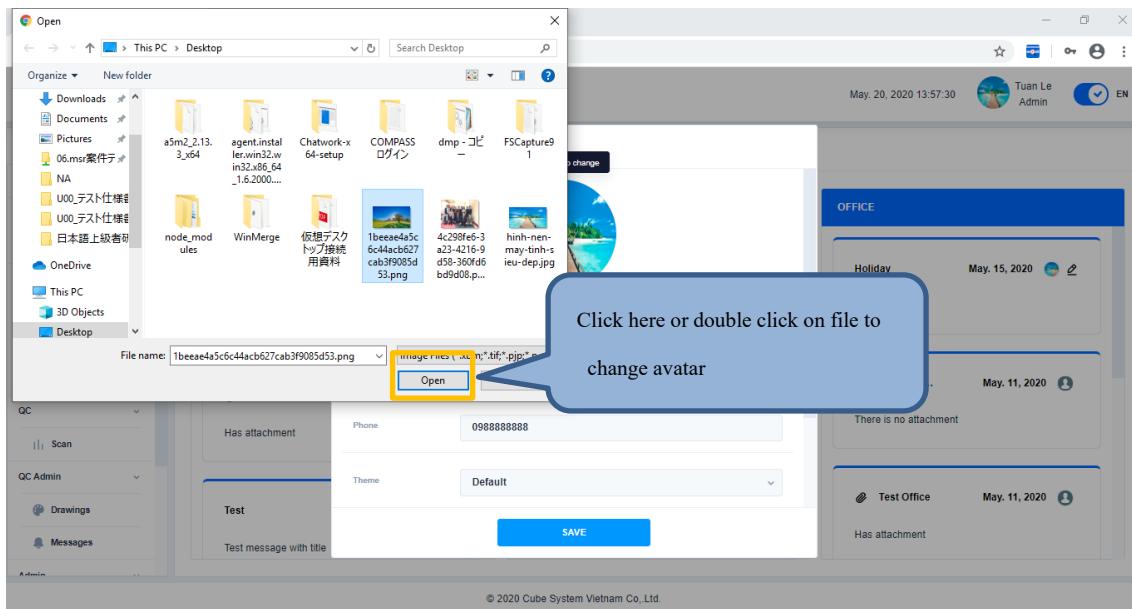
Theme: Default

Fullscreen: Tuan Le

Password: [REDACTED]

SAVE

Change avatar, email, phone, theme, fullname, password



The screenshot shows the D-CUBE dashboard interface. On the left, there is a sidebar with navigation links for Home, Office, QC, Admin, and Admin. The main area displays a grid of notifications categorized into ADMIN, QC, and OFFICE sections. Each notification card includes a timestamp and a brief description. A green success message at the bottom right states "Profile has been updated". In the top right corner, there is a user profile section showing a photo, name (Tuan Le), role (Admin), and language switcher set to EN.

**Notifications Grid:**

- ADMIN:**
  - WorkingTime ... May. 19, 2020
  - WorkingTime New Rule contact leader
  - Test admin May. 12, 2020 Has attachment
  - Test May. 11, 2020 Test message with title
- QC:**
  - new information May. 15, 2020 Update information
  - May. 12, 2020
  - Test May. 12, 2020 wenwerver
- OFFICE:**
  - Holiday May. 15, 2020 Company trip
  - Test Office wit... May. 11, 2020 There is no attachment
  - Test Office May. 11, 2020 Has attachment

**MY PROFILE Form:**

The form contains the following fields:

- Profile Picture (highlighted with a yellow box)
- Username: admin
- Email: admintest@vn-cubesystem.com
- Phone: 099999999 (highlighted with a yellow box)
- Theme: Default
- SAVE button

## 2. Switch language

Click EN to change language

This screenshot shows the D-CUBE system's notification center for English users. The interface is in English, and a blue callout bubble with the text "Click" points to the language switcher at the top right, which is currently set to "EN". The notifications are categorized into three sections: ADMIN, QC, and OFFICE.

- ADMIN:**
  - WorkingTime ... May. 19, 2020 (Has attachment)
  - WorkingTime New Rule contact leader
  - Test admin May. 12, 2020 (Has attachment)
  - Test May. 11, 2020 (Test message with title)
- QC:**
  - new information May. 15, 2020 (Update information)
  - May. 12, 2020 (Has attachment)
  - Test May. 12, 2020 (wenwenver)
- OFFICE:**
  - Holiday May. 15, 2020 (Company trip)
  - Test Office wit... May. 11, 2020 (There is no attachment)
  - Test Office May. 11, 2020 (Has attachment)

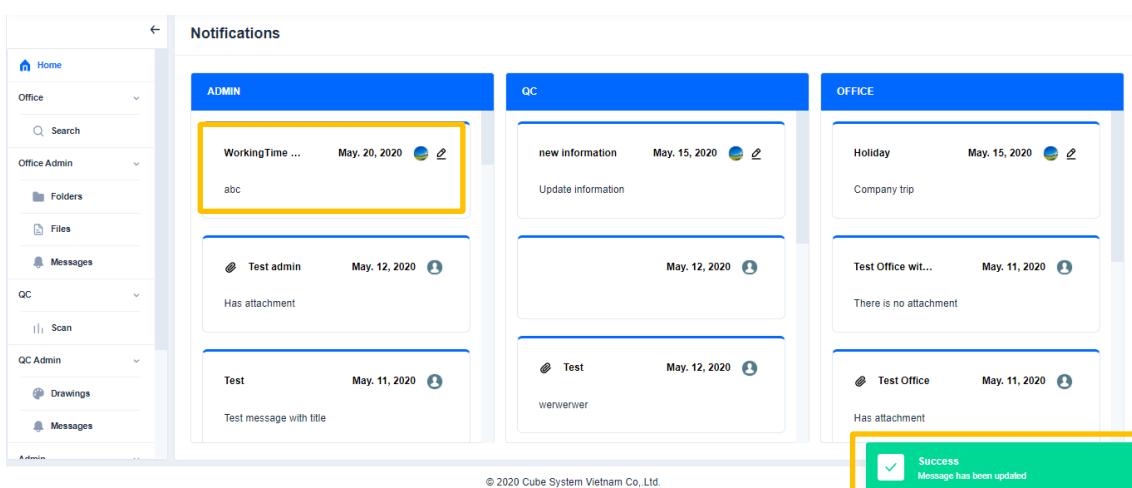
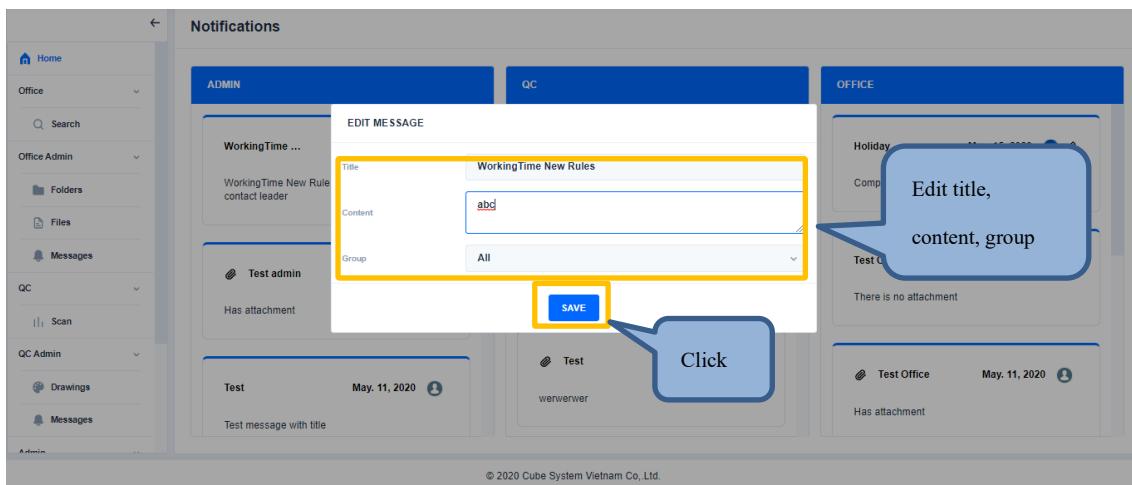
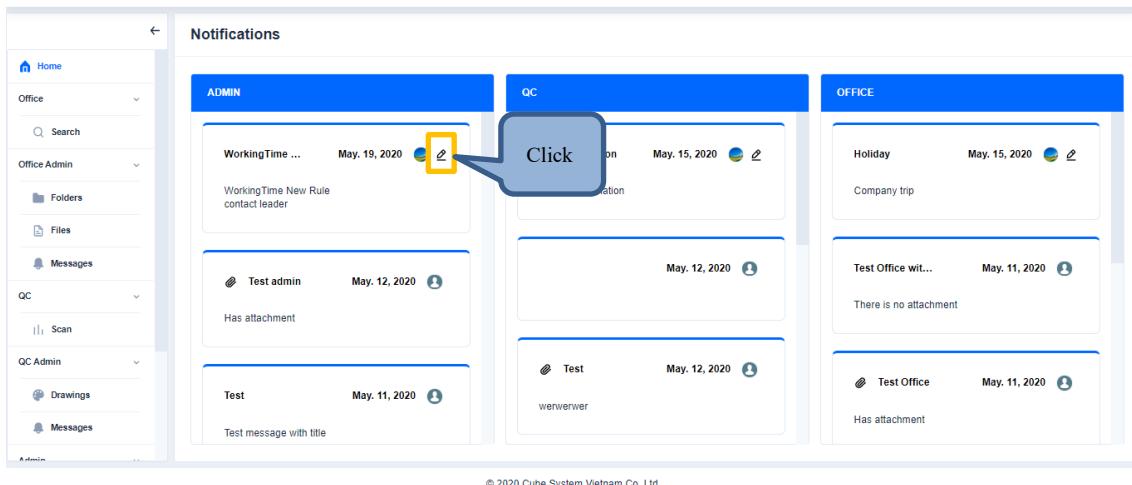
This screenshot shows the same D-CUBE system interface, but it is now displayed in Japanese. The language switcher at the top right is now set to "JP". The notifications are identical to the English version, but the labels are in Japanese.

- 管理者:**
  - WorkingTime ... May. 19, 2020 (Has attachment)
  - WorkingTime New Rule contact leader
  - Test admin May. 12, 2020 (Has attachment)
  - Test May. 11, 2020 (Test message with title)
- QC:**
  - new information May. 15, 2020 (Update information)
  - May. 12, 2020 (Has attachment)
  - Test May. 12, 2020 (wenwenver)
- オフィス:**
  - Holiday May. 15, 2020 (Company trip)
  - Test Office wit... May. 11, 2020 (There is no attachment)
  - Test Office May. 11, 2020 (Has attachment)

### 3. Edit message

Click on → Edit message → click Save

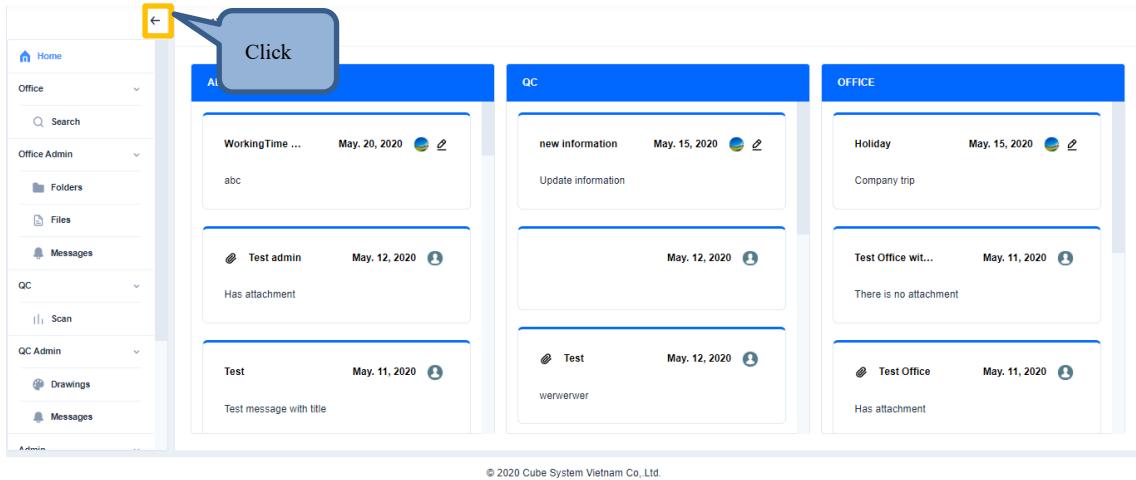
※ Only for editing the latest message



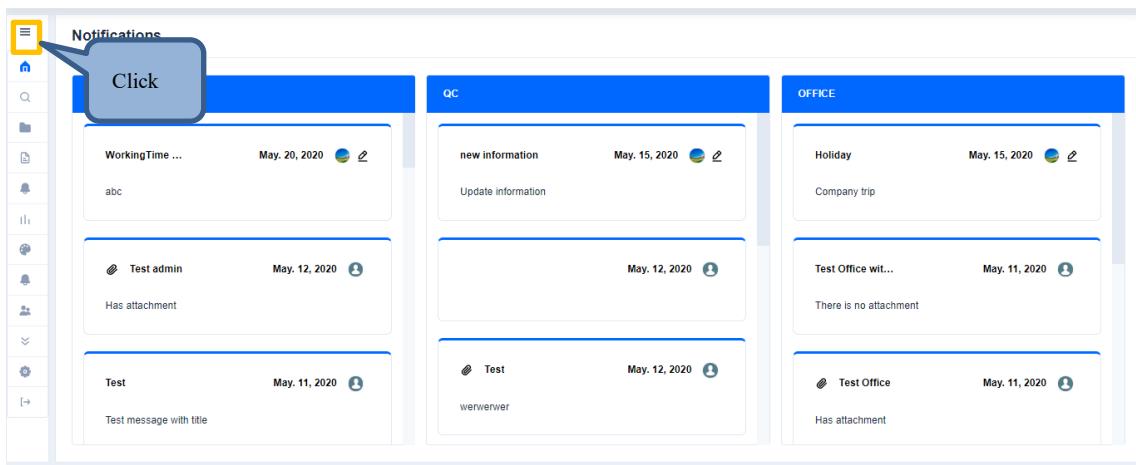
#### 4. Collapse/Expand the Menu or List

Click / to collapse the Menu or List

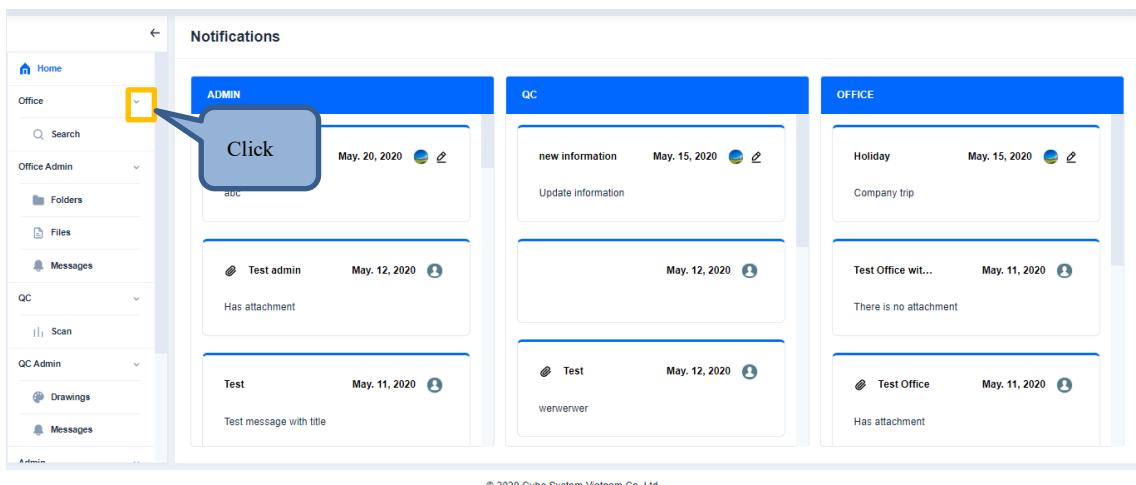
Click  /  to expand the Menu or List



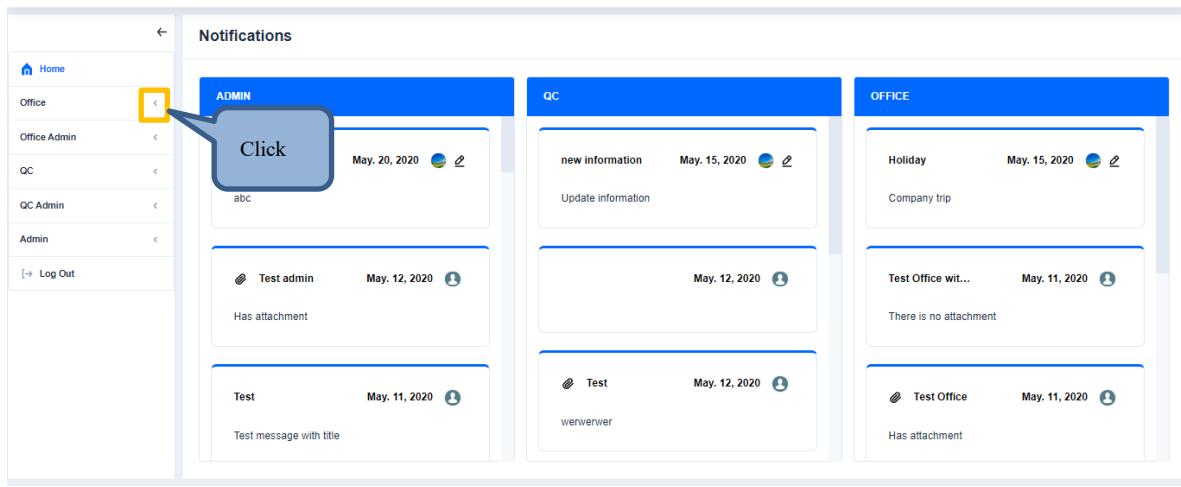
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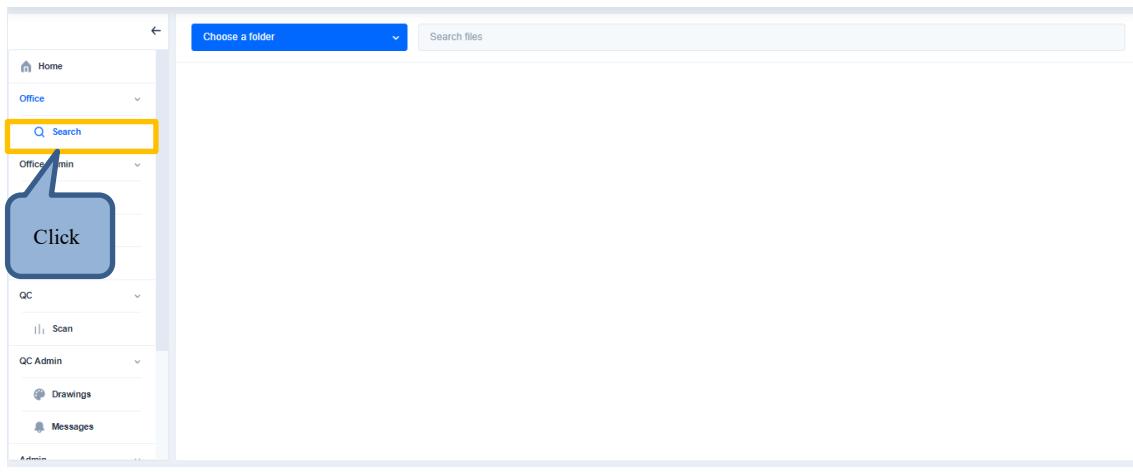
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## A. OFFICE

### 1. Search

#### a. Search file

Click **Search**→Choose a folder→Search File



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NO	TD1	PROP1FGD	PROP2DGFDFG	PROP3	FILE NAME	REVISION	CREATED	UPDATED	DEACTIVATION
1		In User	csv bing	1	May. 20, 2020	May. 20, 2020	<input type="checkbox"/>		
2		wer		1	May. 20, 2020	May. 20, 2020	<input type="checkbox"/>		
3	Te120-003	xovxcv	xcvsdfsdf dghfhfhgf	wer	asd xcvxx	-	May. 20, 2020	-	<input type="checkbox"/>

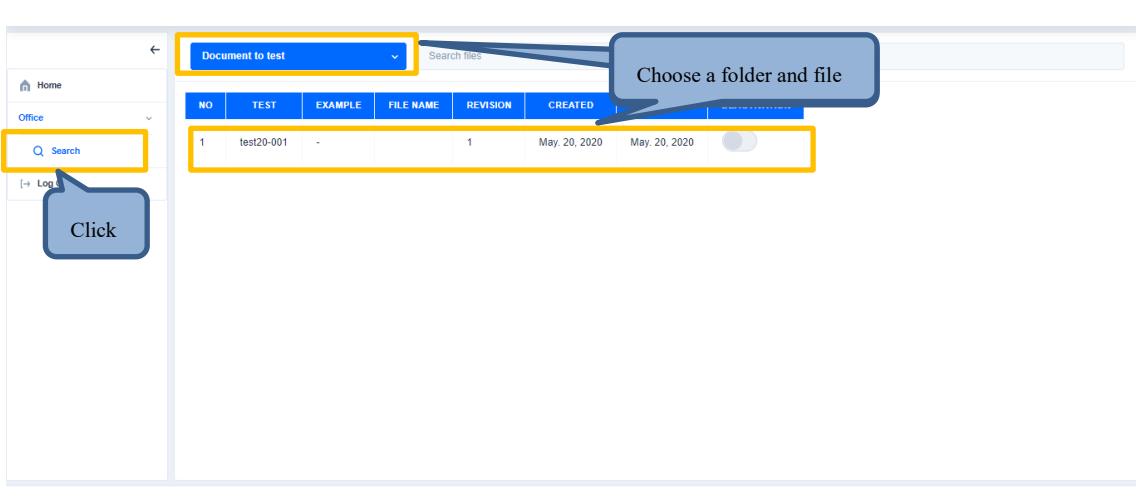
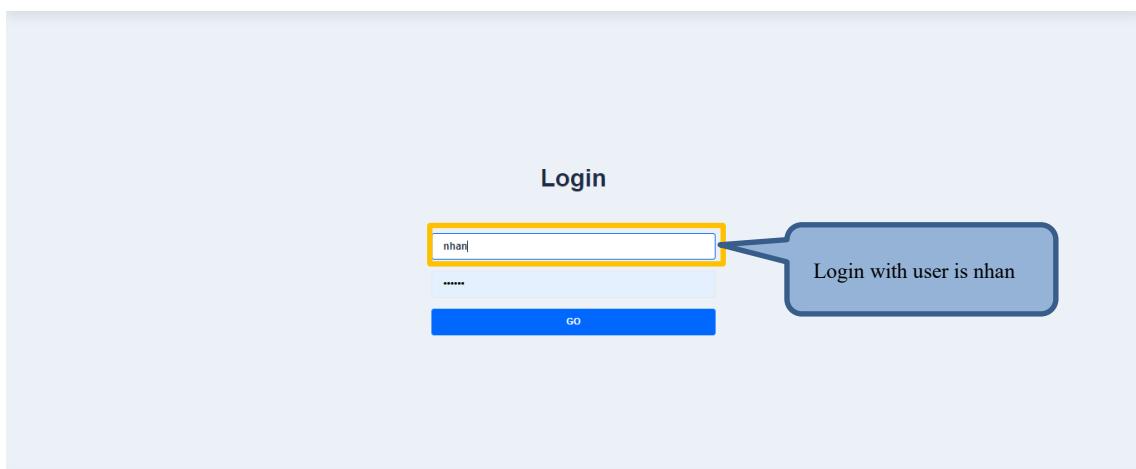
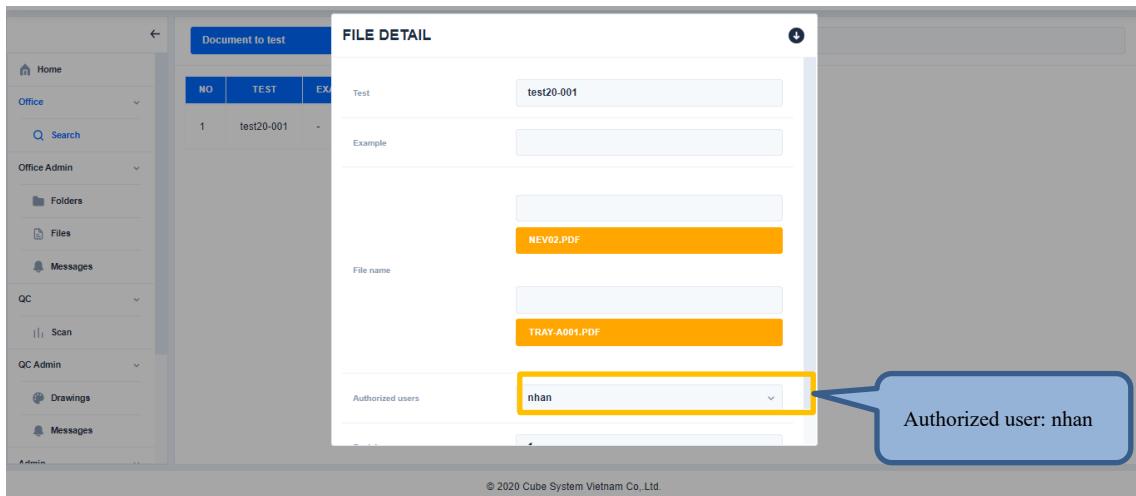
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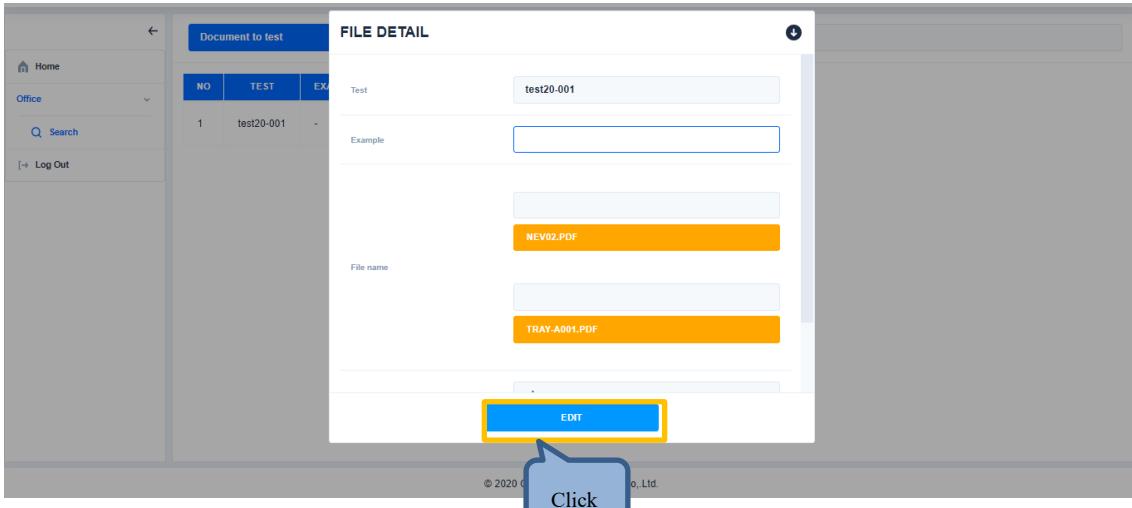
NO	TD1	PROP1FGD	PROP2DGFDFG	PROP3	FILE NAME	REVISION	CREATED	UPDATED	DEACTIVATION
1	Te120-001	In User	csv bing	1	May. 20, 2020	May. 20, 2020	<input type="checkbox"/>		

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b. Edit file (Only authorized users)

Login with authorized user → Click **search** → choose a folder and file → Click **Edit** → Edit the content → Click **Save**





**FILE DETAIL**

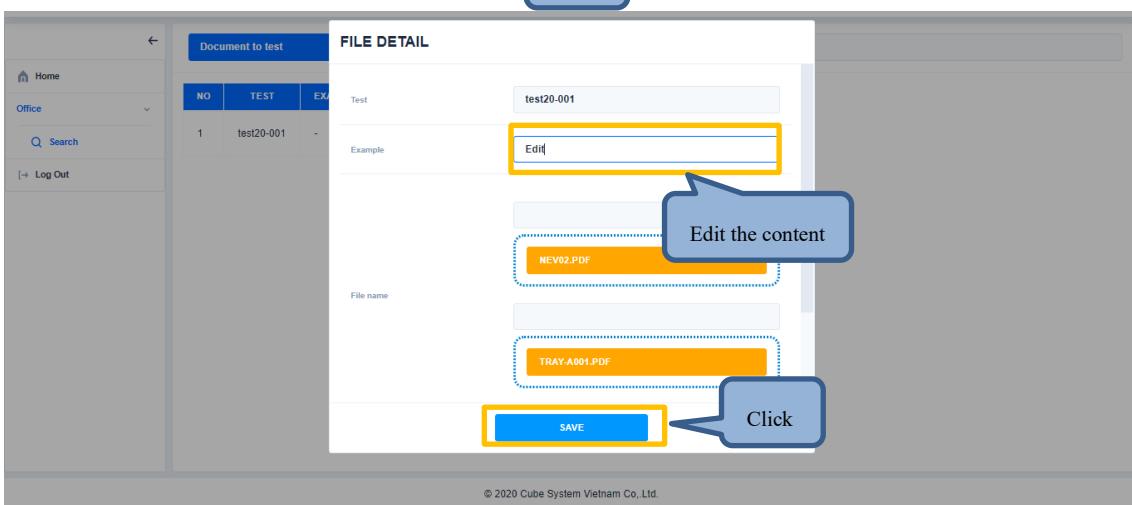
NO	TEST	EXAMPLE
1	test20-001	

Test: test20-001

Example:

File name:

**EDIT**

**FILE DETAIL**

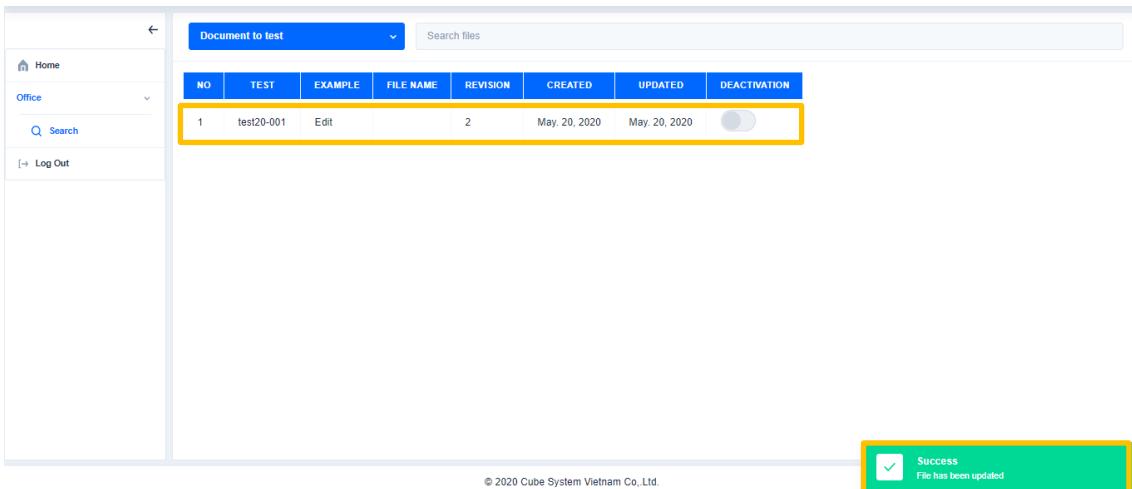
NO	TEST	EXAMPLE
1	test20-001	Edit

Test: test20-001

Example:

File name:

**SAVE**

**Document to test**

NO	TEST	EXAMPLE	FILE NAME	REVISION	CREATED	UPDATED	DEACTIVATION
1	test20-001	Edit		2	May 20, 2020	May 20, 2020	<input type="checkbox"/>

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**Success**  
File has been updated

## B. OFFICE ADMIN

### 1. Folders

#### a. Search folder

Click Folders→Search file→

NO	FOLDER NAME	DOCUMENT NO	REGISTERED	REVISION	CREATED	UPDATED	DEACTIVATION	1	2	3	4
1	Document to test	Test	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
2	TD1	Khang Nguyen	No	No	No	No	<input type="checkbox"/>	Prop1gd	Prop2	Prop3	
Te3	Khang Nguyen	Yes	Yes	Yes	Yes	<input type="checkbox"/>	Test	Tes2cxvx	Test3	Test4	

NO	FOLDER NAME	DOCUMENT NO	REGISTERED	REVISION	CREATED	UPDATED	DEACTIVATION	1
1	Document to test	Test	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example

### b. Add folder

Click Folders→Click Add Folder→Enter or select content→Click Create

**FOLDER DETAIL**

NO	FOLDER NAME
1	Document to manual
2	Document to test
3	Test1
4	Test3

Folder name:

Short Name:

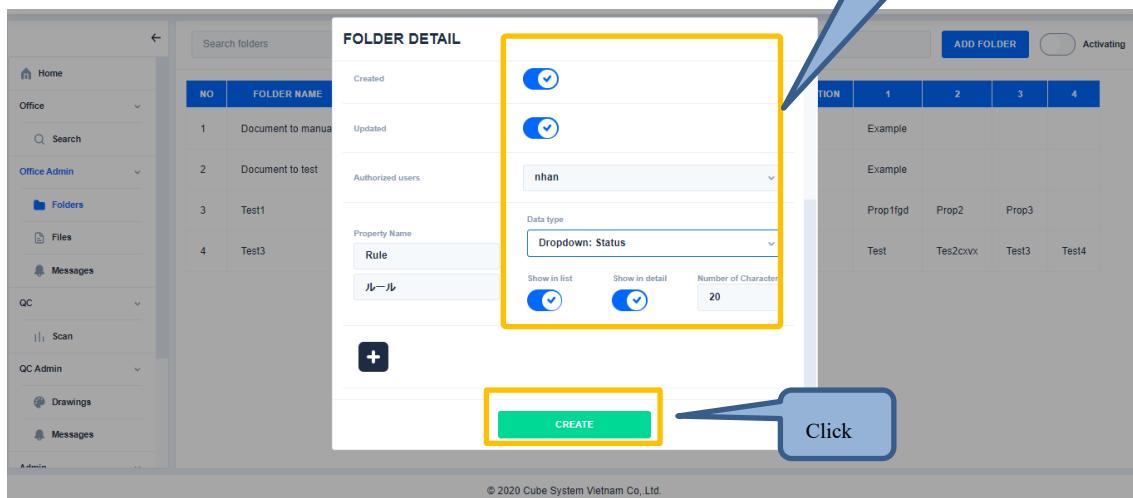
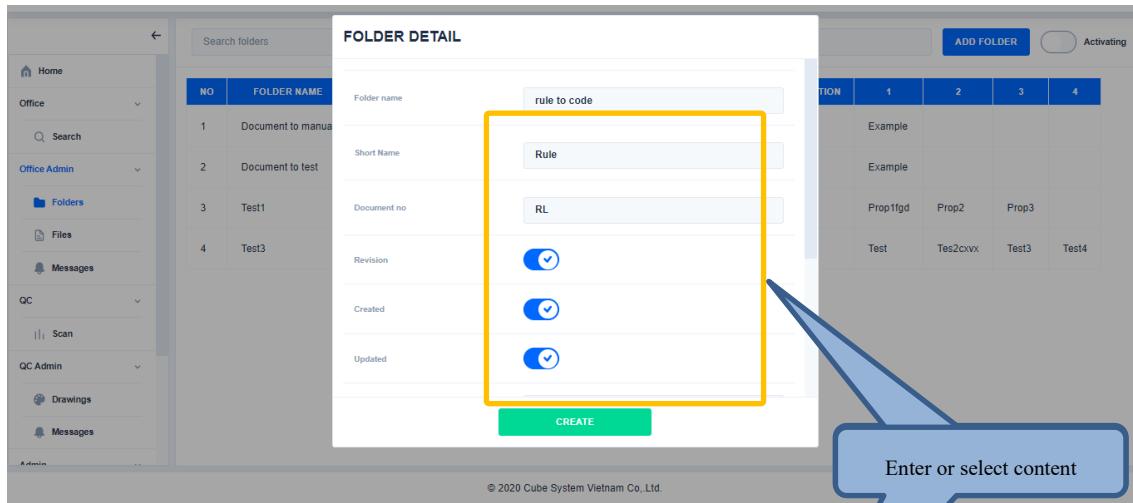
Document no:

Revision:

Created:

Updated:

**CREATE**



**Search folders**

NO	FOLDER NAME	DOCUMENT NO	REGISTERED	REVISION	CREATED	UPDATED	DEACTIVATION	1	2	3	4
1	Document to manual	DMS	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
2	Document to test	Test	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
3	rule to code	RL	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Rule			
4	Test1	TD1	Khang Nguyen	No	No	No	<input type="checkbox"/>	Prop1gd	Prop2	Prop3	
5	Test3	Ts3	Khang Nguyen	Yes	Yes	Yes	<input type="checkbox"/>	Test	Tes2cxvx	Test3	Test4

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**Success**  
Folder has been created

### c. Edit folder

Click Folder → Select a folder → Click Edit → Edit the content → Click Save →

Search folders

NO	FOLDER NAME	DOCUMENT NO	REGISTERED	REVISION	CREATED	UPDATED	DEACTIVATION	1	2	3	4
1	Document to manual	DMS	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
2	Document to test	Test	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
3	rule to code	RL	Tuan Le	Yes			<input type="checkbox"/>	Rule			
4	Test1	TD1	Khang Nguyen	No			<input type="checkbox"/>	Prop1fgd	Prop2	Prop3	
	Test3	Te3	Khang Nguyen	Yes	Yes	Yes	<input type="checkbox"/>	Test	Tes2cvx	Test3	Test4

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### FOLDER DETAIL

Folder name	Document to manual
Short Name	Manual
Document no	DMS
Deactivation	<input type="checkbox"/>
Authorized users	nhan
Revision	<input type="checkbox"/>
Created	<input type="checkbox"/>

**DEACTIVATE** **EDIT** **Click**

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### FOLDER DETAIL

Folder name	EDIT Document to manual
Short Name	Manual
Document no	DMS
Deactivation	<input type="checkbox"/>
Authorized users	nhan
Revision	<input checked="" type="checkbox"/>

**SAVE** **Click** **Edit the content**

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The screenshot shows a software interface for managing files and folders. On the left, there's a sidebar with various menu items like Home, Office, Office Admin, QC, QC Admin, and Admin. Under Office Admin, the 'Folders' option is selected and highlighted with a blue background. The main area displays a table titled 'Search folders' with columns: NO, FOLDER NAME, DOCUMENT NO, REGISTERED, REVISION, CREATED, UPDATED, DEACTIVATION, and numbered 1 through 4. The second row, which contains the folder 'EDIT Document to manual', is highlighted with a yellow border. At the bottom right of the screen, there's a green success message box with a checkmark icon and the text 'Success Folder has been updated'.

#### d. Deactivate/active folder

※Deactivate folder

Click Folder→Choose folder→Click Deactivate→Click Yes→

This screenshot shows the 'FOLDER DETAIL' dialog box for the folder 'Document to test'. The dialog box contains fields for Folder name (Document to test), Short Name (test), Document no (Test), Deactivation (a toggle switch), Authorized users (nhan), Revision, and Created. At the bottom of the dialog box are two buttons: 'DEACTIVATE' (highlighted with a yellow border) and 'EDIT'. A blue callout bubble with the text 'Click' points to the 'DEACTIVATE' button. In the background, the main application window shows a list of folders, with the first folder 'Document to test' selected and highlighted with a yellow border. A blue callout bubble with the text 'Choose folder' points to the 'Document to test' entry in the list.

This screenshot shows a confirmation dialog box titled 'CONFIRMATION' with the question 'Are you sure you want to deactivate ?'. It has two buttons: 'YES' (highlighted with a yellow border) and 'NO'. In the background, the 'FOLDER DETAIL' dialog box from the previous step is still visible. The main application window shows a list of folders, with the first folder 'Document to test' selected and highlighted with a yellow border. A blue callout bubble with the text 'Click' points to the 'YES' button in the confirmation dialog.

Search folders

NO	FOLDER NAME	DOCUMENT NO	REGISTERED	REVISION	CREATED	UPDATED	DEACTIVATION	1	2	3	4
1	EDIT Document to manual	DMS	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
2	rule to code	RL	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Rule			
3	Test1	TD1	Khang Nguyen	No	No	No	<input type="checkbox"/>	Prop1gd	Prop2	Prop3	
4	Test3	Te3	Khang Nguyen	Yes	Yes	Yes	<input type="checkbox"/>	Test	Tes2cxvx	Test3	Test4

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**Success**  
Folder has been deactivated

※ Active folder

Click Folders→Click Add→Choose folder→Click Activate→Click Yes



Search folders

NO	FOLDER NAME	DOCUMENT NO	REGISTERED	REVISION	CREATED	UPDATED	DEACTIVATION	1	2	3	4
1	Document to test	Test	Tuan Le	Yes	Yes	Yes	<input checked="" type="checkbox"/>	Example			
2	EDIT Document to manual	DMS	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
5	Test1	TD1	Khang Nguyen	No	No	No	<input type="checkbox"/>	Prop1gd	Prop2	Prop3	
6	Test3	Te3	Khang Nguyen	Yes	Yes	Yes	<input type="checkbox"/>	Test	Tes2cxvx	Test3	Test4

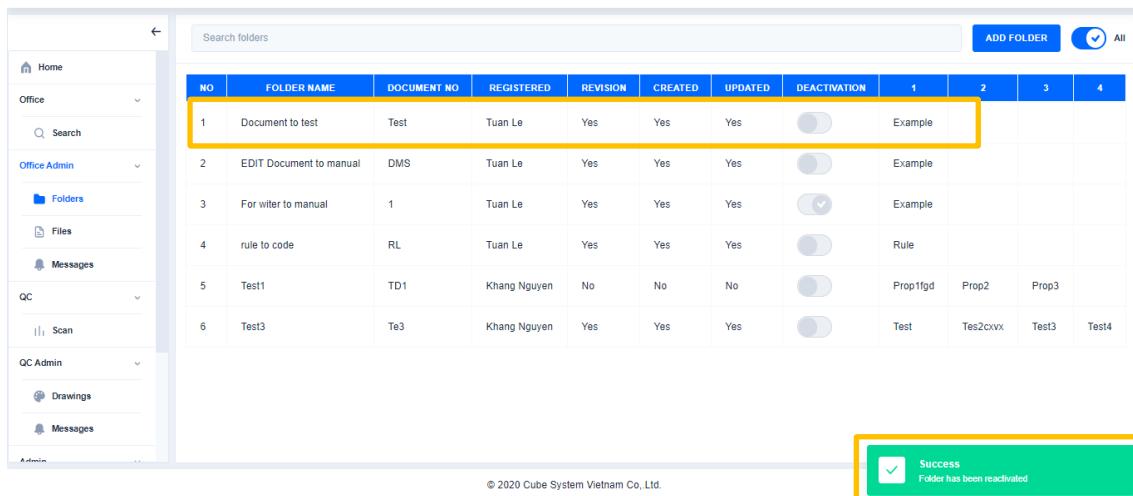
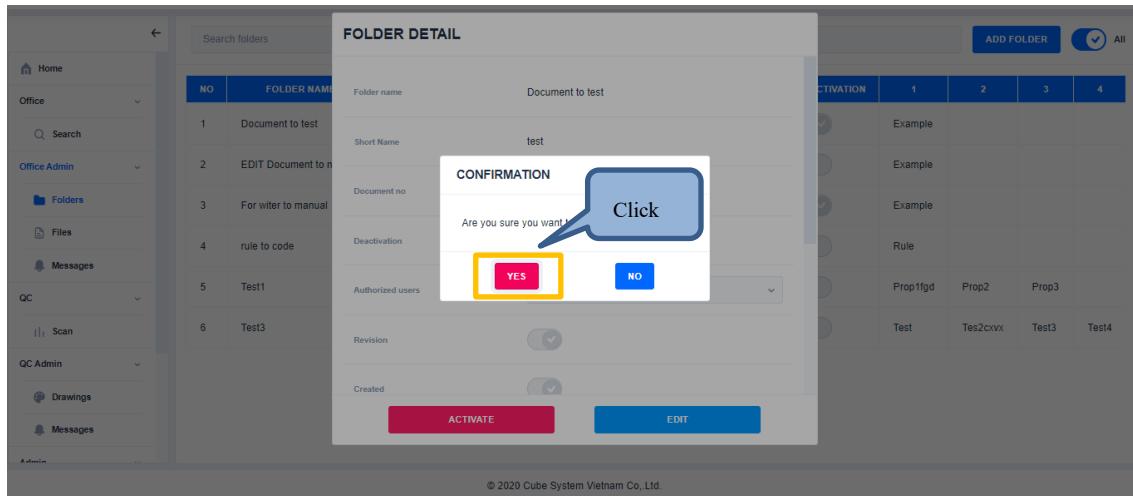
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**FOLDER DETAIL**

NO	FOLDER NAME
1	Document to test
2	EDIT Document to n
3	For writer to manual
4	rule to code
5	Test1
6	Test3

ACTIVATION    1    2    3    4

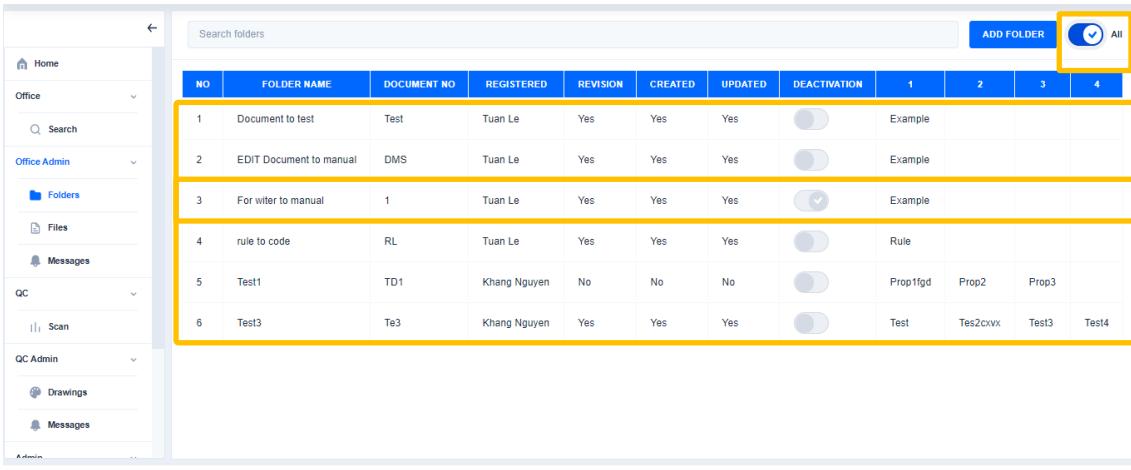
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### ※Mode: Show or hide Deactivated records

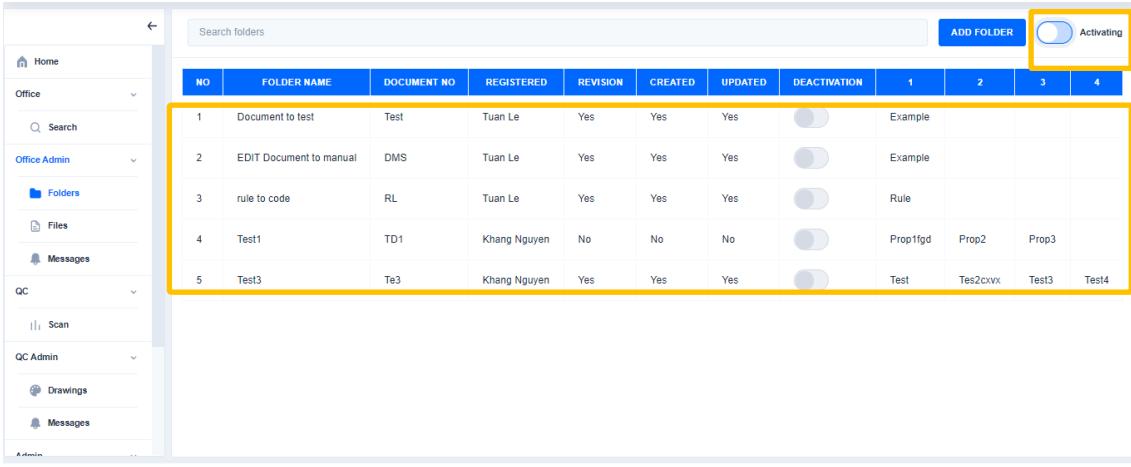
If status of this button is All: Display All the records

If status of this button is Activating: Only display the records that currently activating



NO	FOLDER NAME	DOCUMENT NO	REGISTERED	REVISION	CREATED	UPDATED	DEACTIVATION	1	2	3	4
1	Document to test	Test	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
2	EDIT Document to manual	DMS	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
3	For witer to manual	1	Tuan Le	Yes	Yes	Yes	<input checked="" type="checkbox"/>	Example			
4	rule to code	RL	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Rule			
5	Test1	TD1	Khang Nguyen	No	No	No	<input type="checkbox"/>	Prop1fgd	Prop2	Prop3	
6	Test3	Te3	Khang Nguyen	Yes	Yes	Yes	<input type="checkbox"/>	Test	Tes2cxvx	Test3	Test4

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NO	FOLDER NAME	DOCUMENT NO	REGISTERED	REVISION	CREATED	UPDATED	DEACTIVATION	1	2	3	4
1	Document to test	Test	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
2	EDIT Document to manual	DMS	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Example			
3	rule to code	RL	Tuan Le	Yes	Yes	Yes	<input type="checkbox"/>	Rule			
4	Test1	TD1	Khang Nguyen	No	No	No	<input type="checkbox"/>	Prop1fgd	Prop2	Prop3	
5	Test3	Te3	Khang Nguyen	Yes	Yes	Yes	<input type="checkbox"/>	Test	Tes2cxvx	Test3	Test4

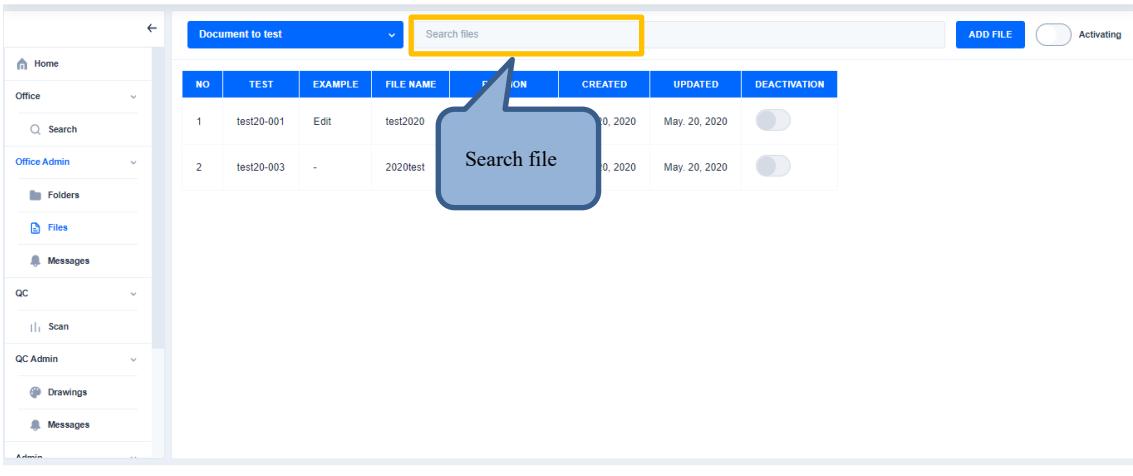
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## 2. Files

### a. Search file

Click Files→Choose a folder→Search file

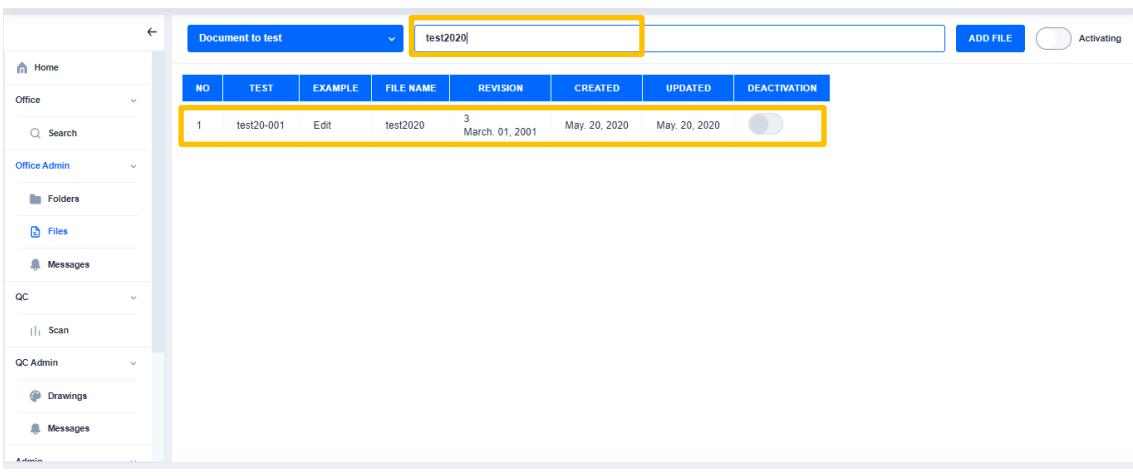




The screenshot shows the D-CUBE software interface. On the left is a navigation sidebar with categories like Home, Office, Office Admin, QC, QC Admin, and Admin. The main area has a header with "Document to test" and a search bar containing "Search files". Below is a table with columns: NO, TEST, EXAMPLE, FILE NAME, REVISION, CREATED, UPDATED, and DEACTIVATION. Two rows are listed:

NO	TEST	EXAMPLE	FILE NAME	REVISION	CREATED	UPDATED	DEACTIVATION
1	test20-001	Edit	test2020	1	May. 20, 2020	May. 20, 2020	<input type="checkbox"/>
2	test20-003	-	2020test	1	May. 20, 2020	May. 20, 2020	<input type="checkbox"/>

A blue callout bubble points to the search bar with the text "Search file".



The screenshot shows the D-CUBE software interface. The navigation sidebar is identical to the first screenshot. The main area has a header with "Document to test" and a search bar containing "test2020". Below is a table with the same columns as the first screenshot. One row is listed:

NO	TEST	EXAMPLE	FILE NAME	REVISION	CREATED	UPDATED	DEACTIVATION
1	test20-001	Edit	test2020	3	March. 01, 2001	May. 20, 2020	<input type="checkbox"/>

### b. Add file

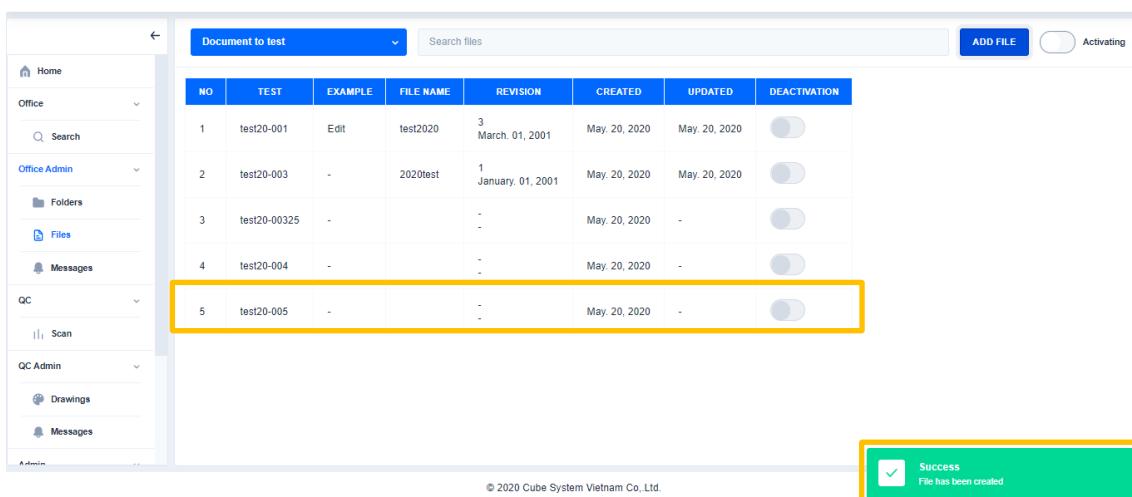
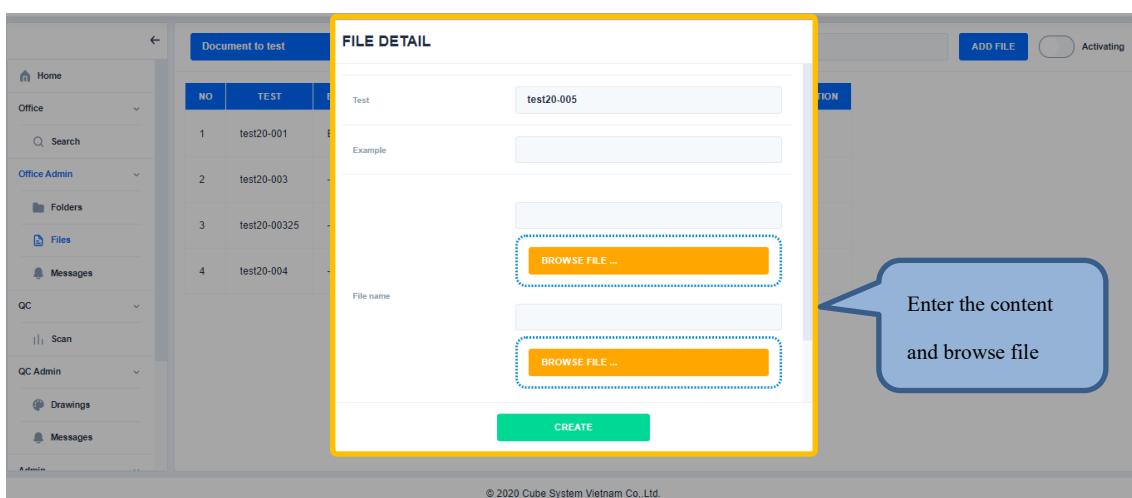
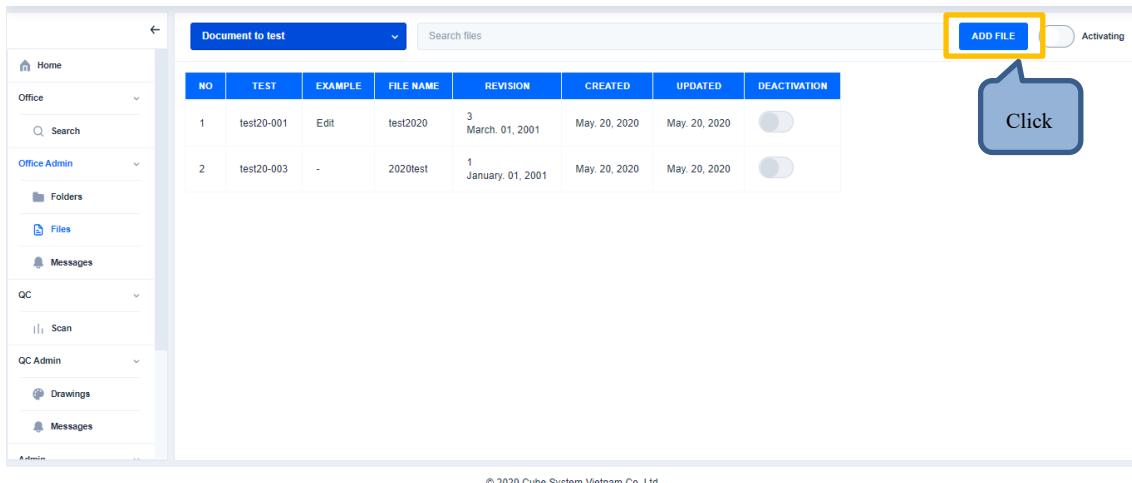
Click Files→Choose a folder→Click Add file→Enter the content and browse file



The screenshot shows the D-CUBE software interface. The navigation sidebar is identical to the previous screenshots. The main area has a header with "Choose a folder" and a search bar containing "Search files". Below is a table with columns: NO, TEST, EXAMPLE, FILE NAME, REVISION, CREATED, UPDATED, and DEACTIVATION. One row is listed:

NO	TEST	EXAMPLE	FILE NAME	REVISION	CREATED	UPDATED	DEACTIVATION
1	test20-001	Edit	test2020	3	March. 01, 2001	May. 20, 2020	<input type="checkbox"/>

A blue callout bubble points to the "Files" button in the sidebar with the text "Click". Another blue callout bubble points to the "Choose a folder" dropdown in the header with the text "Choose a folder".



### c. Edit file

Click Files→Choose a folder and file→Click Edit→Edit content→Click Save

Choose a folder and file

NO	TEST	EXAMPLE	FILE NAME	REVISION	CREATED	UPDATED	DEACTIVATION
1	test20-001	Edit	test2020	3 March 01, 2001	May. 20, 2020	May. 20, 2020	<input type="checkbox"/>
2	test20-003	-	2020test	1 January 01, 2001	May. 20, 2020	May. 20, 2020	<input type="checkbox"/>
3	test20-00325	-		-	May. 20, 2020	-	<input type="checkbox"/>
4	test20-004	-		-	May. 20, 2020	-	<input type="checkbox"/>
5	test20-005	-		-	May. 20, 2020	-	<input type="checkbox"/>

FILE DETAIL

NO	TEST	EXAMPLE	FILE NAME
1	test20-001	Edit	test2020
2	test20-003		NEV02.PDF
3	test20-00325		
4	test20-004		
5	test20-005		TRAY-A001.PDF

**FILE DETAIL**

Test: test20-001

Example: Edit

File name: NEV02.PDF

File name: TRAY-A001.PDF

**DEACTIVATE** **EDIT**

FILE DETAIL

NO	TEST	EXAMPLE	FILE NAME
1	test20-001	Edit	test2020
2	test20-003		NEV02.PDF
3	test20-00325		TRAY-A001.PDF
4	test20-004		
5	test20-005		

**FILE DETAIL**

Test: test20-001

Example: Edit

File name: test2020

File name: NEV02.PDF

File name: TRAY-A001.PDF

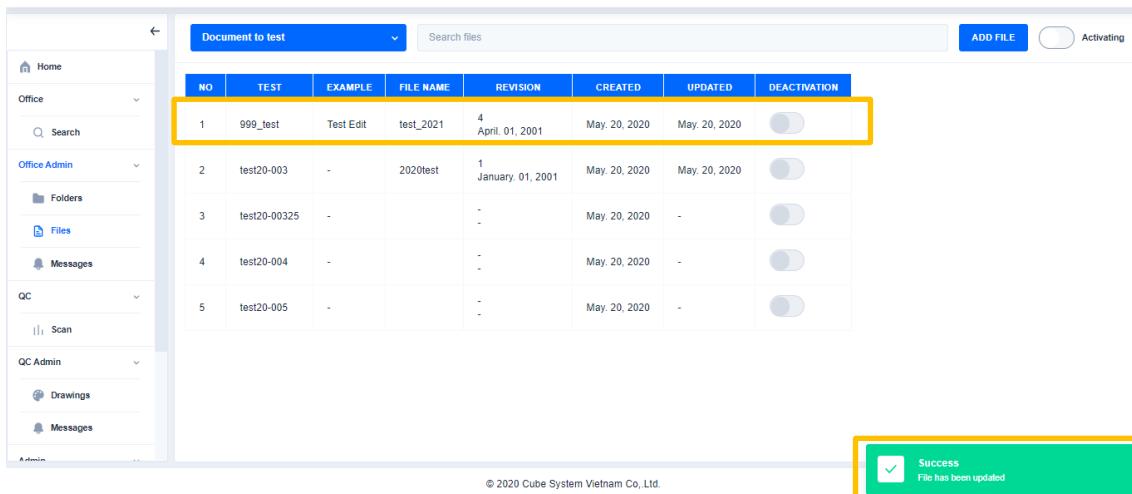
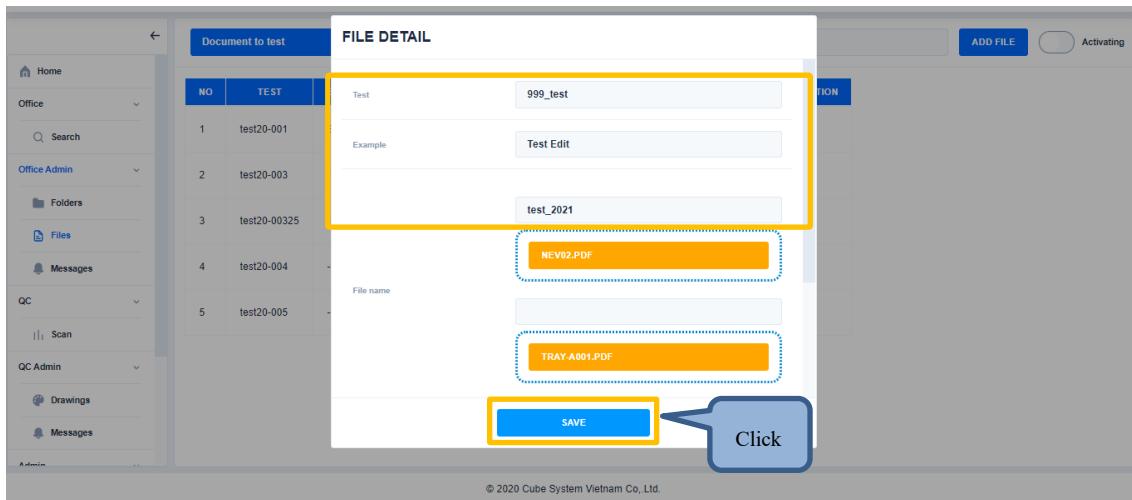
Authorized users: nhan

Revision: 3

Deactivation:

**SAVE**

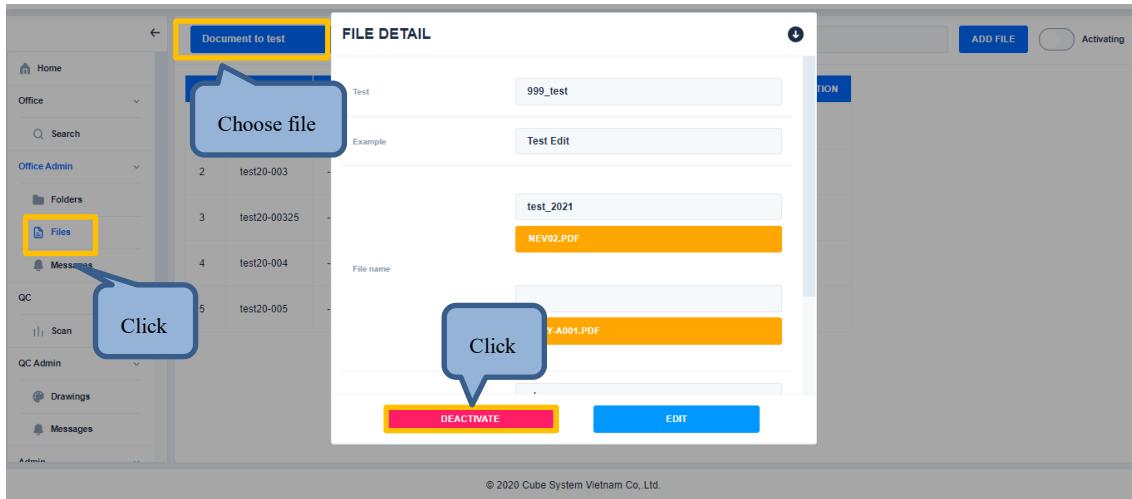
**Edit content**

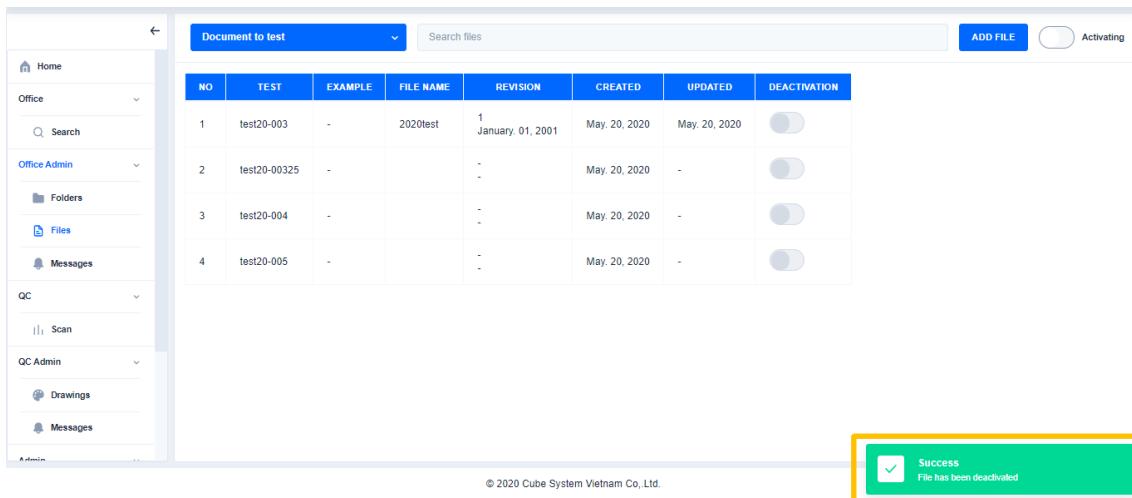
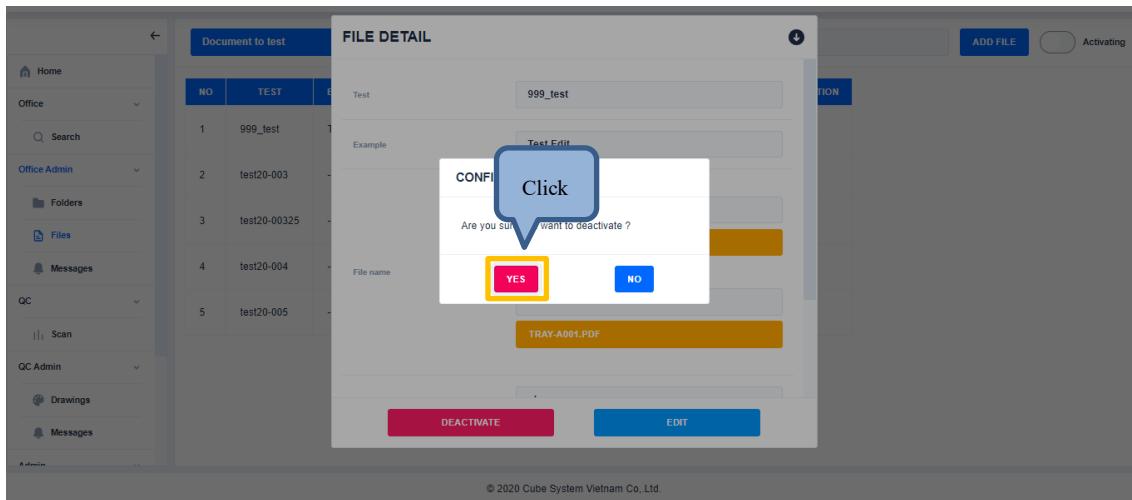


#### d. Deactive/Active File

※Deactive file

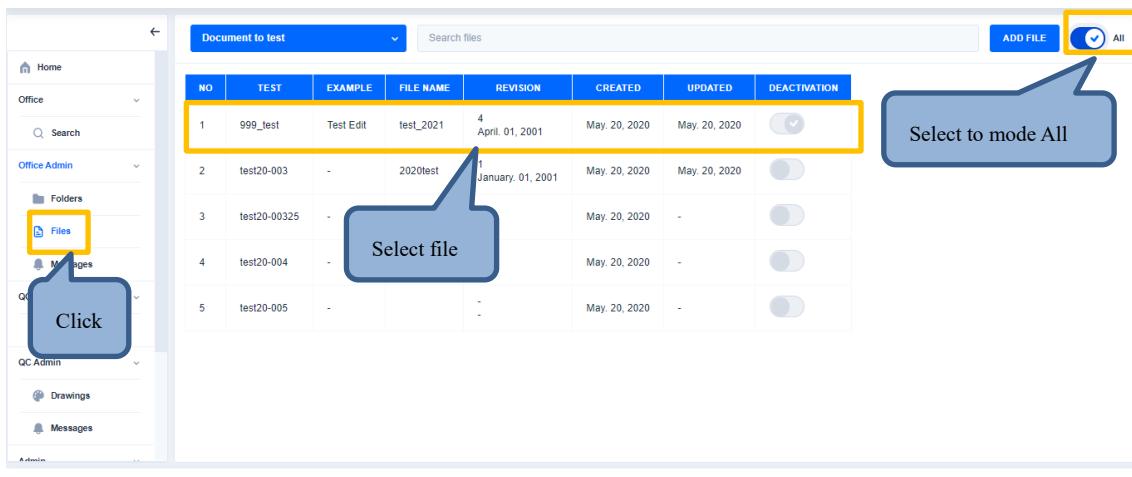
Clieck Files→Choose file→Clieck Deactivate→Click Yes

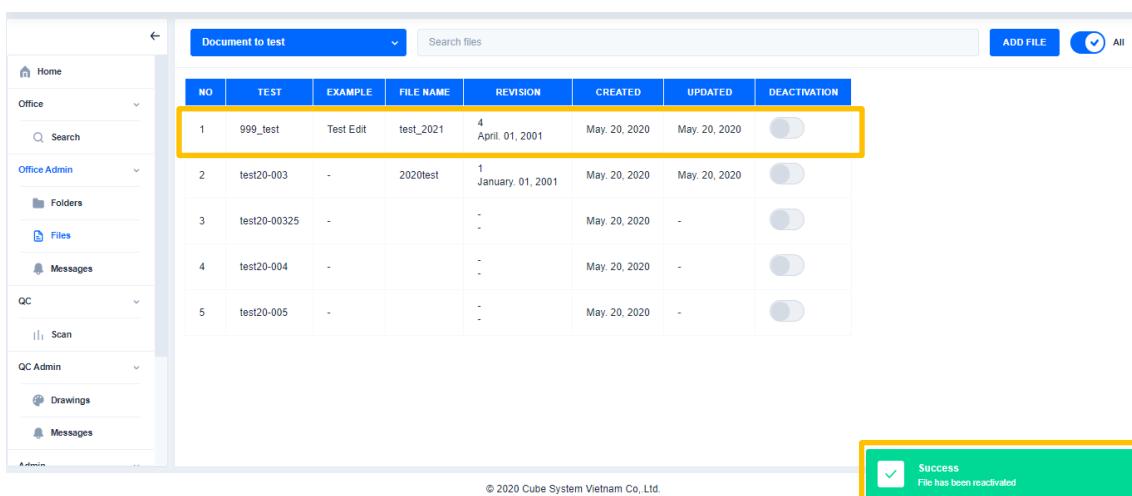
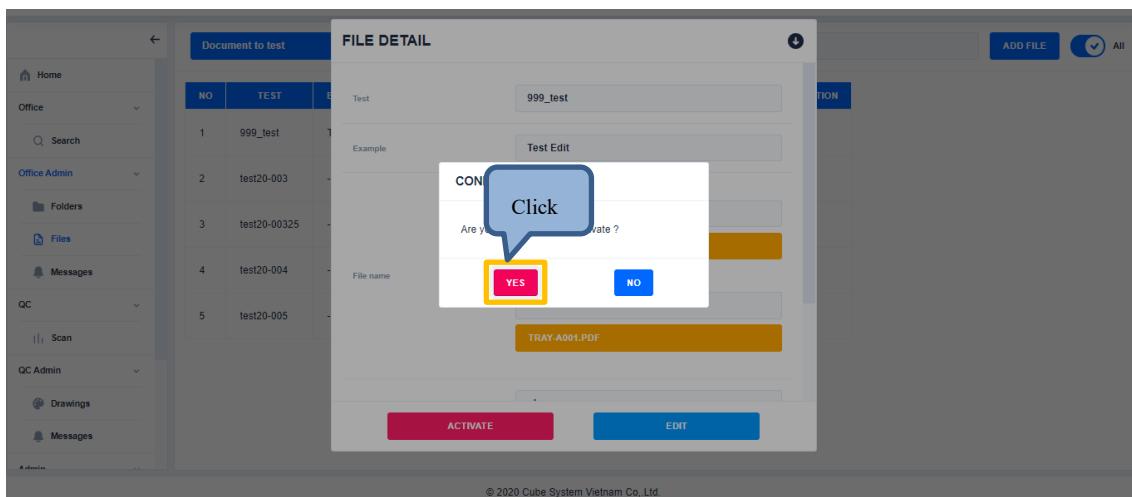
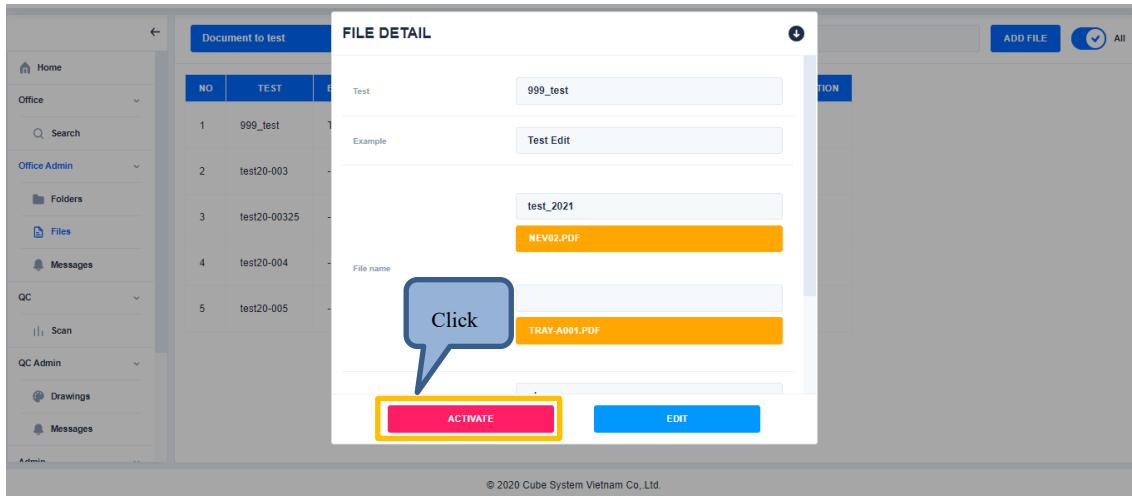




※ Active

Click Files→Select to All →Select file→Click Activate→Click Yes





※ Mode: show or hide Deactivated records

If status of this button is All: Display All the records

If status of this button is Activating: Only display the records that currently activating

NO	TEST	EXAMPLE	FILE NAME	AUTHORIZED USERS	DEACTIVATION
1	999_test	Test Edit	test_2021	4	May. 20, 2020
2	test20-00325	-	-	-	May. 20, 2020
3	test20-004	-	-	-	May. 20, 2020
4	test20-005	-	-	-	May. 20, 2020

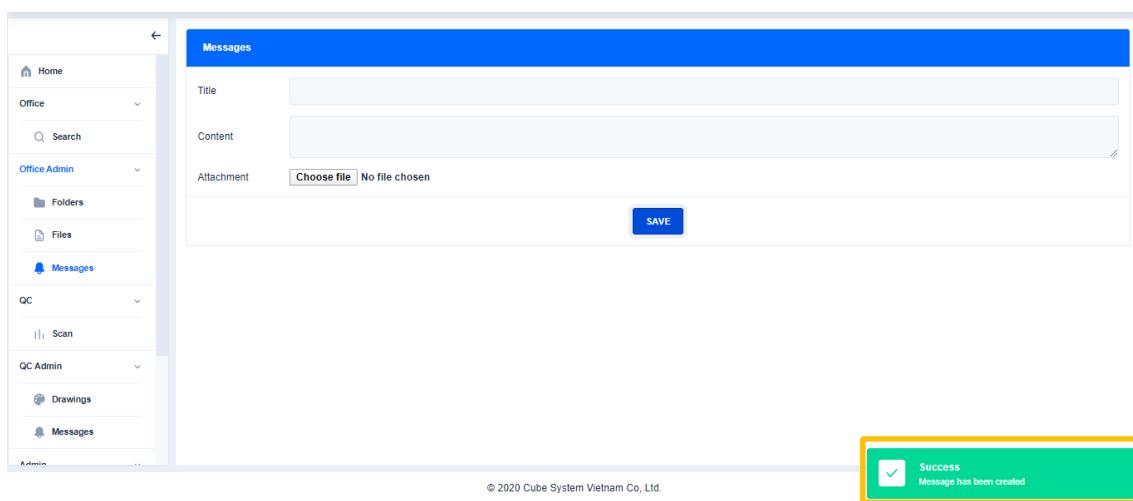
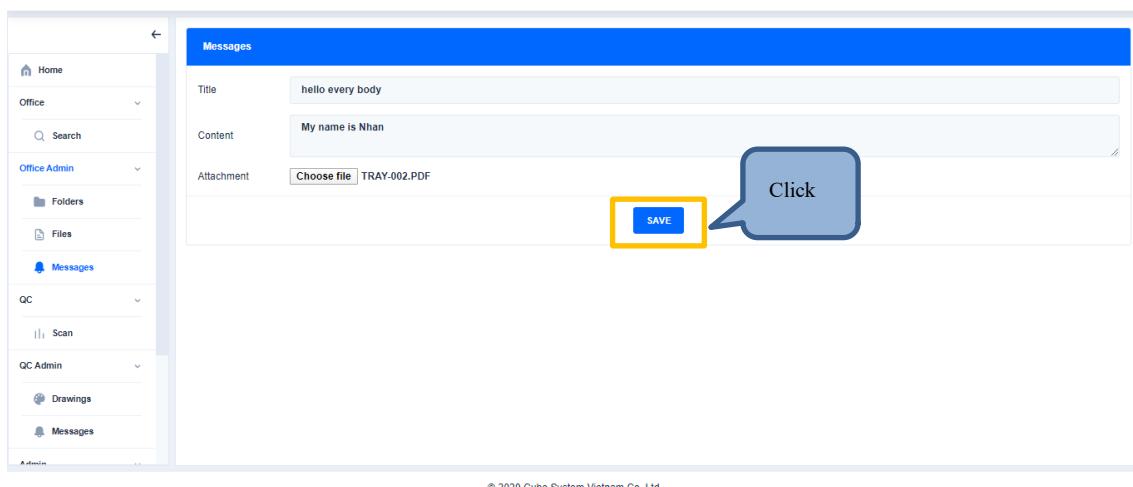
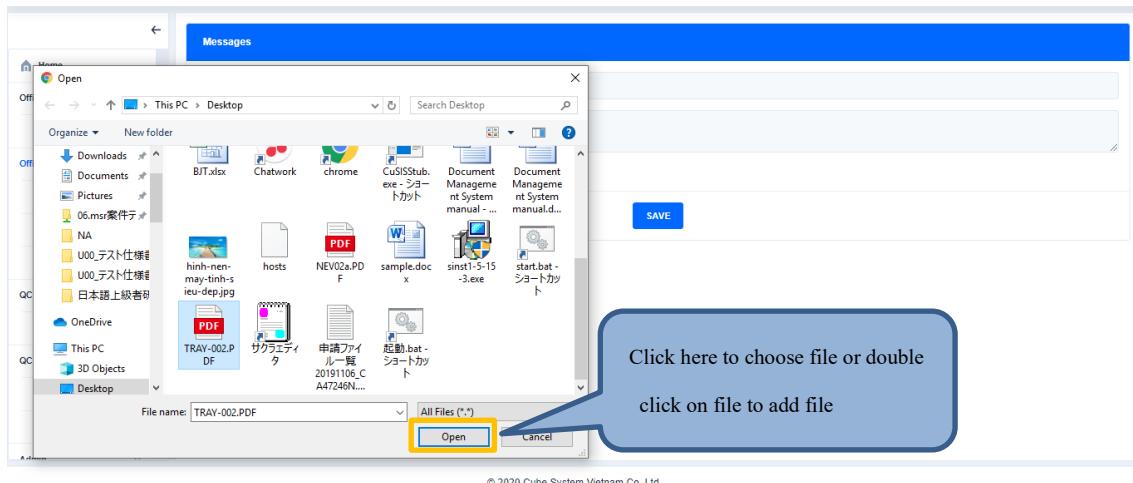
NO	TEST	EXAMPLE	FILE NAME	AUTHORIZED USERS	DEACTIVATION
1	999_test	Test Edit	test_2021	4	May. 20, 2020
2	test20-003	-	2020test	1	May. 20, 2020
3	test20-00325	-	-	-	May. 20, 2020
4	test20-004	-	-	-	May. 20, 2020
5	test20-005	-	-	-	May. 20, 2020

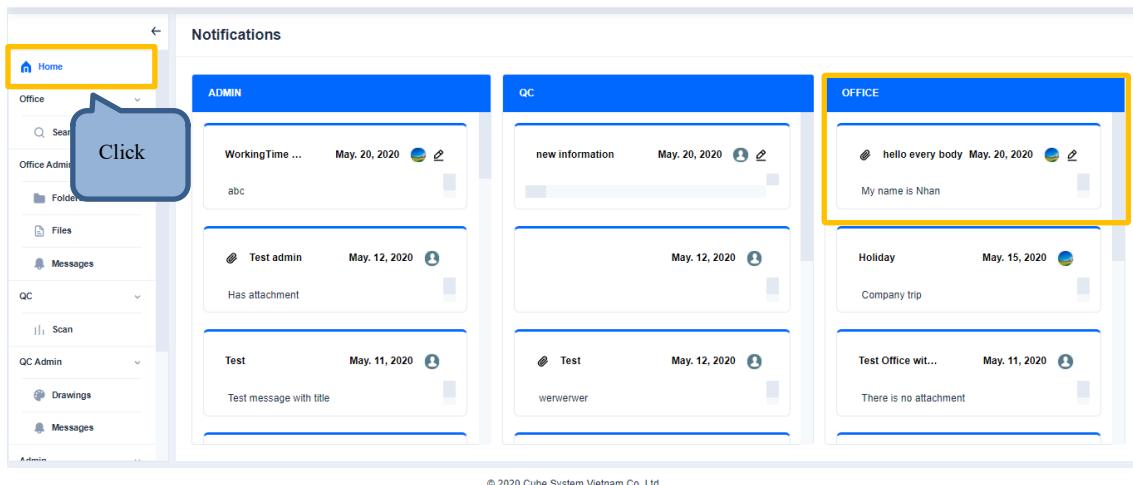
### 3. Messages

#### a. Create new message for Office

Click Message→Enter the content→Click Save

Enter the Title, Content, Attachment file





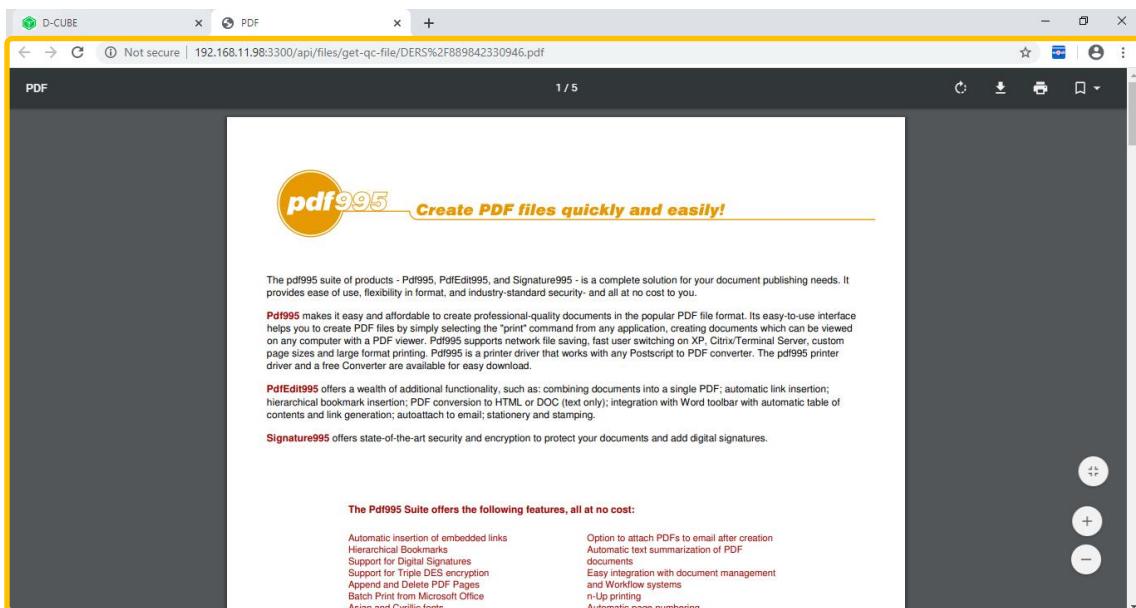
## C. QC

### 1. Scan

#### a. Barcode Reader

Click Scan→Click Barcode→Enter or Scan the code



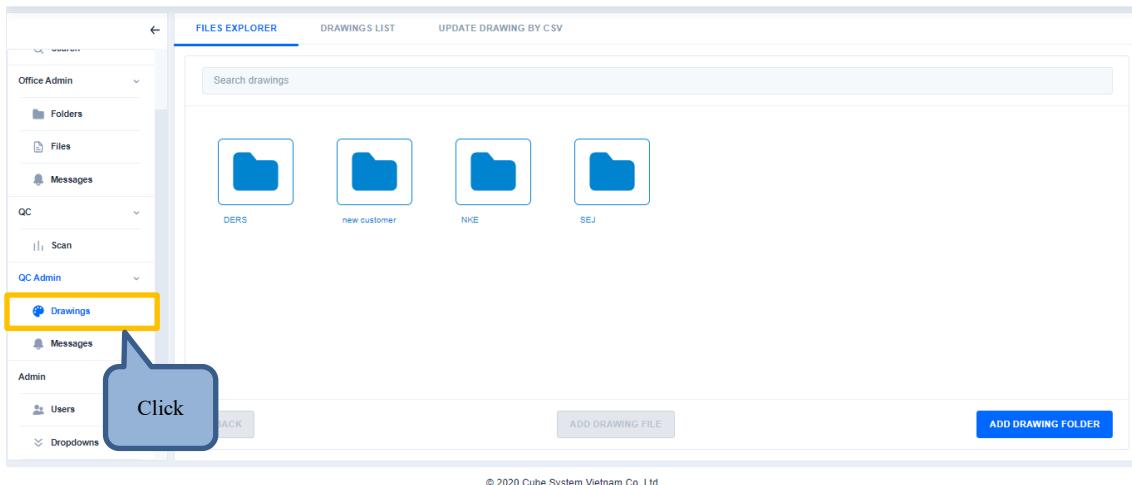


## D. QC Admin

### 1. Drawings

#### a. Search drawings in Files Explorer

Click Drawings→Search drawing



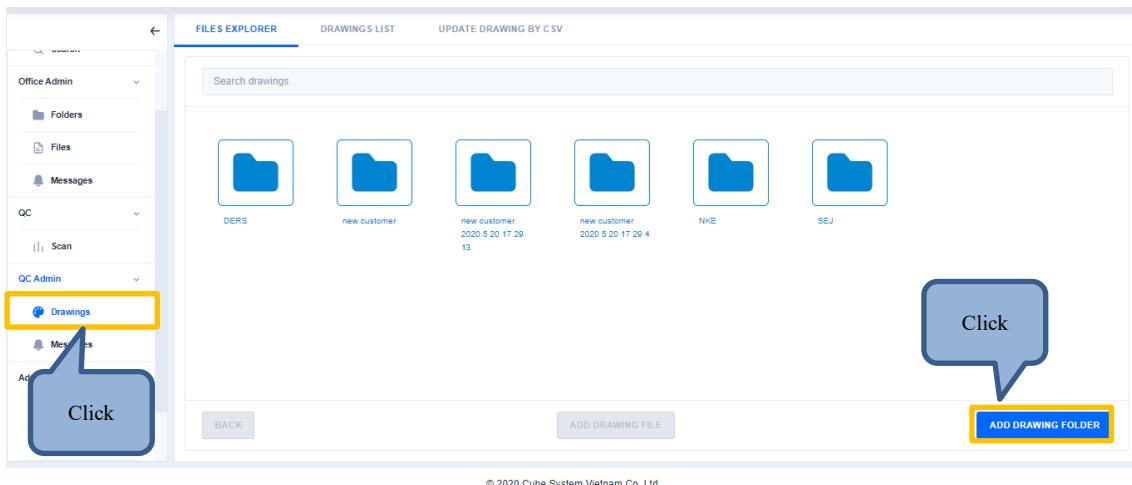
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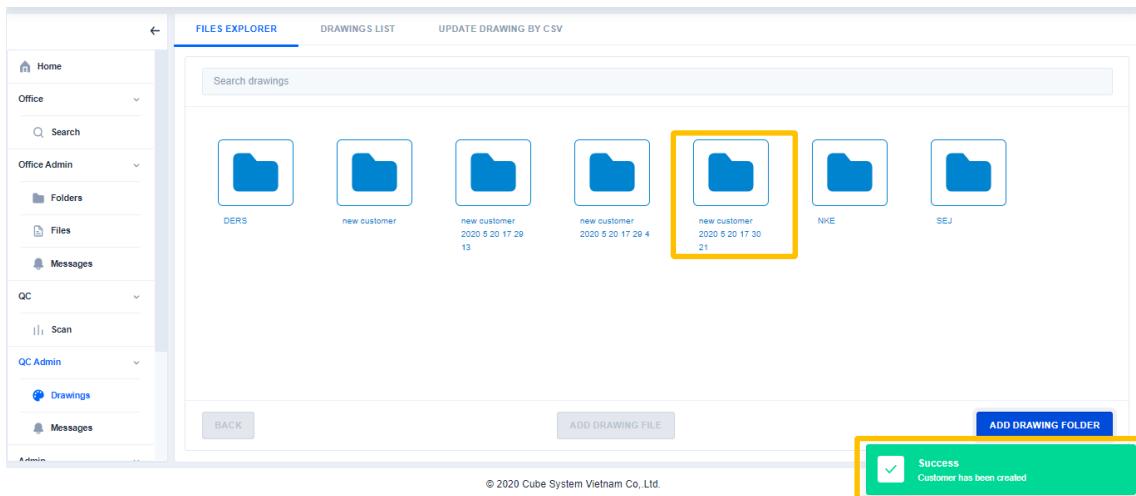
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**b. Add drawings folder in File Explorer**

Click Drawings→Click Add drawings folder

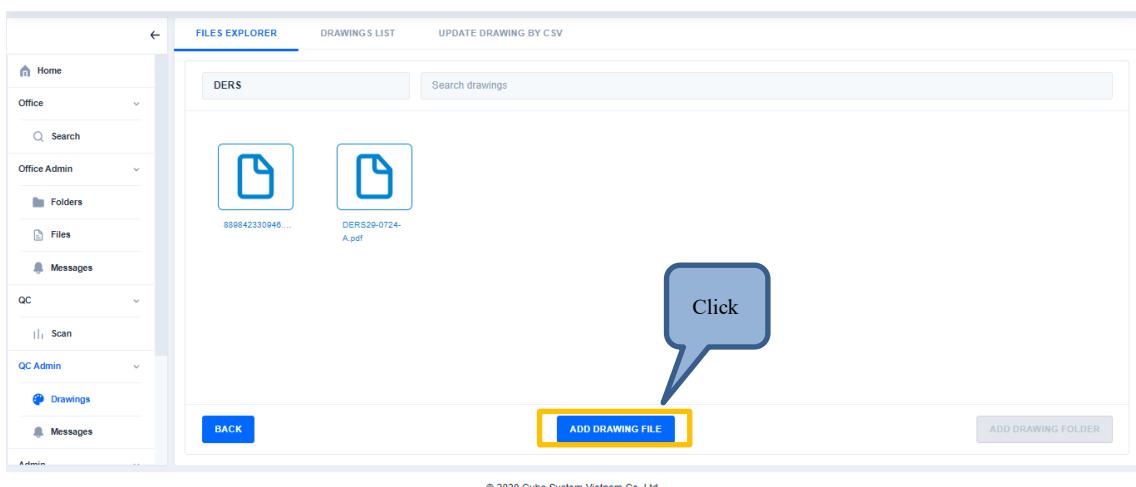
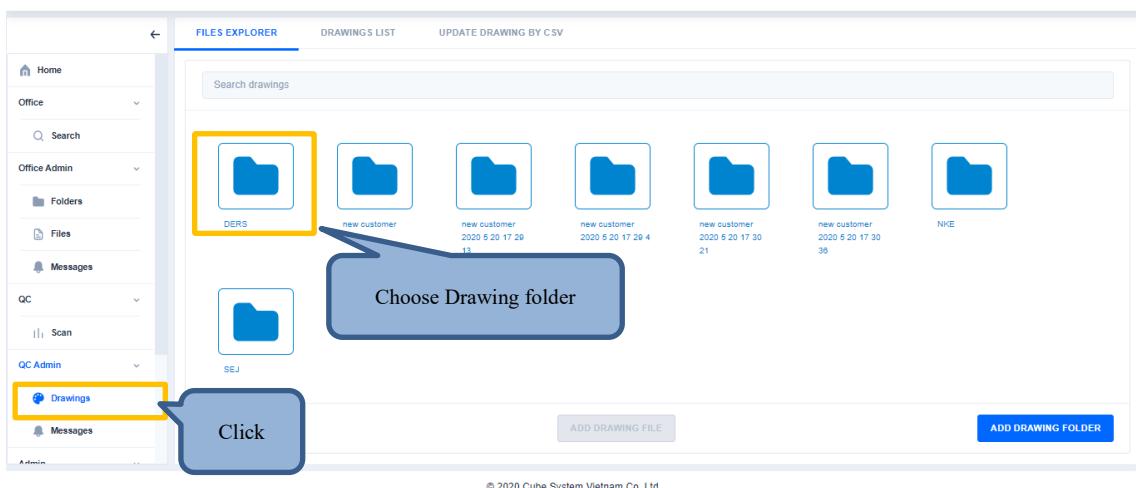


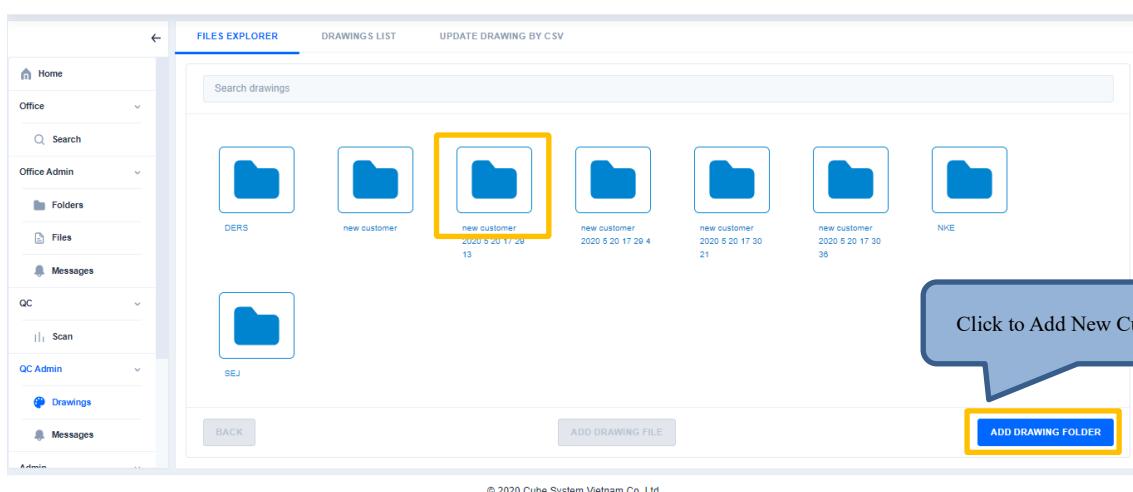
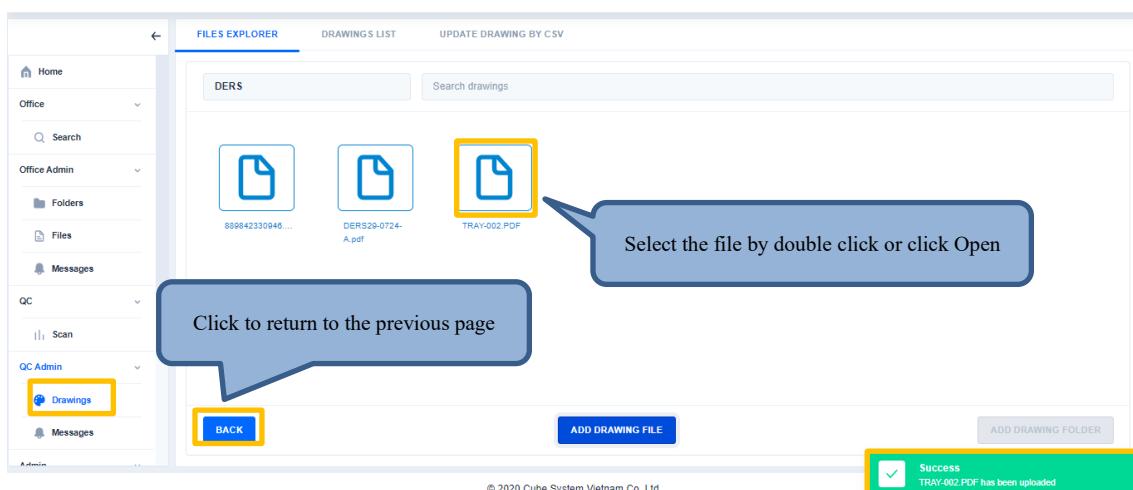
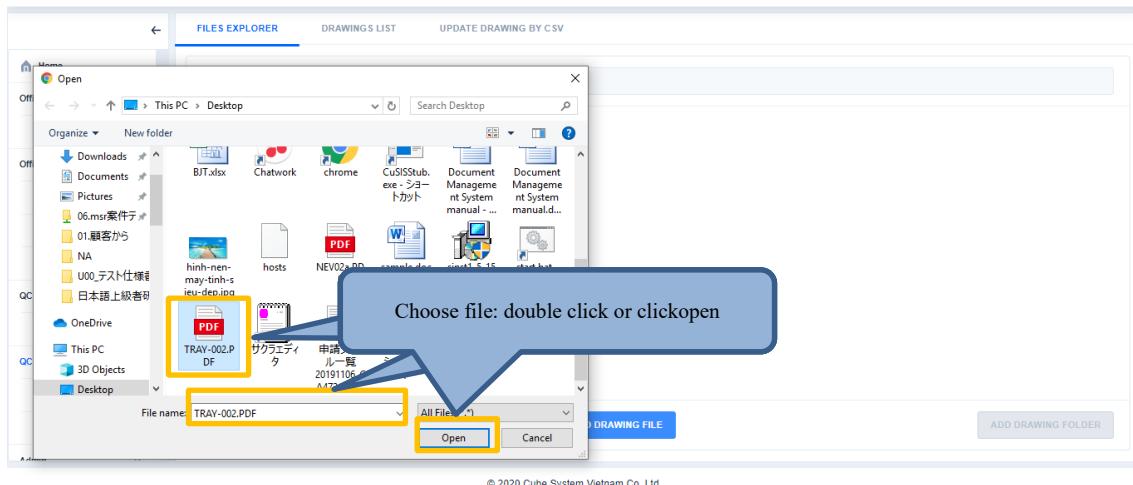
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c. Add drawings file in **File Explorer**

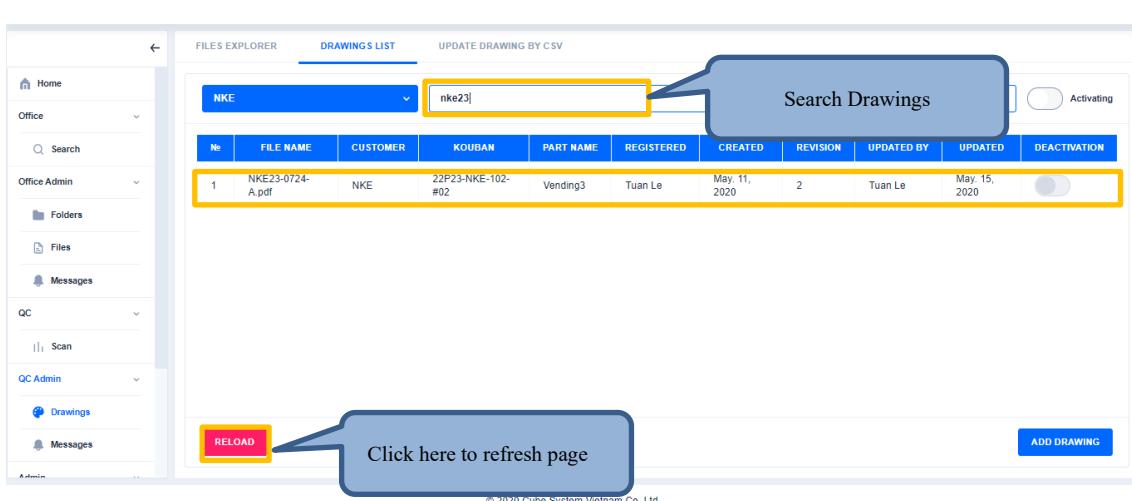
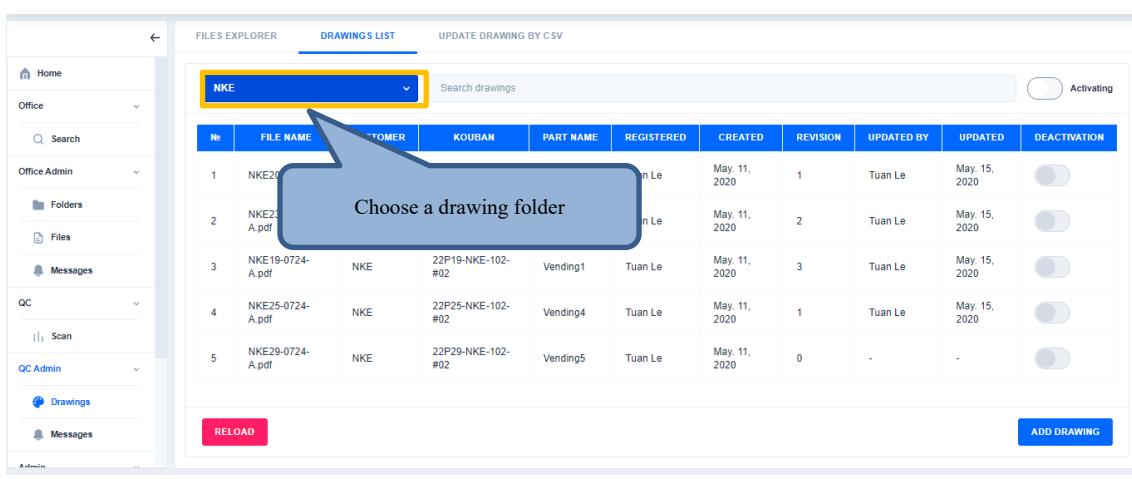
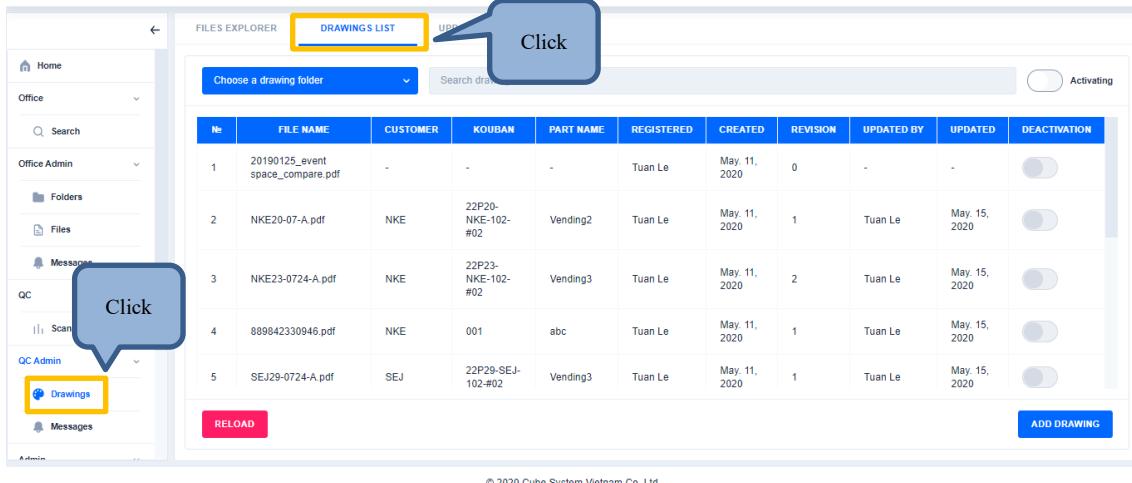
Click Drawings→Choose Drawing folder→Click Add Drawing file





#### d. Search drawings in Drawings List

Click Drawings→Click Drawings List→Choose a drawing folder→Search Drawings



#### e. Add drawings in **Drawings List**

Click Drawings → Click Drawings List → Choose a drawing folder → Click Add Drawing → Enter the content and browse file → Click Create

**DRAWINGS LIST**

Choose a drawing folder

No	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	20190125_event_space_compare.pdf	-	-	-	Tuan Le	May. 11, 2020	0	-	-	-
2	NKE20-07-A.pdf	NKE	22P20-NKE-102-#02	Vending2	Tuan Le	May. 11, 2020	1	Tuan Le	May. 15, 2020	<input type="checkbox"/>
3	NKE23-0724-A.pdf	NKE	22P23-NKE-102-#02	Vending3	Tuan Le	May. 11, 2020	2	Tuan Le	May. 15, 2020	<input type="checkbox"/>
4	889842330946.pdf	NKE	001	abc	Tuan Le	May. 11, 2020	1	Tuan Le	May. 15, 2020	<input type="checkbox"/>
5	SEJ29-0724-A.pdf	SEJ	22P29-SEJ-102-#02	Vending3	Tuan Le	May. 11, 2020	1	Tuan Le	May. 15, 2020	<input type="checkbox"/>

RELOAD ADD DRAWING

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**DRAWINGS LIST**

Choose a drawing folder

NKE

Search drawings

No	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	NKE20-07-A.pdf	NKE	-	-	-	May. 11, 2020	1	Tuan Le	May. 15, 2020	<input type="checkbox"/>
2	NKE23-0724-A.pdf	NKE	#02	Vending3	Tuan Le	May. 11, 2020	2	Tuan Le	May. 15, 2020	<input type="checkbox"/>
3	NKE19-0724-A.pdf	NKE	22P19-NKE-102-#02	Vending1	Tuan Le	May. 11, 2020	3	Tuan Le	May. 15, 2020	<input type="checkbox"/>
4	NKE25-0724-A.pdf	NKE	22P25-NKE-102-#02	Vending4	Tuan Le	May. 11, 2020	1	Tuan Le	May. 15, 2020	<input type="checkbox"/>
5	NKE29-0724-A.pdf	NKE	22P29-NKE-102-#02	Vending5	Tuan Le	May. 11, 2020	0	-	-	<input type="checkbox"/>

RELOAD ADD DRAWING

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**DRAWING DETAIL**

NKE

CUSTOMER

KOUBAN

FILE NAME BROWSE ...

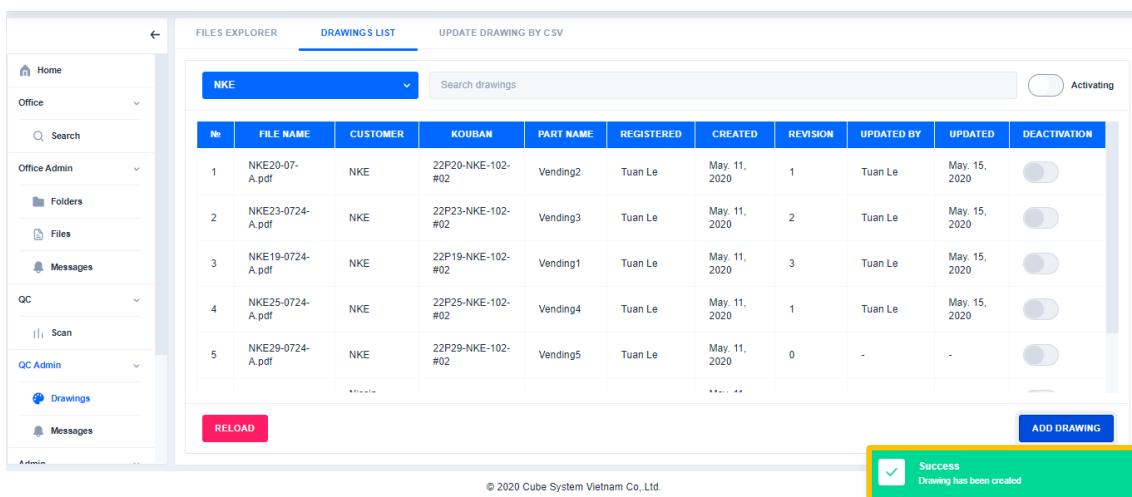
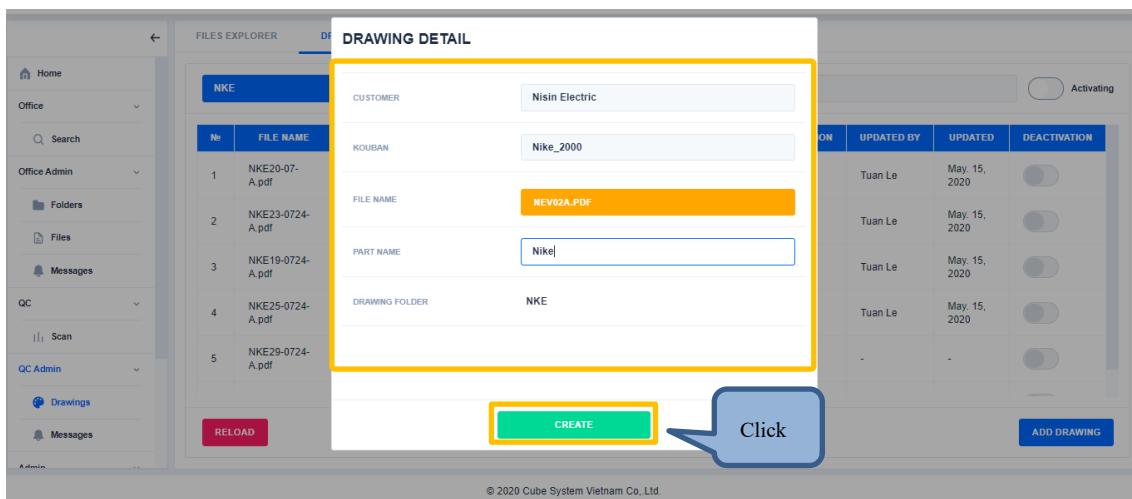
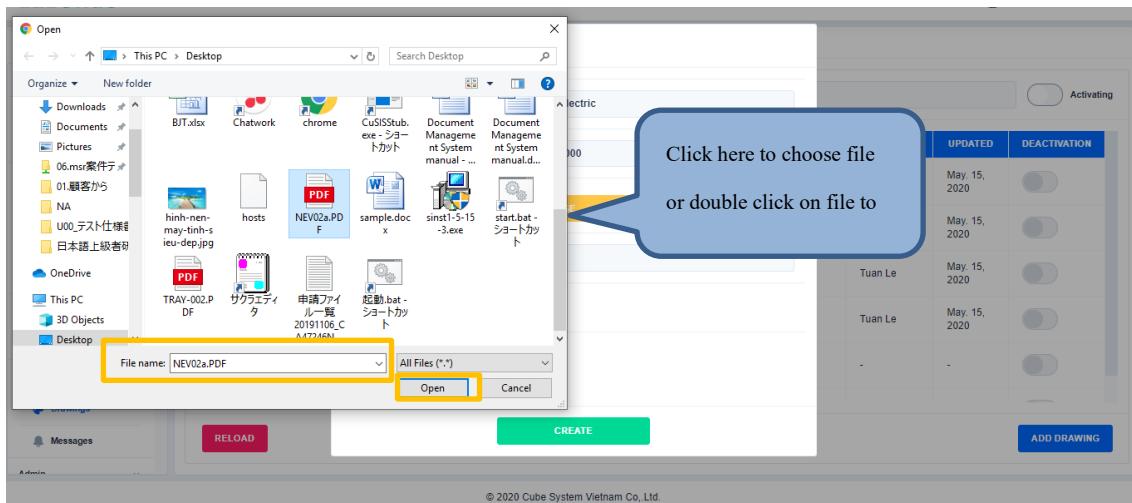
PART NAME

DRAWING FOLDER NKE

NO	FILE NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	NKE20-07-A.pdf	-	-	-	Tuan Le	May. 15, 2020	<input type="checkbox"/>
2	NKE23-0724-A.pdf	-	-	-	Tuan Le	May. 15, 2020	<input type="checkbox"/>
3	NKE19-0724-A.pdf	-	-	-	Tuan Le	May. 15, 2020	<input type="checkbox"/>
4	NKE25-0724-A.pdf	-	-	-	Tuan Le	May. 15, 2020	<input type="checkbox"/>
5	NKE29-0724-A.pdf	-	-	-	-	-	<input type="checkbox"/>

RELOAD CREATE ADD DRAWING

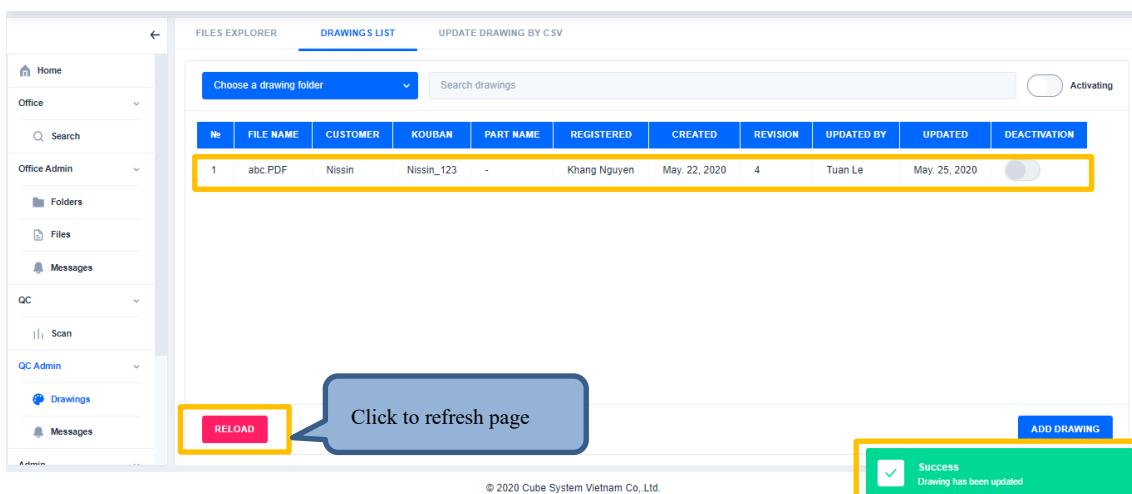
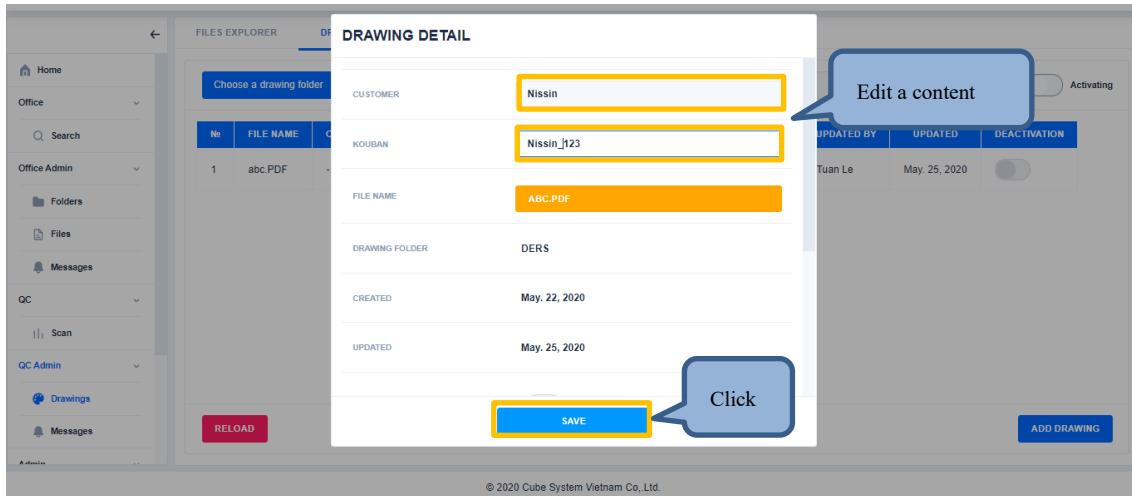
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Nr	FILE NAME	CUSTOMER	KOBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
3	NKE19-0724-A.pdf	NKE	22P19-NKE-102-#02	Vending1	Tuan Le	May. 11, 2020	3	Tuan Le	May. 15, 2020	<input type="checkbox"/>
4	NKE25-0724-A.pdf	NKE	22P25-NKE-102-#02	Vending4	Tuan Le	May. 11, 2020	1	Tuan Le	May. 15, 2020	<input type="checkbox"/>
5	NKE29-0724-A.pdf	NKE	22P29-NKE-102-#02	Vending5	Tuan Le	May. 11, 2020	0	-	-	<input type="checkbox"/>
6	-	Nissin Electric	Nike_2020	Vending10	Tuan Le	May. 11, 2020	0	-	-	<input type="checkbox"/>
7	NEV02a.PDF	Nisin Electric	Nike_2000	Nike	Tuan Le	May. 11, 2020	0	-	-	<input type="checkbox"/>

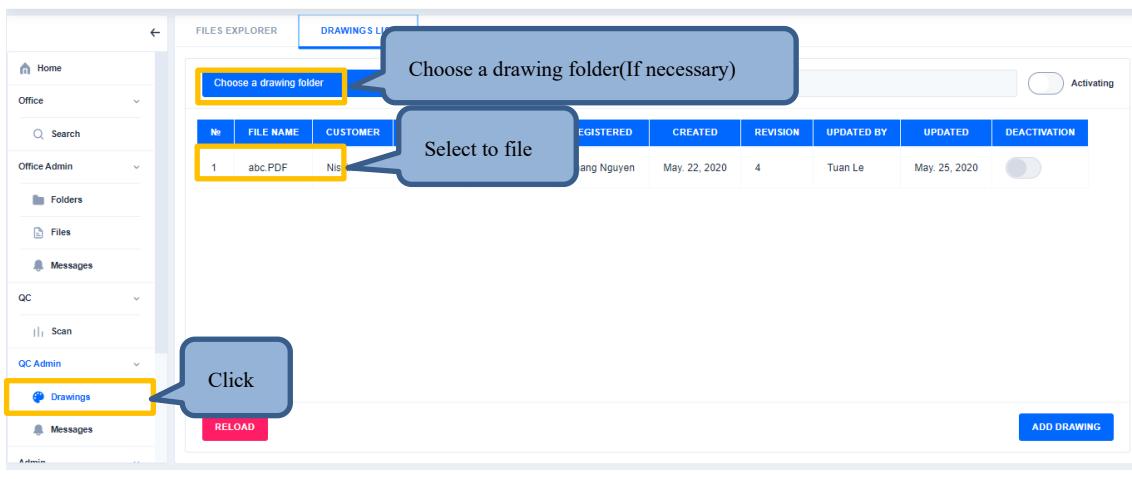
#### f. Edit drawings in Drawings List

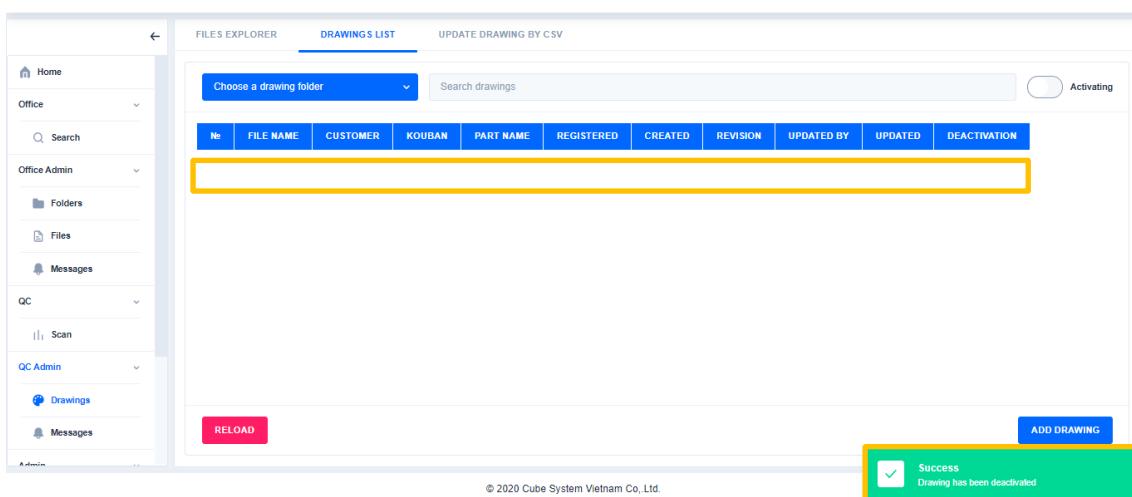
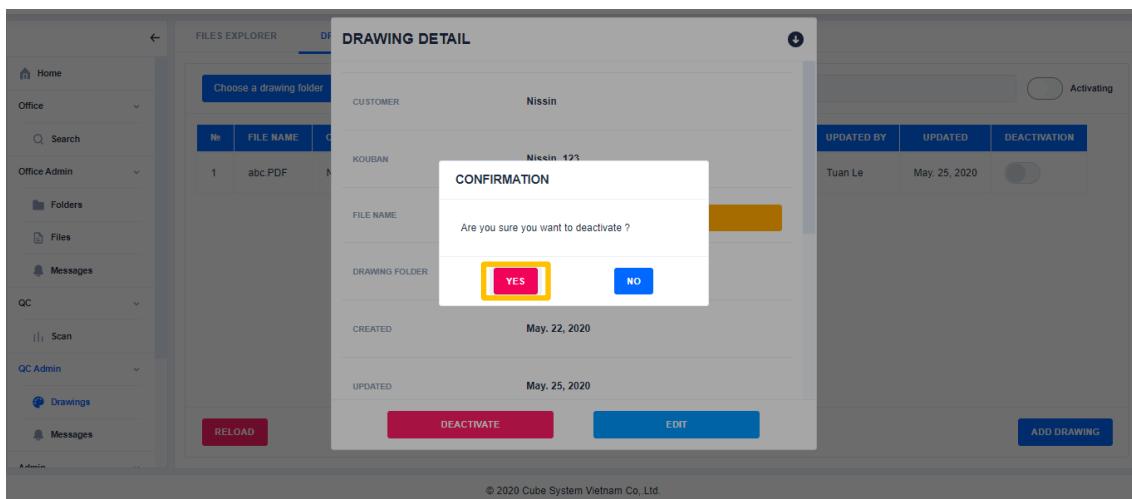
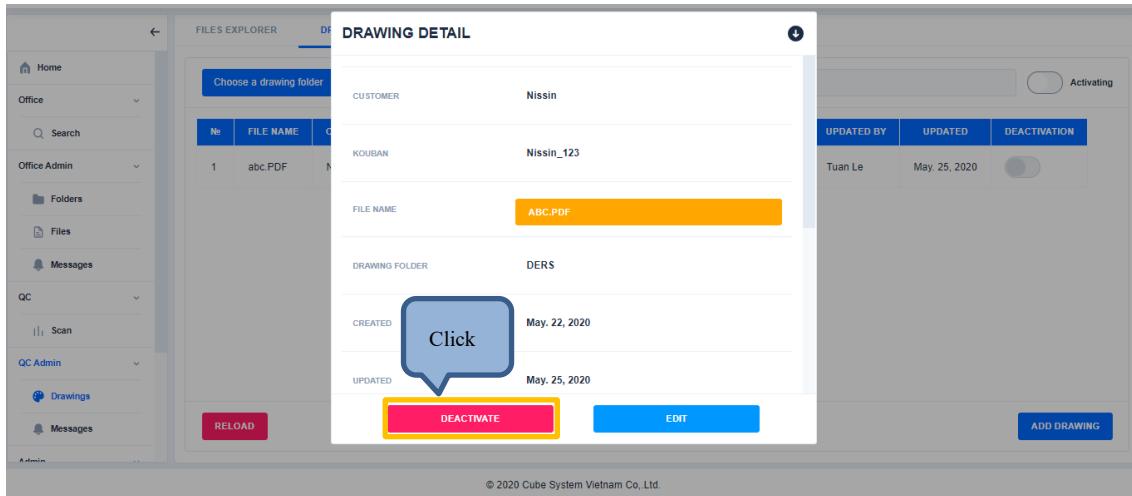
Click Drawings → (Choose a drawing folder) → Select file → Click Edit → Edit a content → Click Save  
※ Active or deactivate files can be edited



#### g. Deactivate drawings in Drawings List

Click Drawings→(Choose a drawing folder)→ Select to file→Click Deactivate→Click Yes

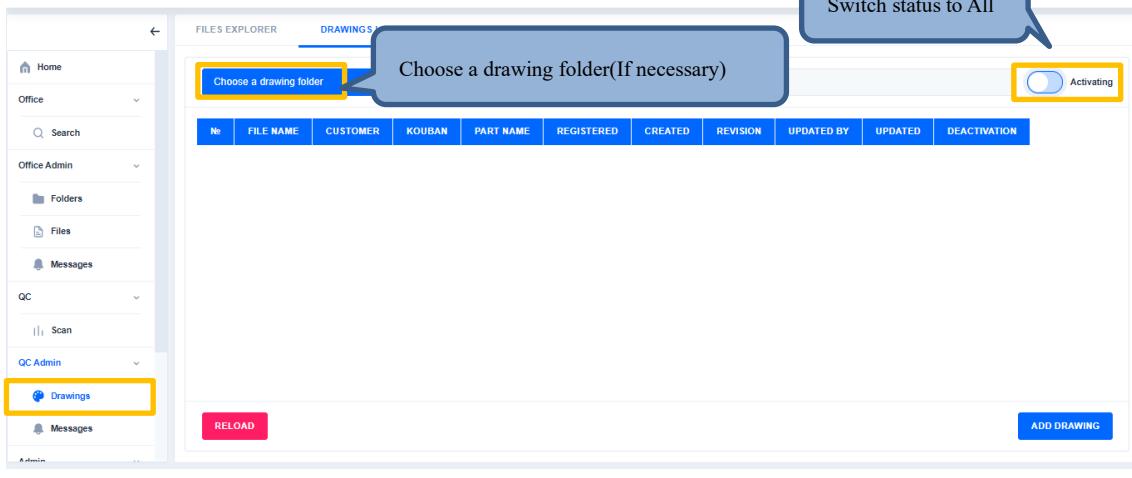




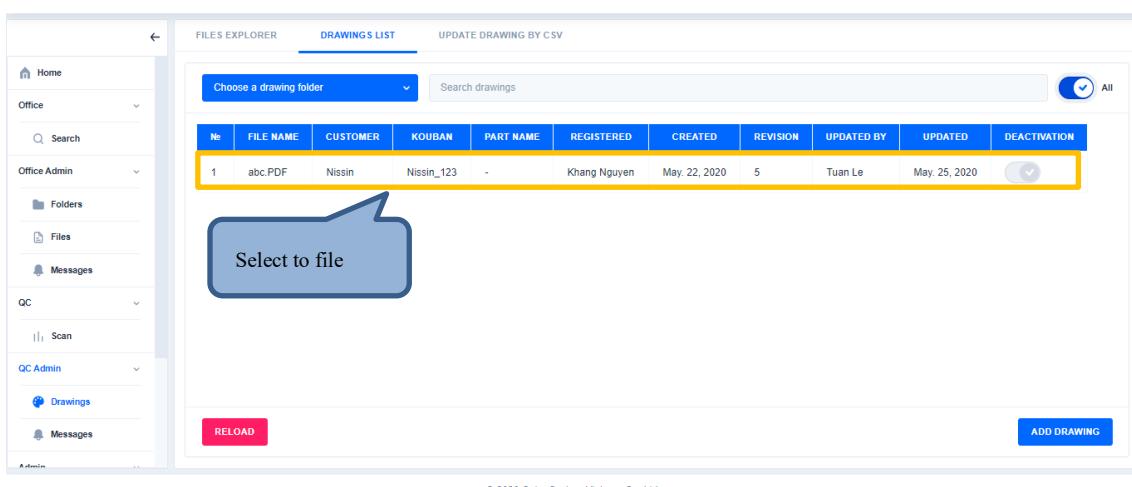
#### h. Activate drawings in Drawings List

Click Drawings→Choose a drawing folder( If necessary)→Switch status to All→Select to file→Click Activate→Click Yes

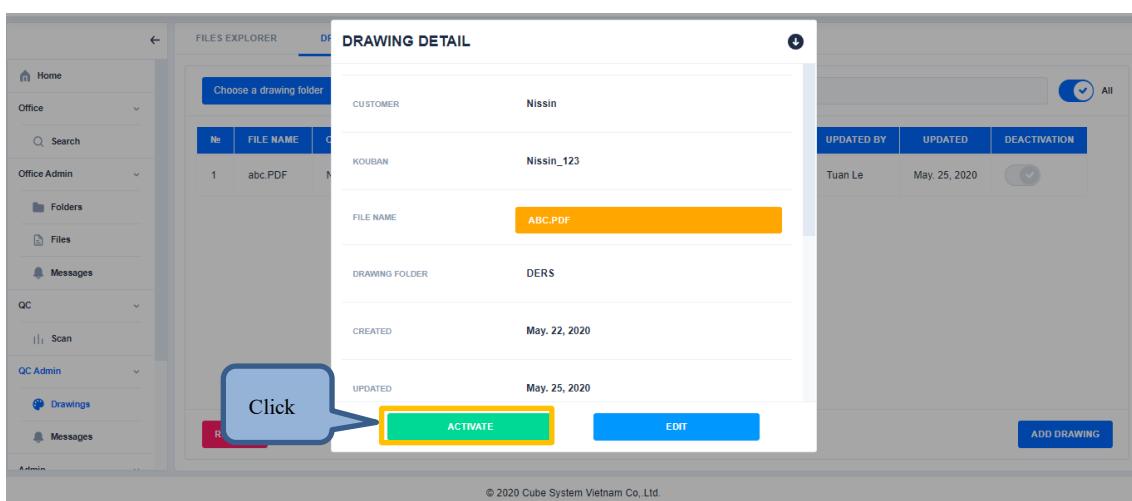
※ When click the deactivate or activate button, the file in physical disk will be deleted, only properties's info remains

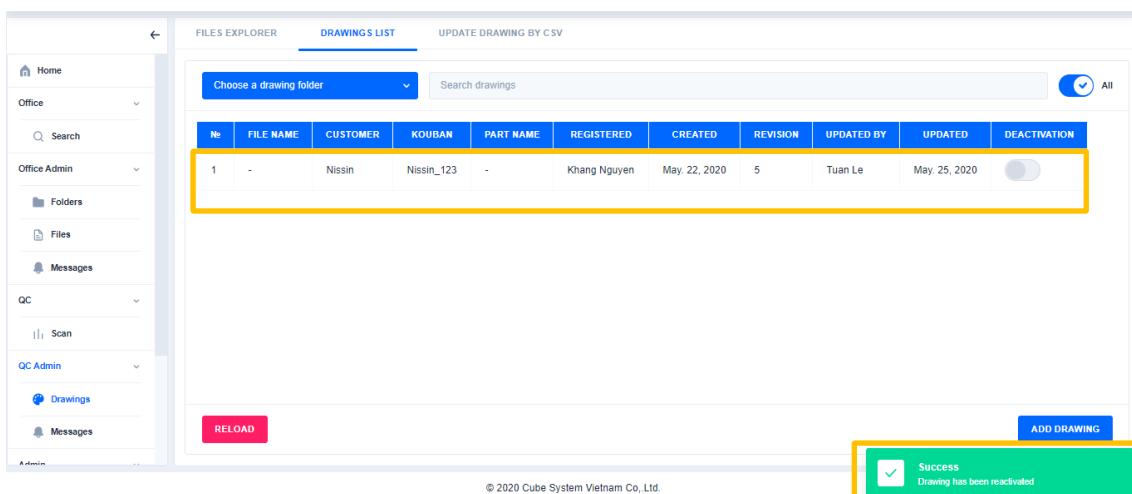
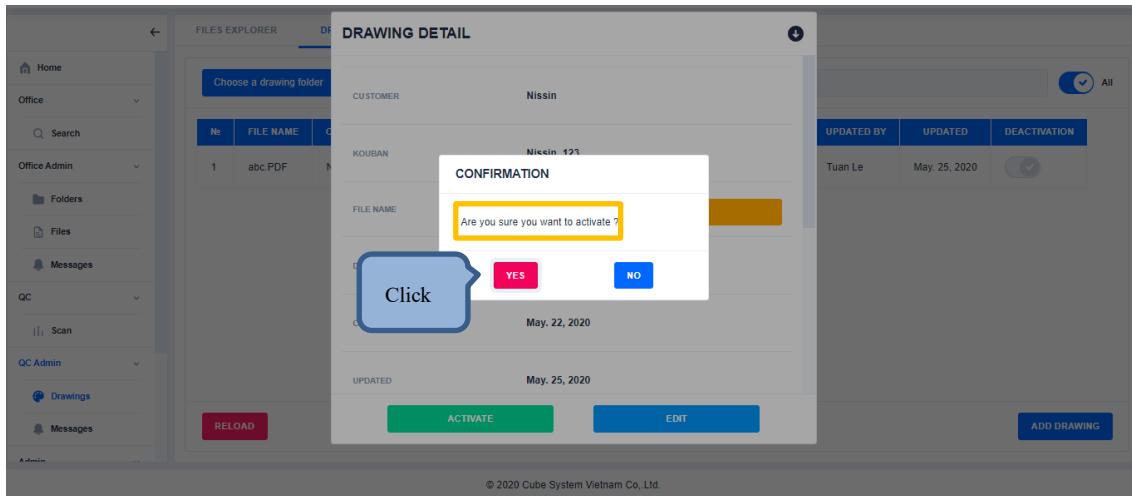


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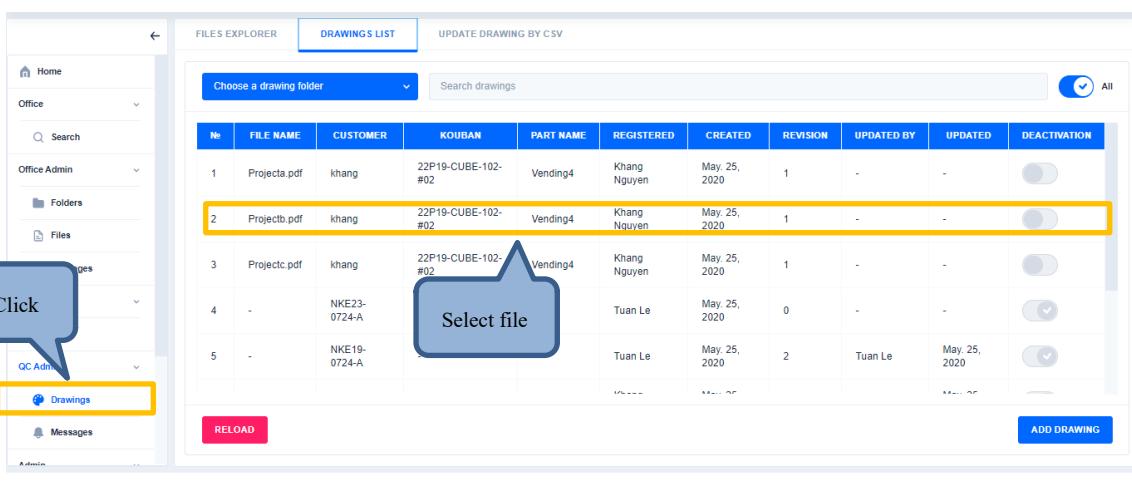


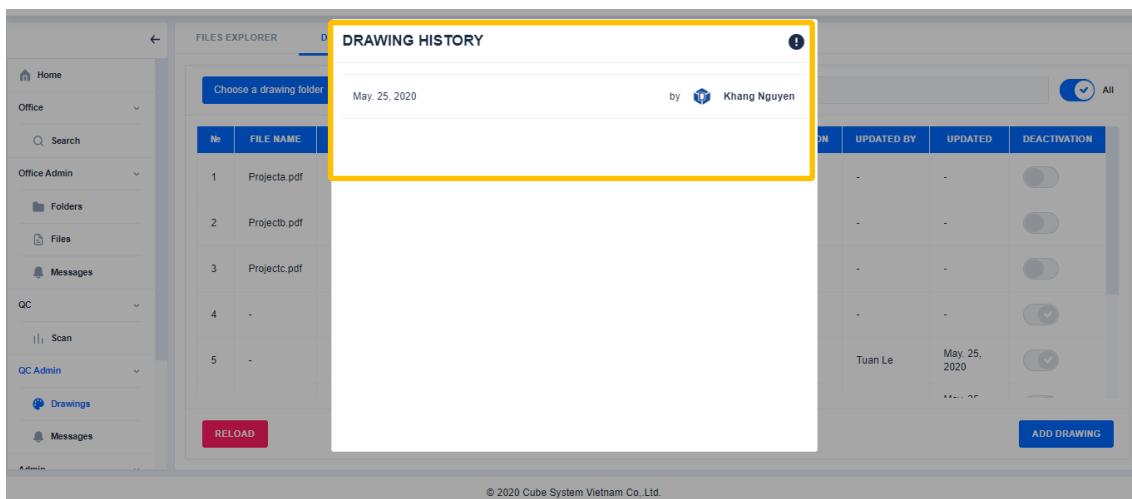
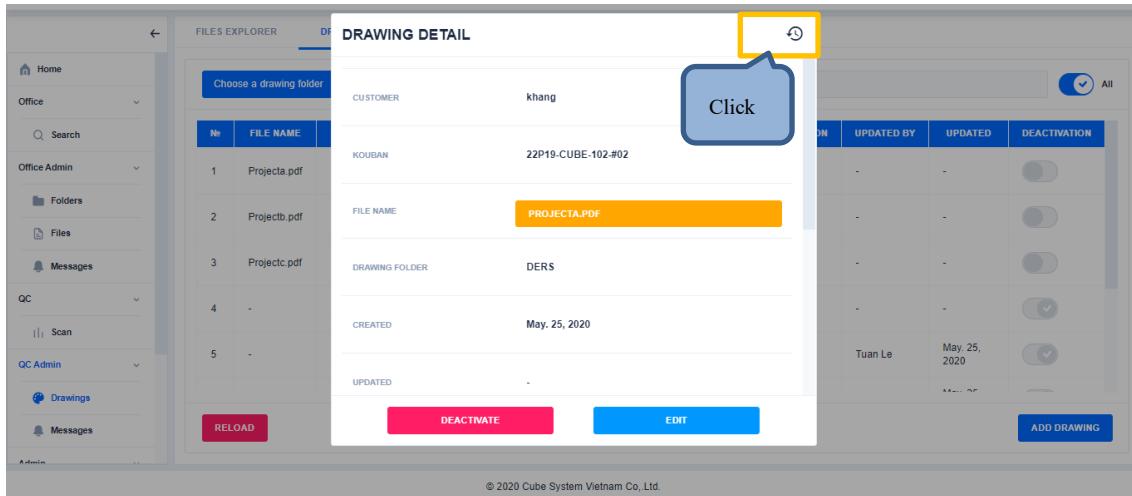
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i. Show history of drawing





**Error! Not a valid bookmark self-reference.**※In order to Update using csv file, files must have already been existed in the physical disk.

The First column in csv file is File name, which will be used to update properties of the file that has the exact same File name. Below is an example of a CSV file

j. Update drawings in **Update drawing by CSV**

※Do step j→Search file

The screenshot shows the D-CUBE software interface with the 'UPDATE DRAWING BY CSV' tab selected. On the left, there is a sidebar with various administrative and communication modules like Home, Office, Office Admin, QC, QC Admin, Drawings, and Messages. The main area has a header with tabs: 'DRAWINGS LIST' and 'UPDATE DRAWING BY CSV'. Below the header, there is a search bar labeled 'Search drawings' and a 'Drop file here' area. A blue callout box points to the 'Drop file or browse CSV file' input field, and another blue callout box points to the 'BROWSE CSV FILE ...' button. A file browser window is overlaid on the interface, showing a file named 'Zumen.csv' in the 'Desktop' folder. The browser window has its own set of controls and a 'File name:' dropdown.

Nr	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	Khang1.pdf	CUBE	22P19-CUBE-102-#02	Vending1	Khang Nguyen	May, 25, 2020	8	-	-	<input type="checkbox"/>
2	Khang2.pdf	Khang	22P19-CUBE-102-#01	Vending2	Tuan Le	May, 25, 2020	4	-	-	<input type="checkbox"/>

At the bottom right, there are three status messages in colored boxes:

- A green box: Success - Khang1.pdf has been updated
- A green box: Success - Khang2.pdf has been updated
- A red box: Error - Khang3.pdf is not exist in system, please add it later

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FILES EXPLORER      DRAWINGS LIST      UPDATE DRAWING BY CSV

Khang1

No	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	Khang1.pdf	CUBE	22P19-CUBE-102-#02	Vending1	Khang Nguyen	May, 25, 2020	9	-	-	<input type="checkbox"/>

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#### k. Search drawings in Update drawing by CSV

※Do step j→Search file

Drop file or browse CSV file

BROWSE CSV FILE ...

Drop file here

Search file

Search drawings

No	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	Khang1.pdf	CUBE	22P19-CUBE-102-#02	Vending1	Khang Nguyen	May, 25, 2020	8	-	-	<input type="checkbox"/>
2	Khang2.pdf	Khang	22P19-CUBE-102-#01	Vending2	Tuan Le	May, 25, 2020	4	-	-	<input type="checkbox"/>

Success  
Khang1.pdf has been updated

Success  
Khang2.pdf has been updated

Error  
Khang3.pdf is not exist in system, please add it later

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FILES EXPLORER      DRAWINGS LIST      UPDATE DRAWING BY CSV

Drop file here  
BROWSE CSV FILE ...

Khang1

Nr	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	Khang1.pdf	CUBE	22P19-CUBE-102-#02	Vending1	Khang Nguyen	May. 25, 2020	9	-	-	<input type="checkbox"/>

### 1. Edit drawings in Update drawing by CSV

※Do Step j to display file in Update Drawing by CSV→Select file→Click Edit→Edit the content→Click Save

FILES EXPLORER      DRAWINGS LIST      UPDATE DRAWING BY CSV

Drop file here  
BROWSE CSV FILE ...

Nr	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	Khang1.pdf	CUBE	22P19-CUBE-102-#02	Vending1	Khang Nguyen	May. 25, 2020	9	-	-	<input type="checkbox"/>
2	Khang2.pdf	Khang	22P19-CUBE-102-#01	Vending2	Tuan Le	May. 25, 2020	5	-	-	<input type="checkbox"/>

FILES EXPLORER      DRAWING DETAIL

CUSTOMER      CUBE

KOUBAN      22P19-CUBE-102-#02

FILE NAME      KHANG1.PDF

DRAWING FOLDER      SEJ

CREATED      May. 25, 2020

UPDATED      -

DEACTIVATE     

EDIT

**DRAWING DETAIL**

CUSTOMER	<input type="text" value="CUBE"/>
KOUBAN	22P19-CUBE-102-#02
FILE NAME	<input type="text" value="KHANG1.PDF"/>
DRAWING FOLDER	SEJ
CREATED	May. 25, 2020
UPDATED	-

**SAVE**

**DRAWING DETAIL**

CUSTOMER	<input type="text" value="Nissin"/>
KOUBAN	22P19-CUBE-102-#02
FILE NAME	<input type="text" value="ABC.PDF"/>
DRAWING FOLDER	SEJ
CREATED	May. 25, 2020
UPDATED	-

**SAVE**

**FILES EXPLORER**   **DRAWINGS LIST**   **UPDATE DRAWING BY CSV**

Drop file here  
BROWSE CSV FILE ...

Nº	FILE NAME	CUSTOMER	KOURAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	Khang1.pdf	CUBE	22P19-CUBE-102-#02	Vending1	Khang Nguyen	May. 25, 2020	9	-	-	<input checked="" type="checkbox"/>
2	Khang2.pdf	Khang	22P19-CUBE-102-#01	Vending2	Tuan Le	May. 25, 2020	5	-	-	<input checked="" type="checkbox"/>

**Success**  
Drawing has been updated

If necessary , click here to refresh page

RELOAD

No	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
2	22P19-NKE.PDF	-	-	-	Tuan Le	May, 25, 2020	0	-	-	<input type="checkbox"/>
	Drawings4.PDF	-	-	-	Tuan Le	May, 25, 2020	0	-	-	<input type="checkbox"/>
	Drawings5.PDF	-	-	-	Tuan Le	May, 25, 2020	0	-	-	<input type="checkbox"/>
6	Khang2.pdf	Khang	22P19-CUBE-102-#01	Vending2	Tuan Le	May, 25, 2020	5	-	-	<input type="checkbox"/>
	abc.PDF	Nissin	22P19-CUBE-102-#02	Vending1	Khang Nguyen	May, 25, 2020	10	Tuan Le	May, 25, 2020	<input type="checkbox"/>

ADD DRAWING

#### m. Deactive drawings in Update drawing by CSV

※Do Step j to display file in Update Drawing by CSV→Select file→Click Deactive→Click Yes

Select file

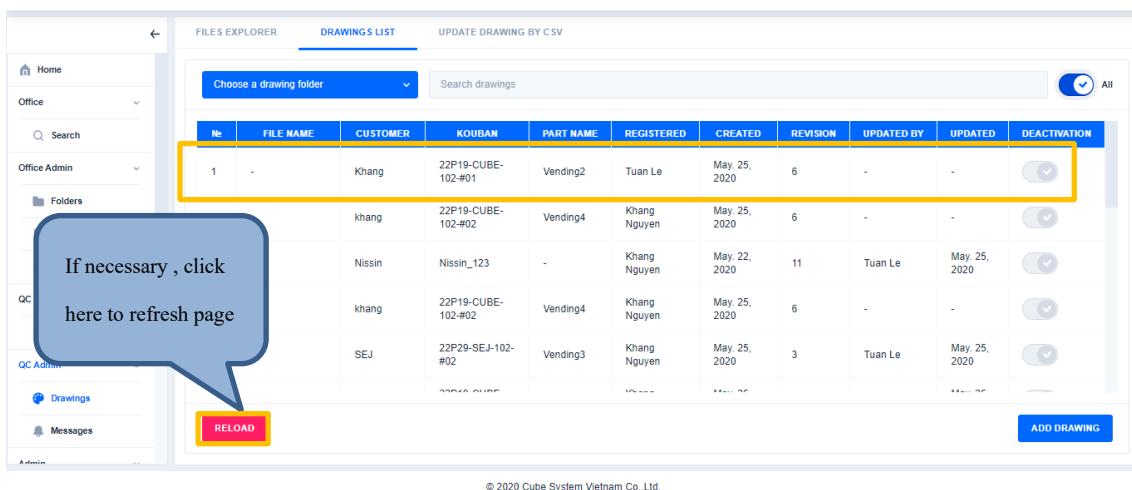
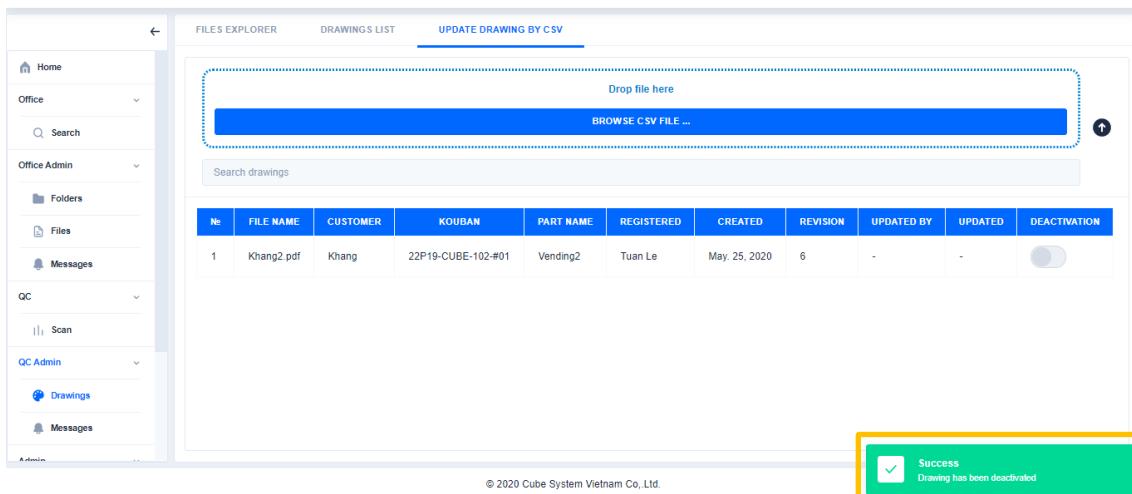
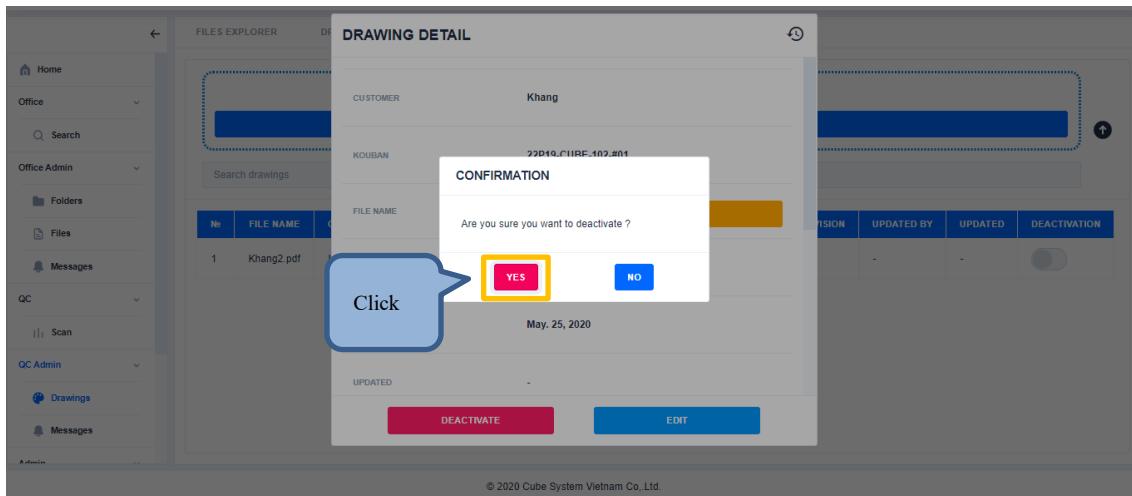
BROWSE CSV FILE ...

No	FILE NAME	CUSTOMER	KOUBAN	PART NAME	REGISTERED	CREATED	REVISION	UPDATED BY	UPDATED	DEACTIVATION
1	Khang2.pdf	Khang	22P19-CUBE-102-#01	Vending2	Tuan Le	May, 25, 2020	6	-	-	<input type="checkbox"/>

Click

DRAWING DETAIL

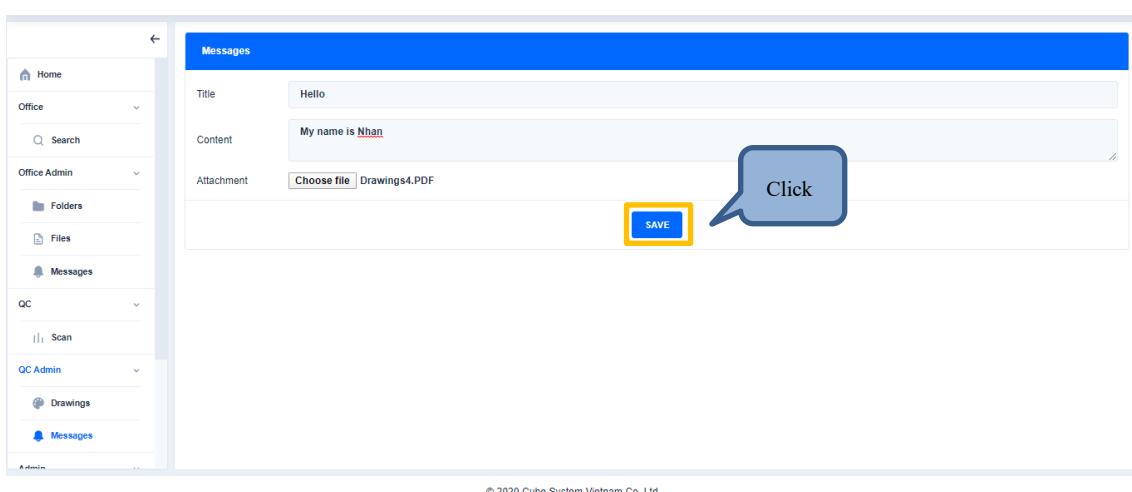
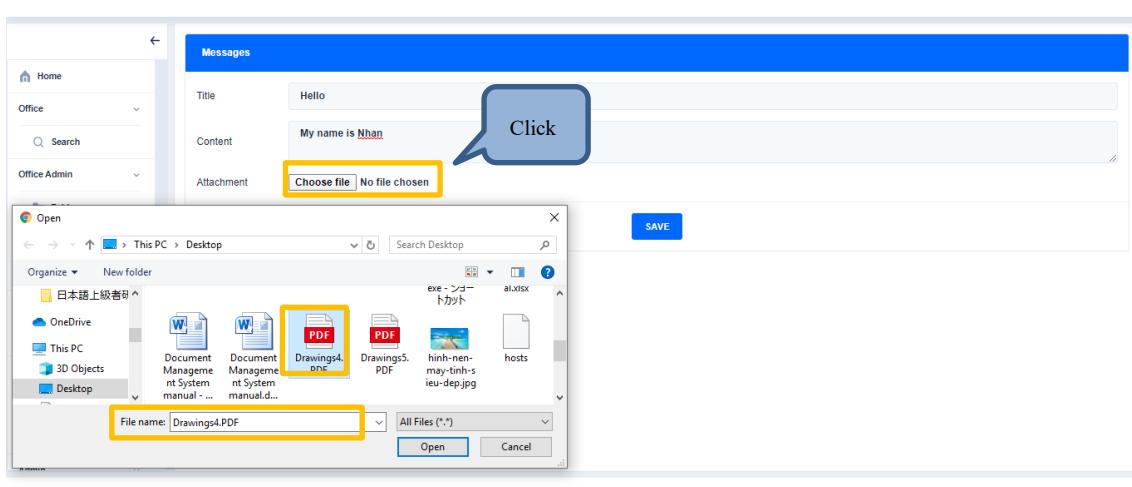
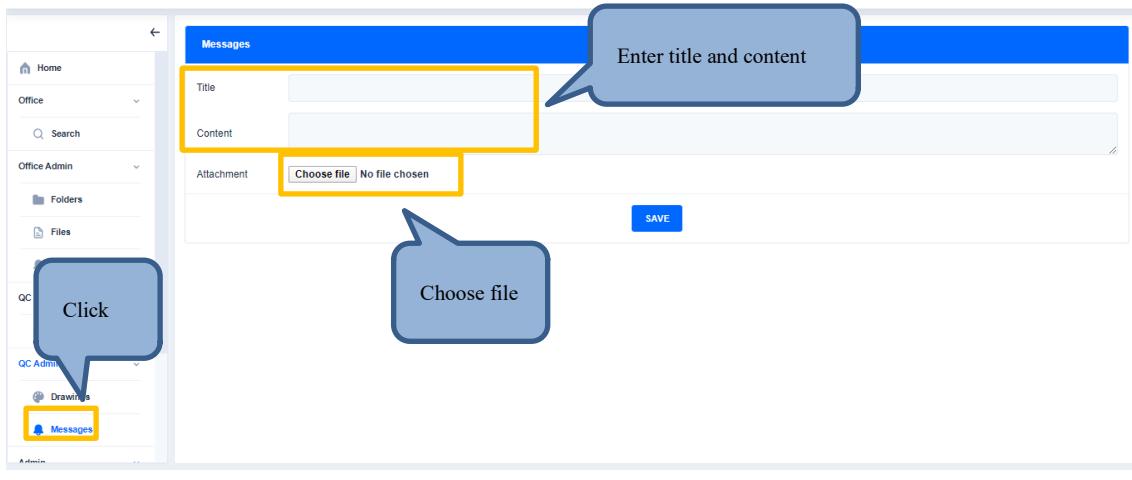
CUSTOMER	Khang
KOUBAN	22P19-CUBE-102-#01
FILE NAME	<b>KHANG2.PDF</b>
SEJ	May, 25, 2020
UPDATED	<b>DEACTIVATE</b>
	<b>EDIT</b>



## 2. Messages

### a. Create new message for QC

Click Message→Enter title and content→Choose file→Click Save



The screenshot shows two main sections of the D-CUBE system interface.

**Top Section (Messages Creation):**

- Left sidebar: Home, Office, Search, Office Admin (Folders, Files, Messages), QC (Scan), QC Admin (Drawings, Messages), Admin.
- Right panel title: Messages.
- Form fields: Title (empty), Content (empty), Attachment (Choose file, No file chosen).
- Buttons: SAVE.
- Message bar: Success - Message has been created.

**Bottom Section (Notifications Feed):**

- Left sidebar: Home, Office, Search, Office Admin (Folders, Files, Messages), QC (Scan), QC Admin (Drawings, Messages), Admin.
- Right panel title: Notifications.
- Grid view of notifications categorized by user group:

  - ADMIN:**
    - WorkingTime ... May. 20, 2020
    - abc
    - Test admin May. 12, 2020
    - Has attachment
    - Test May. 11, 2020
    - Test message with title
  - QC:**
    - Hello May. 25, 2020
    - My name is Nhan
    - For writer to m... May. 25, 2020
    - To manual
    - For writer to m... May. 25, 2020
    - To manual
  - OFFICE:**
    - hello every body May. 20, 2020
    - My name is Nhan
    - Holiday May. 15, 2020
    - Company trip
    - Test Office wit... May. 11, 2020
    - There is no attachment

## E. Admin

### 1. User

- Mode show or hide Deactivated records

Click or

※ If status of this button is All: Display All the records

If status of this button is Activating: Only display the records that currently activating

NO.	USERNAME	FULL NAME	EMAIL	PHONE	PERMISSION	DEACTIVATION	GROUP	THEME
1	manhkhang	Khang Nguyen	manhkhang@vn-cubesystem.com	0914957644	Admin	<input type="checkbox"/>	admin	default
2	officeuser	Office User	officeuser@gmail.com	238492839	Office User	<input type="checkbox"/>	office	default
3	nhan	nhan	ahahaha@gmail.com	09293337388	Office User	<input type="checkbox"/>	office	default
4	qcuser2	-	werjwi@gmail.com	849248239	QC User	<input type="checkbox"/>	qc	default
5	admin	Tuan Le	adminitest@vn-cubesystem.com	0999999999	Admin	<input type="checkbox"/>	admin	default
6	testoffice	-	werwe@gmail.com	2342523	Office User	<input type="checkbox"/>	office	default
7	admin2	-	adminitest@gmail.com	012345678	Admin	<input type="checkbox"/>	admin	default
8	thanhnhan	-	thanhnhan@vn-cubesystem.com	156489423	Admin	<input type="checkbox"/>	admin	default

NO.	USERNAME	FULL NAME	EMAIL	PHONE	PERMISSION	DEACTIVATION	GROUP	THEME
1	manhkhang	Khang Nguyen	manhkhang@vn-cubesystem.com	0914957644	Admin	<input type="checkbox"/>	admin	default
2	officeuser	Office User	officeuser@gmail.com	238492839	Office User	<input type="checkbox"/>	office	default
3	nhan	nhan	ahahaha@gmail.com	09293337388	Office User	<input type="checkbox"/>	office	default
4	qcuser	QCUser Test	qcuser@gmail.com	84923849234	QC User	<input checked="" type="checkbox"/>	qc	default
5	qcuser2	-	werjwi@gmail.com	849248239	QC User	<input type="checkbox"/>	qc	default
6	admin	Tuan Le	adminitest@vn-cubesystem.com	0999999999	Admin	<input type="checkbox"/>	admin	default
7	testoffice	-	werwe@gmail.com	2342523	Office User	<input type="checkbox"/>	office	default
8	admin2	-	adminitest@gmail.com	012345678	Admin	<input type="checkbox"/>	admin	default

## b. Search user

Click Users→Search users

NO.	USERNAME	FULL NAME	EMAIL	PHONE	PERMISSION	DEACTIVATION	GROUP	THEME
1	manhkhang	Khang Nguyen	manhkhang@vn-cubesystem.com	0914957644	Admin	<input type="checkbox"/>	admin	default
2	officeuser	Office User	officeuser@gmail.com	238492839	Office User	<input type="checkbox"/>	office	default
3	nhan	nhan	ahahaha@gmail.com	09293337388	Office User	<input type="checkbox"/>	office	default
4	qcuser	QCUser Test	qcuser@gmail.com	84923849234	QC User	<input checked="" type="checkbox"/>	qc	default
5	qcuser2	-	werjwi@gmail.com	849248239	QC User	<input type="checkbox"/>	qc	default
6	admin	Tuan Le	adminitest@vn-cubesystem.com	0999999999	Admin	<input type="checkbox"/>	admin	default
7	testoffice	-	werwe@gmail.com	2342523	Office User	<input type="checkbox"/>	office	default
8	admin2	-	adminitest@gmail.com	012345678	Admin	<input type="checkbox"/>	admin	default

NO.	USERNAME	FULL NAME	EMAIL	PHONE	PERMISSION	DEACTIVATION	GROUP	THEME
4	qcuser	QCUser Test	qcuser@gmail.com	84923849234	QC User	<input checked="" type="checkbox"/>	qc	default
5	qcuser2	-	werjwi@gmail.com	849248239	QC User	<input checked="" type="checkbox"/>	qc	default
11	qcadmin	QCAdmin Test	qcadmin@gmail.com	2378492324	QC Admin	<input checked="" type="checkbox"/>	qc	default

c. Add user

Click **Users**→Click **Add**→Enter the content→Click **Create**

NO.	USERNAME	FULL NAME	EMAIL	PHONE	PERMISSION	DEACTIVATION	GROUP	THEME
1	manhkhang	Khang Nguyen	manhkhang@vn-cubesystem.com	0914957644	Admin	<input checked="" type="checkbox"/>	admin	default
2	officeuser	Office User	officeuser@gmail.com	230492039	Office User	<input checked="" type="checkbox"/>	office	default
3	nhan	nhan	ahahaha@gmail.com	09293337388	Office User	<input checked="" type="checkbox"/>	office	default
4	qcuser	QCUser Test	qcuser@gmail.com	84923849234	QC User	<input checked="" type="checkbox"/>	qc	default
5	qcuser2	-	werjwi@gmail.com	849248239	QC User	<input checked="" type="checkbox"/>	qc	default
6	admin	Tuan Le	adminstest@vn-cubesystem.com	0999999999	Admin	<input checked="" type="checkbox"/>	admin	default
7	testoffice	-	werwe@gmail.com	2342523	Office User	<input checked="" type="checkbox"/>	office	default
8	admin2	-	adminstest@gmail.com	012345678	Admin	<input checked="" type="checkbox"/>	admin	default

NO.	USERNAME	Full name	Password	Email	Phone	Deactivation	Permission	Group	Theme
1	manhkhang					<input checked="" type="checkbox"/>	admin	default	
2	officeuser					<input checked="" type="checkbox"/>	office	default	
3	nhan					<input checked="" type="checkbox"/>	office	default	
4	qcuser					<input checked="" type="checkbox"/>	qc	default	
5	qcuser2					<input checked="" type="checkbox"/>	qc	default	
6	admin					<input checked="" type="checkbox"/>	admin	default	
7	testoffice					<input checked="" type="checkbox"/>	office	default	
8	admin2					<input checked="" type="checkbox"/>	admin	default	

**USER DETAIL**

NO.	USERNAME	Full name	Password	Email	Phone	PERMISSION	DEACTIVATION	GROUP	THEME
1	manhkhang	Khang Nguyen	*****	manhkhang@vn-cubesystem.com	0914957644	Admin	OFF	admin	default
2	officeuser	Office User	*****	officeuser@gmail.com	238492839	Office User	OFF	office	default
3	nhan	nhan	*****	ahahaah@gmail.com	09293337388	Office User	OFF	office	default
4	qcuser	QCUser Test	*****	qcuser@gmail.com	84923849234	QC User	ON	qc	default
5	qcuser2	-	*****	werjwi@gmail.com	849248239	QC User	OFF	qc	default
6	admin	Tuan Le	*****	admintest@vn-cubesystem.com	099999999	Admin	OFF	admin	default
7	testoffice	-	*****	werwe@gmail.com	2342523	Office User	OFF	office	default
8	admin2	-	*****	-	-	-	-	admin	default

**CREATE**

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**Search users**

NO.	USERNAME	FULL NAME	EMAIL	PHONE	PERMISSION	DEACTIVATION	GROUP	THEME
1	manhkhang	Khang Nguyen	manhkhang@vn-cubesystem.com	0914957644	Admin	OFF	admin	default
2	ThanhNhanBui	Bui Thi Thanh Nhan	thanhnhanbui@gmail.com	0988561235	Office User	OFF	office	default
3	officeuser	Office User	officeuser@gmail.com	238492839	Office User	OFF	office	default
4	nhan	nhan	ahahaah@gmail.com	09293337388	Office User	OFF	office	default
5	qcuser	QCUser Test	qcuser@gmail.com	84923849234	QC User	ON	qc	default
6	qcuser2	-	werjwi@gmail.com	849248239	QC User	OFF	qc	default
7	admin	Tuan Le	admintest@vn-cubesystem.com	099999999	Admin	OFF	admin	default
8	testoffice	-	werwe@gmail.com	2342523	Office User	OFF	office	default

**Success**  
User has been created

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#### d. Edit user

Click User→Select the user to edit→Click Edit→Click Save

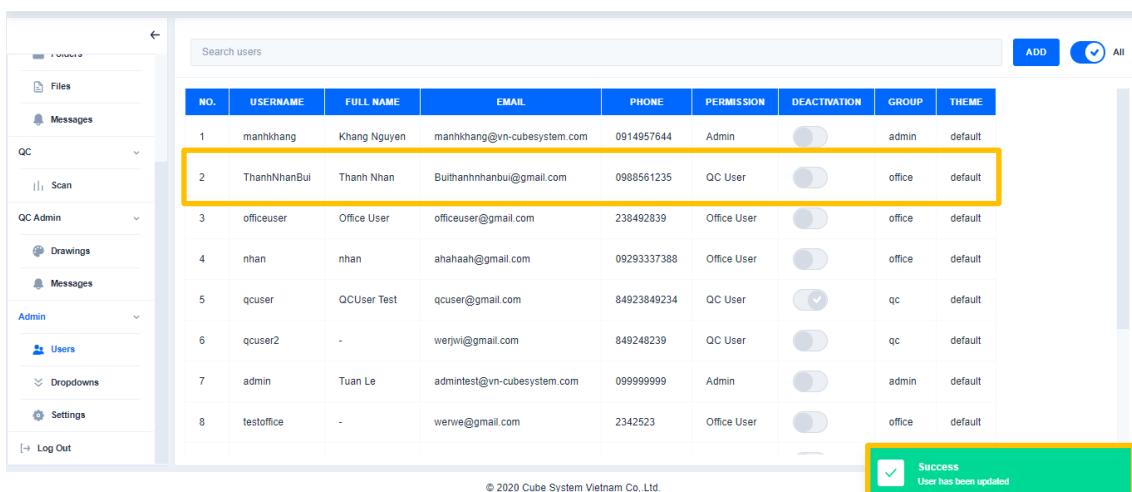
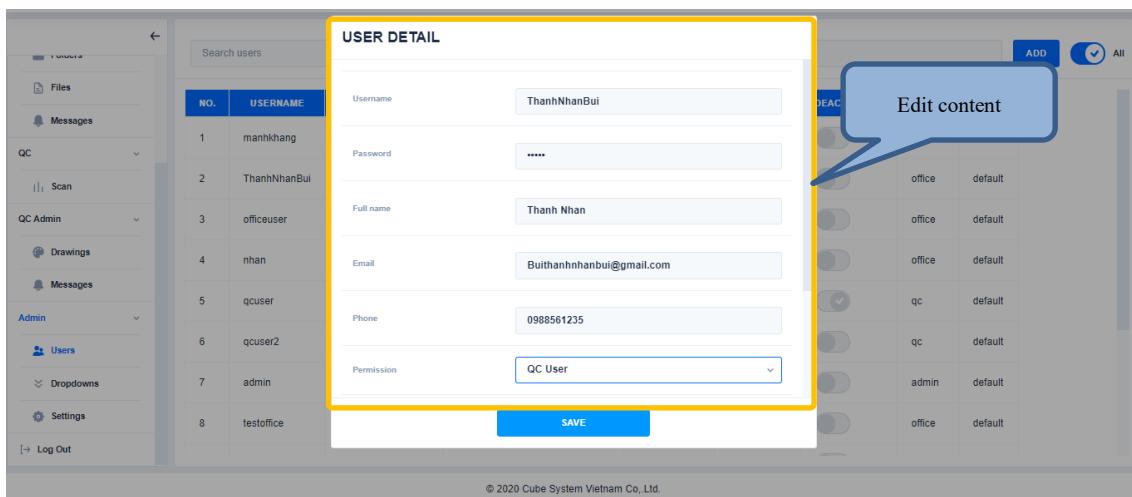
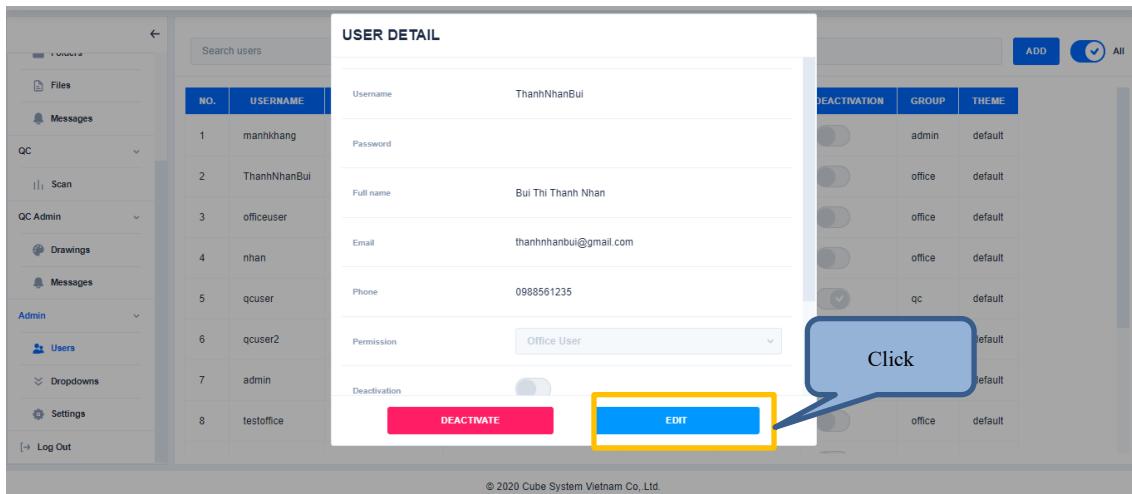
**Search users**

NO.	USERNAME	FULL NAME	EMAIL	PHONE	PERMISSION	DEACTIVATION	GROUP	THEME
1	manhkhang	Khang Nguyen	manhkhang@vn-cubesystem.com	0914957644	Admin	OFF	admin	default
2	ThanhNhanBui	Bui Thi Thanh Nhan	thanhnhanbui@gmail.com	0988561235	Office User	OFF	office	default
3	officeuser	Office User	officeuser@gmail.com	238492839	Office User	OFF	office	default
4	nhan	nhan	ahahaah@gmail.com	09293337388	Office User	OFF	office	default
5	qcuser	QCUser Test	qcuser@gmail.com	84923849234	QC User	ON	qc	default
6	qcuser2	-	werjwi@gmail.com	849248239	QC User	OFF	qc	default
7	admin	Tuan Le	admintest@vn-cubesystem.com	099999999	Admin	OFF	admin	default
8	testoffice	-	werwe@gmail.com	2342523	Office User	OFF	office	default

**Select user to edit**

**Click**

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#### e. Deactivate User

Click User→Select User→Click Deactivate→Click Yes

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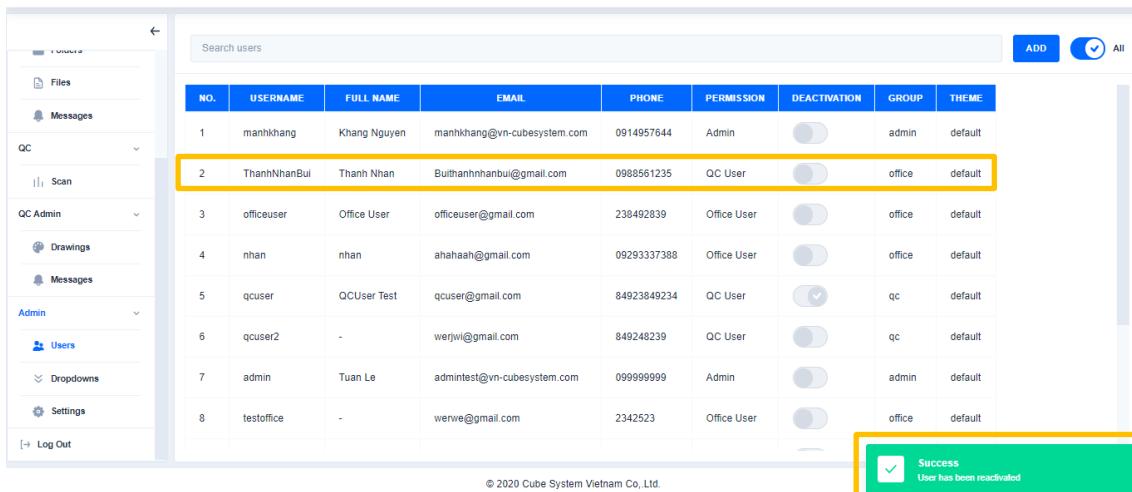
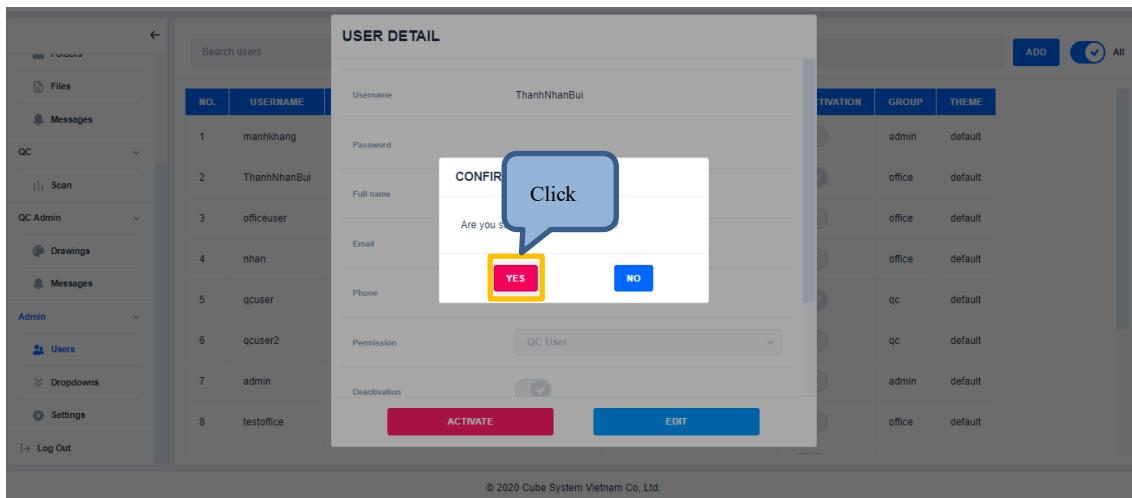
The screenshot shows the 'Users' section of the D-CUBE system. On the left is a sidebar with various menu items like 'Files', 'Messages', 'QC', 'Scan', 'QC Admin', 'Drawings', 'Messages', 'Admin', 'Users' (which is currently selected), 'Dropdowns', 'Settings', and 'Log Out'. The main area is titled 'Search users' and contains a table with columns: NO., USERNAME, FULL NAME, EMAIL, PHONE, PERMISSION, DEACTIVATION, GROUP, and THEME. The table lists 8 users. The second user, 'ThanhNhanBui', is highlighted with a yellow box. At the bottom right of the main area, there is a green box with a checkmark icon and the text 'Success: User has been deactivated'.

#### f. Activate User

Click User → Select mode All to show all user (Mode Activating only show the user activating) → Select User → Click Activate → Click Yes

This screenshot shows the same 'Users' interface as the previous one. A user named 'ThanhNhanBui' is selected and highlighted with a yellow box. A blue callout bubble above the table says 'Select User'. In the top right corner of the main area, there is a yellow box around the 'All' checkbox. Another blue callout bubble to the right of the 'All' checkbox says 'Select All'.

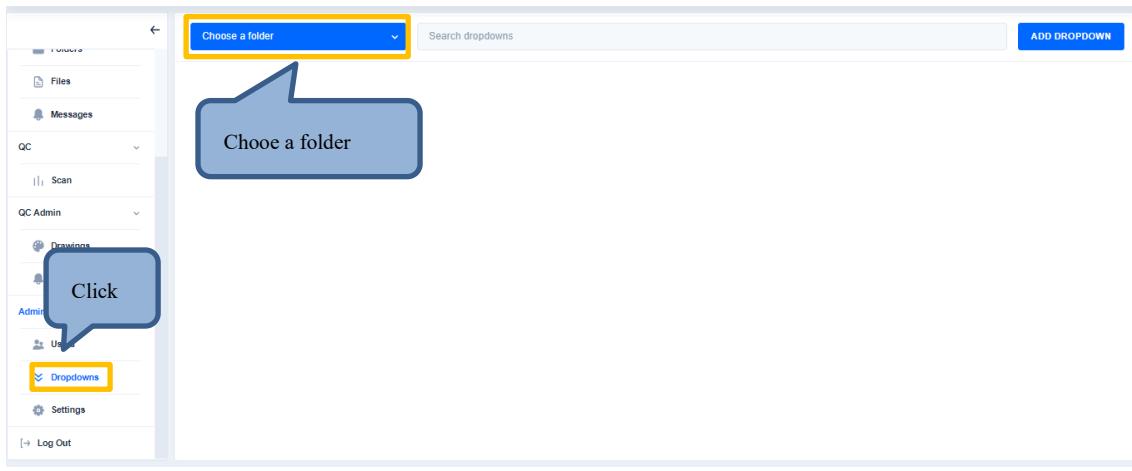
This screenshot shows the 'USER DETAIL' dialog box for the user 'ThanhNhanBui'. The dialog box contains fields for Username, Password, Full name, Email, Phone, Permission (set to 'QC User'), Deactivation (unchecked), Group (set to 'office'), and Theme (set to 'default'). A blue callout bubble with the text 'Click' points to the 'ACTIVATE' button at the bottom of the dialog box.

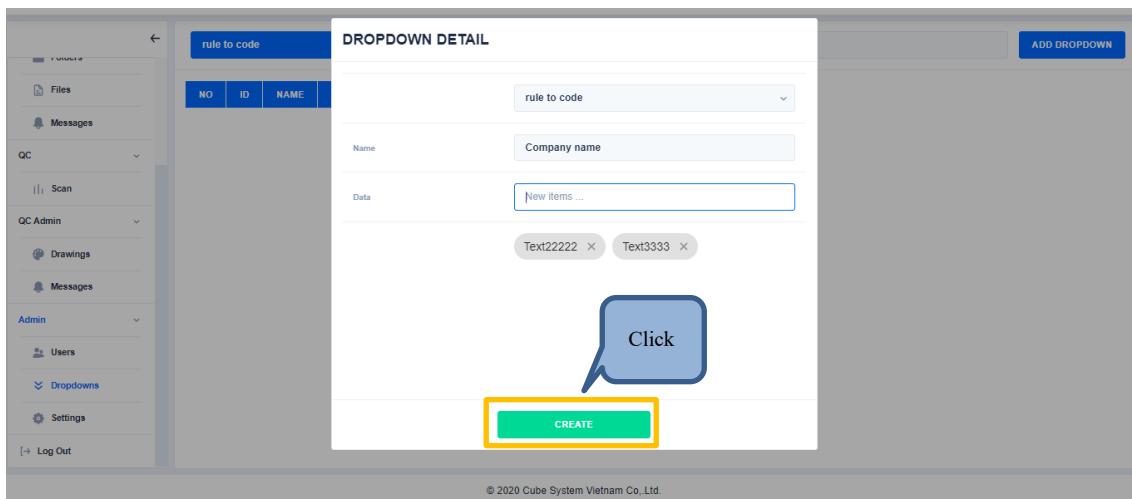
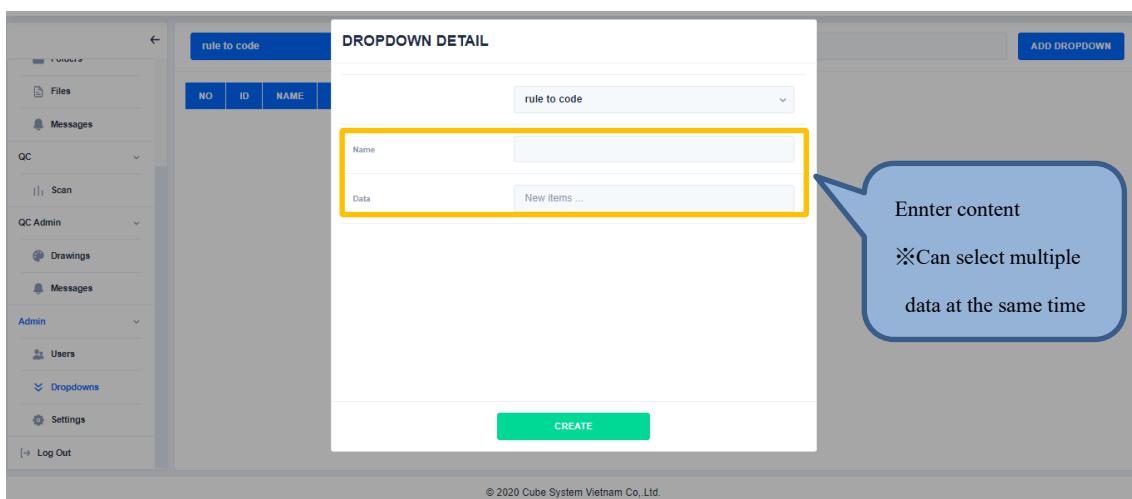
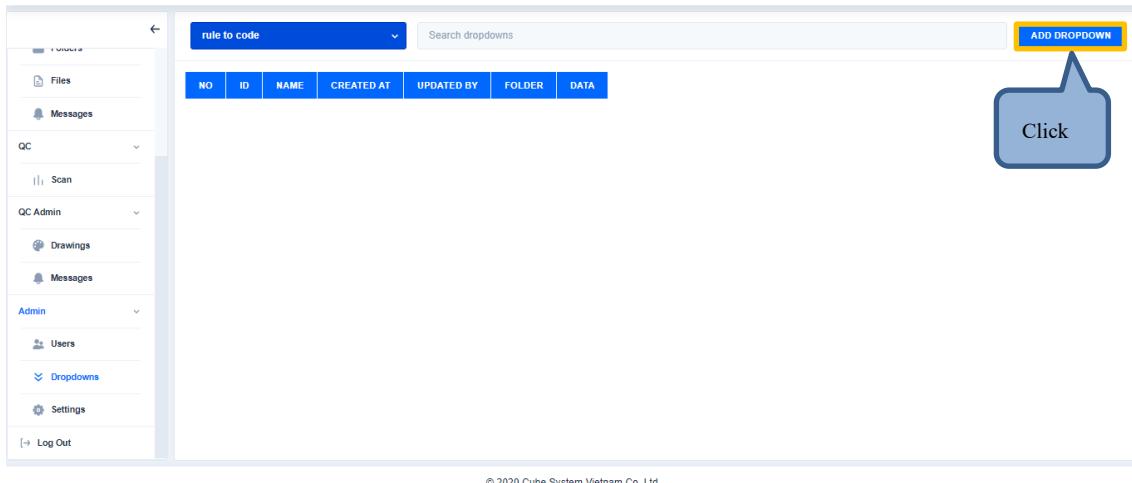


## 2. Dropdowns

### a. Add Dropdown

Click Dropdown→Choose a folder→Click Add dropdown→Enter content→Click Create





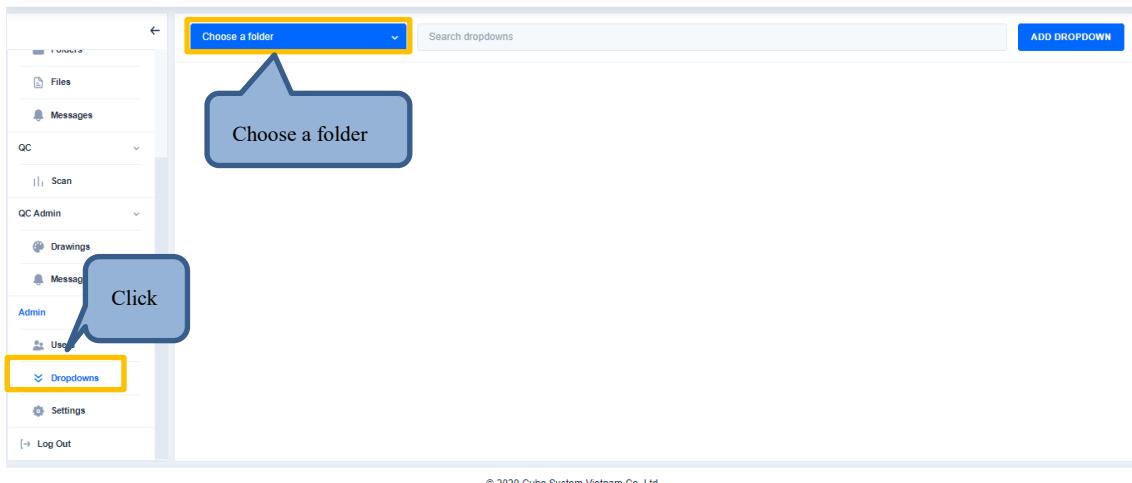
The screenshot shows a user interface for managing dropdowns. On the left is a sidebar with navigation links like Home, Office, QC, Admin, and Log Out. The main area has a header 'rule to code' with a search bar and an 'ADD DROPODOWN' button. Below is a table with columns NO, ID, NAME, CREATED AT, UPDATED BY, FOLDER, and DATA. One row shows ID 18, NAME 'Company name', and FOLDER 'rule to code'. The DATA column contains two entries: 'Text22222' and 'Text3333'. A green box at the bottom right indicates a successful operation: 'Success' - 'Dropdown has been created'.

This screenshot shows the 'FOLDER DETAIL' page. It lists various folder entries with checkboxes for revision, created, and updated status. A modal window is open for editing a folder named 'rule to code'. Inside, there's a 'Property Name' section with two input fields: 'English name' and '日本語名'. Below is a dropdown menu for 'Data type' with several options listed. The option 'Dropdown: Company name' is highlighted with a yellow box.

This screenshot shows the 'FILE DETAIL' page. It displays a table with columns NO, ID, and DROP 1. The first row has ID 1 and DROP 1 value 'DC20-001'. Below is a 'Drop 1' section with a dropdown menu. The menu shows several options, with 'Text22222' and 'Text3333' highlighted with a yellow box. There are also 'BROWSE FILE ...' buttons and a 'CREATE' button at the bottom.

a. Search dropdown

Click dropdown→Choose a folder→Search Dropdown



NO	ID	NAME	CREATED AT	UPDATED BY	FOLDER	DATA
1	13	Customer	May. 25, 2020	-	Document	Text
2	15	bdf	May. 25, 2020	-	Document	text4568
3	14	abc	May. 25, 2020	May. 25, 2020	Document	text123 text7896
4	16	Customer	May. 25, 2020	-	Document	textabc Text000

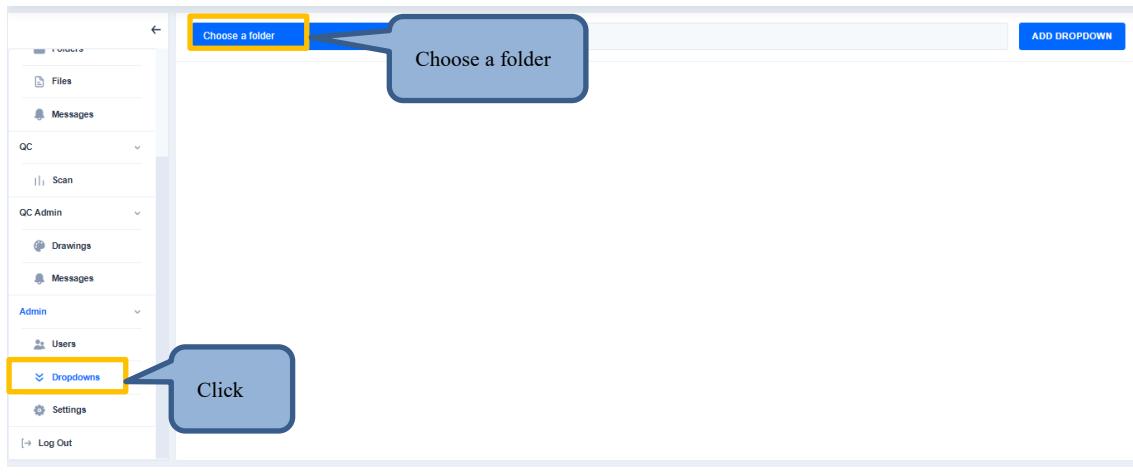
The screenshot shows the same application interface as the first one, but now the 'Dropdowns' link in the sidebar is expanded, revealing a list of documents. A blue callout bubble with the text 'Search dropdown' points to the search bar in the header. The table below lists four documents with columns: NO, ID, NAME, CREATED AT, UPDATED BY, FOLDER, and DATA. The first document has a DATA value of 'Text'. The second document has a DATA value of 'text4568'. The third document has a DATA value of 'text123 text7896'. The fourth document has a DATA value of 'textabc Text000'.

NO	ID	NAME	CREATED AT	UPDATED BY	FOLDER	DATA
1	15	bdf	May. 25, 2020	-	Document	text4568

The screenshot shows the application interface again, with the 'Dropdowns' link expanded. A blue callout bubble with the text 'bdf' points to the search bar in the header, which contains the text 'bdf'. The table below shows a single document entry with the same fields as before. The first document has a DATA value of 'text4568'.

## b. Edit dropdown

Click dropdown→Choose a folder→Select file→Click Edit→Edit content→Click Save



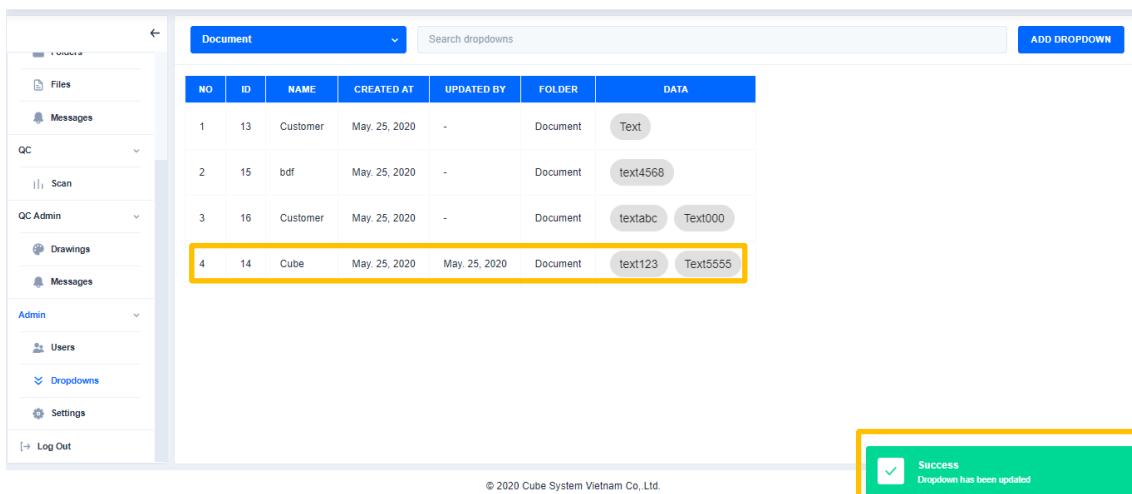
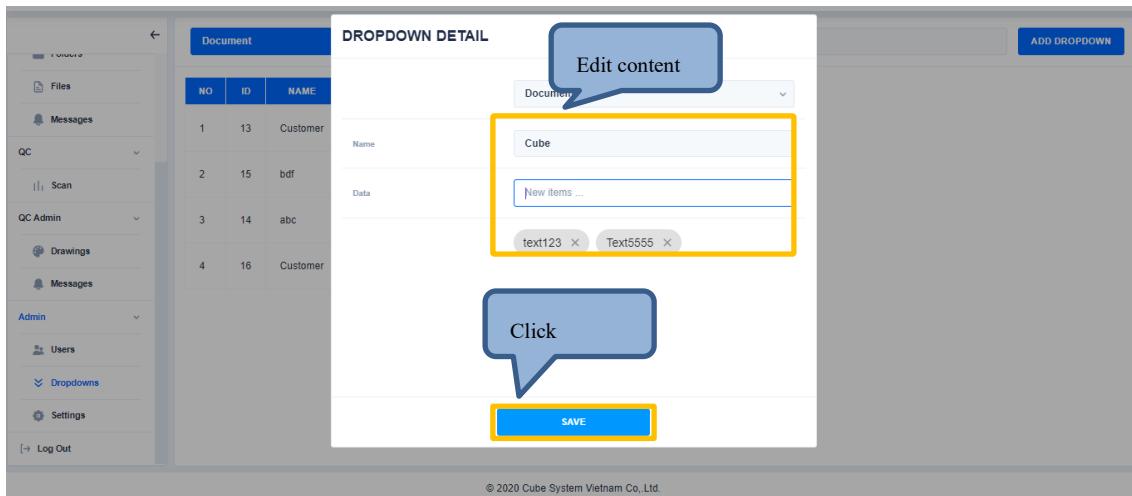
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A screenshot of the D-CUBE system interface. The sidebar and table structure are identical to the previous screenshot. The main area shows a table with the same columns: NO, ID, NAME, CREATED AT, UPDATED BY, FOLDR, and DATA. The fourth row is highlighted with a yellow box. A blue callout bubble points from the right side of the table towards the highlighted row, with the text 'Select file' inside.

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A screenshot of the D-CUBE system interface. The sidebar and table structure are identical. A modal window titled 'DROPDOWN DETAIL' is open over the table. It contains a table with columns: NO, ID, and NAME. The rows correspond to the data in the main table: (1, 13, Customer), (2, 15, bdf), (3, 14, abc), and (4, 16, Customer). The 'abc' row is highlighted with a yellow box. A blue callout bubble points from the right side of the modal towards the 'EDIT' button at the bottom right of the modal window. At the bottom of the main interface, there are two buttons: 'DEACTIVATE' and 'EDIT', with 'EDIT' also highlighted by a yellow box.

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### c. Deactive dropdown

Click Dropdown→Choose a folder→Select file→Click Deactivate



Document

NO	ID	NAME	CREATED AT	UPDATED BY	FOLDER	DATA
1	13	Customer	May. 25, 2020	-	Document	Text
2	15	bdf	May. 25, 2020	-	Document	text4568
3	16	Customer	May. 25, 2020	-	Document	textabc Text000
4	14	Cube	May. 25, 2020	May. 25, 2020	Document	text123 Text5555

Select file

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Document

DROPDOWN DETAIL

NO	ID	NAME
1	13	Customer
2	15	bdf
3	16	Customer
4	14	Cube

Click

DEACTIVATE EDIT

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Document

NO	ID	NAME	CREATED AT	UPDATED BY	FOLDER	DATA
1	13	Customer	May. 25, 2020	-	Document	Text
2	15	bdf	May. 25, 2020	-	Document	text4568
3	16	Customer	May. 25, 2020	-	Document	textabc Text000
4	14	Cube	May. 25, 2020	May. 25, 2020	Document	text123 Text5555

Success  
Dropdown has been deactivated

The screenshot shows a sidebar with navigation links for Home, Office, Office Admin, QC, QC Admin, and Admin. The main area displays a table titled 'Document' with columns: NO, ID, NAME, CREATED AT, UPDATED BY, FOLDER, and DATA. Three rows are listed:

NO	ID	NAME	CREATED AT	UPDATED BY	FOLDER	DATA
1	13	Customer	May. 25, 2020	-	Document	Text
2	15	bdf	May. 25, 2020	-	Document	text4568
3	16	Customer	May. 25, 2020	-	Document	textabc Text000

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### 3. Setting

#### a. Create a new message

Click **Settings** → Enter the content → Click **Save**

The screenshot shows the 'New message' form with fields for Title, Content, and Attachment. Below it is a 'Path settings' section with fields for Office and QC paths. The sidebar on the left has a 'Settings' button highlighted with a yellow box and a blue callout pointing to it. Other buttons include 'Log Out'.

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The screenshot shows the 'New message' form with a yellow box around the content area. A blue callout points to the 'Choose file' button in a file selection dialog box. The dialog box shows a list of files in the 'Desktop' folder, including '仮想デスクトップ接続用資料' and '新仮想デスクトップ利用マニュアル.pdf'. The 'File name:' dropdown also shows '新仮想デスクトップ利用マニュアル.pdf'.

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**New message**

Title: hello DMS  
Content: wellcome to DM  
Attachment: Choose file 新仮想デスク...アリ.pdf

**Path settings**

Office: D:/dms/office  
QC: D:/dms/qc

**Logo Settings**

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**New message**

Title:   
Content:   
Attachment: Choose file No file chosen

**Path settings**

Office: D:/dms/office  
QC: D:/dms/qc

**Logo Settings**

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**Success**  
Message has been created

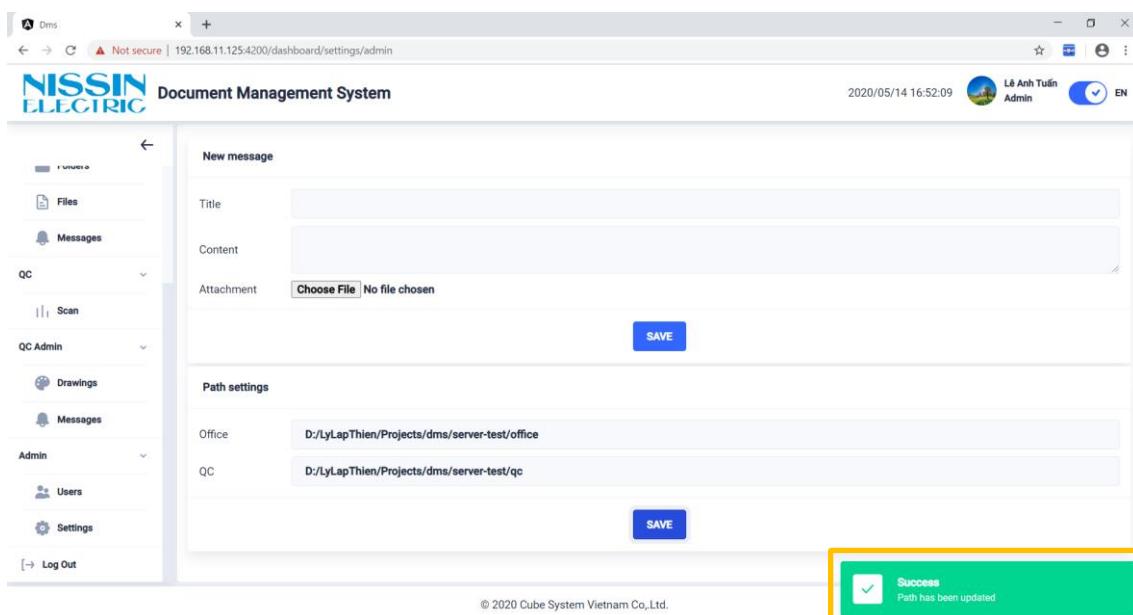
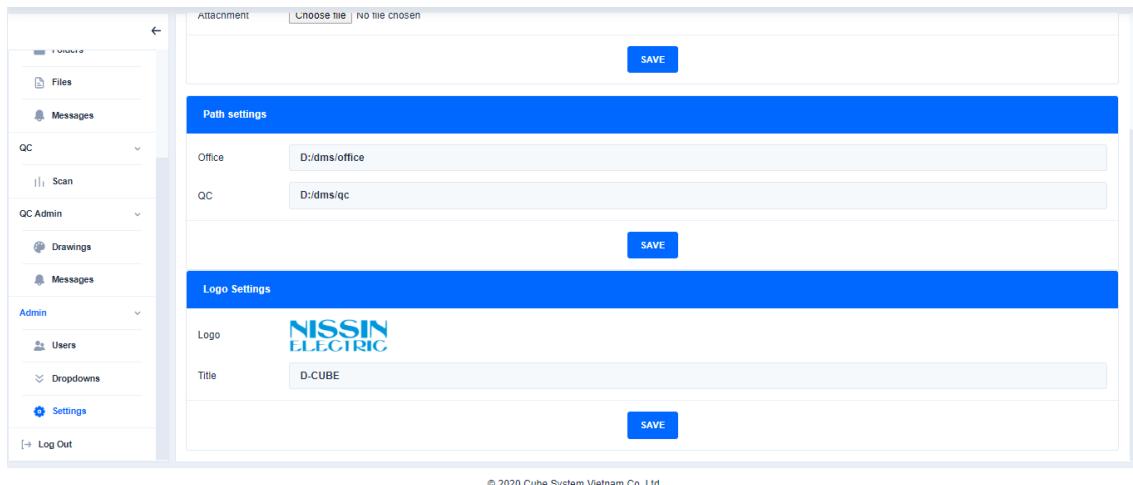
**Notifications**

ADMIN	QC	OFFICE
<p>hello DMS May. 25, 2020</p> <p>wellcome to DM</p>	<p>Hello May. 25, 2020</p> <p>My name is Nhan</p>	<p>hello every body May. 20, 2020</p> <p>My name is Nhan</p>
<p>WorkingTime ... May. 20, 2020</p> <p>abc</p>	<p>For writer to m... May. 25, 2020</p> <p>To manual</p>	<p>Holiday May. 15, 2020</p> <p>Company trip</p>
<p>Test admin May. 12, 2020</p> <p>Has attachment</p>	<p>For writer to m... May. 25, 2020</p> <p>To manual</p>	<p>Test Office wit... May. 11, 2020</p> <p>There is no attachment</p>

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### b. Path settings

- ※ To enter the root URL of the Office and QC. The Folder and File created will be saved here
- Click Settings→Enter the root URL of the Office and QC→Click Save



### c. Logo Settings

Click Settings→Change Logo and title→Click Save

**NISSIN ELECTRIC D-CUBE**

Attachment  [No file chosen]

**Path settings**

Office: D:/dms/office  
QC: D:/dms/qc

**Logo Settings**

Logo:   
Title: D-CUBE

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Attachment  [No file chosen]

**Path settings**

Office: D:/dms/office  
QC: D:/dms/qc

**Logo Settings**

Logo:   
Title: C-CUBE SYSTEM VIETNAM

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**C-CUBESYSTEM VIET NAM**

Attachment  [No file chosen]

**Path settings**

Office: C:/DMS/Office  
QC: F:/DMS/QC

**Logo Settings**

Logo:   
Title: C-CUBE SYSTEM VIET NAM

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✓ Success  
Saved