



VENDOR APPLICATION

Jacksonville Tet Festival 2015

Jacksonville Fairgrounds, Jacksonville, FL, **Sunday, February 8, 2015**

Deadline: October 31st, 2014

Company Name: _____

Full Name and Title _____

Street Address _____

City, State, and Zip _____

Phone _____ Email _____

<u>Booth (8 feet table and two chairs)</u>	<u>Booth Price</u>	<u>Quantity</u>	<u>Total</u>
Commercial Vendor	\$200		
Food/Drinks/Desserts Vendor (cooking with propane inside the building is strictly prohibited; however, cooking with propane outside the building is permitted)	\$250		
Corner Booth Request	\$100		
Late Fee (after 10/31/2014)	\$50	-	
TOTAL			

***Vendors** will know their final location the week of the festival. Booth assignments are final. Booths are non-transferable and may not be shared.

Please list all items you intend to display or sell. Items not listed or approved by the Vendors Committee may result in expulsion from the festival.

NO REFUND – RAIN OR SHINE.

DEADLINE to submit application is **October 31, 2014** with check payable to the order of “**Vietnamese Association of Jacksonville**” and sent to the following address:

Tet Jacksonville Vendor Committee
6225 Du-Clay Road
Jacksonville, FL 32244

I, _____, have read and agree to abide with the terms and conditions stated in the **Vendor Agreement**.

Vendor's Signature

Date

Suggested Food Items

Hot noodle soups

Bánh canh
Bún bò Huế
Bún bung
Bún mắm
Bún ốc
Bún riêu
Bún riêu cua
Bún riêu cá
Bún riêu ốc
Bún lá cá dầm
Bún sữa
Bún thang
Cao lầu
Hủ tiếu
Mì Quảng
Phở

Dry noodle dishes

Bánh hỏi
Bún đậu mắm tôm
Bún thịt nướng
Bún xào
Hủ tiếu khô
Hủ tiếu xào
Mì khô
Phở xào

Dumplings

Bánh bao
Bánh bột lọc
Bánh bột lọc trần
Bánh bột lọc lá Thờa Thiên—
Bánh cam
Bánh ít
Bánh ít trần
Bánh khúc
Bánh nậm
Bánh phu thê
Bánh rán
Bánh tẻ

Pancakes and sandwiches

Bánh bèo
Bánh bột lọc
Bánh căn
Bánh đúc
Bánh khọt
Bánh mì Bánh mì thịt nướng
Bánh rế Bình Thuận
Bánh xèo

Rolls and rice papers

Bánh cuốn
Bánh ướt
Gỏi cuốn
Bò bía

Soups and cháo

Chạo tôm
Cháo lòng

Sweet cake and desserts

Bánh chưng
Bánh đa
Bánh bò
Bánh cáy
Bánh chuối
Bánh Flan
Bánh kẹp lá dứa
Bánh khoai mì
Bánh tét
Bánh tiêu

Chè Dessert Sweet

Chè trôi nước
chè bánh lọt
Chuối Chiên
Cơm rượu
chè chuối
Thạch rau câu
Sâm bổ lượng

VENDOR AGREEMENT

- I. **Date, time, and location for the 2015 Jacksonville Tet Festival held by the Vietnamese Association of Jacksonville (VAJ):**
 - a. Date: Sunday, February 8, 2015, 11am – 7pm (subject to change)
 - b. Location: Jacksonville Fairgrounds, 510 Fairgrounds Pl, Jacksonville, FL 32202
- II. **Refund:**
 1. Full Refund—Cancellation in writing within ten (10) days of contract execution date or December 31, 2014, whichever comes first.
 2. No Refund—Cancellation after December 31, 2014
 3. No refund – Rain or shine at event
- III. **Booths:**
 - a. **Setup and Maintenance:** VAJ will provide Vendor with one (1) 8 feet table and 2 chairs. Vendor's actual booth location will be assigned by the Vendor's Committee and such decision **shall be final**. Vendor will know their final location the week of the Festival.
 - i. Booth fixtures and materials cannot be packed or removed until the close of the Festival. Food Vendor will only be permitted to set-up their space between 6:00 am and 10:00 am on the date of Festival. Vendor automobiles must be removed from the festival grounds and parked in appropriate lot no later than 10:00 am or be subject to towing.
 - ii. Vendors may not remove any part of the booth without notifying the Vendors Committee.
 - iii. Vendors are prohibited from sharing or subletting any part of their booth space with any other business or sponsor.
 - iv. Amplified sound within exhibit space is prohibited in Vendor areas.
 - v. The following items are strictly PROHIBITED from being sold, displayed, distributed, or used by Vendor: Illicit Drugs; Cigarettes; Firecrackers, Fireworks, or Similar Items; Weapons and Firearms, Vulgar, Offensive, Sexually Explicit, or Obscene materials as judged by VAJ, and such judgment shall be final.
 - b. **Electricity:** May be provided upon request. **Vendors are required to use a surge protector and provide their own extension cord to connect to central power.** Food booths are allowed 2 sockets, with a maximum of 1 surge protector per socket. All other booths are allowed 1 socket. Vendors are prohibited from connecting one surge protector to another.
 - c. **Propane:** No open flame cooking is permitted inside the building - NO EXCEPTIONS. Cooking with propane inside the building is prohibited by order of the Jacksonville Fire Marshal; however, cooking with propane outside the building is permitted and Vendor must inform the Vendor Committee if it intends to cook outside. Cooking by electrical appliance, indoor butane gas range or food warmers is allowed.
- IV. **Approval**
 - a. Menu and merchandise selections must be approved in advance by VAJ.
 - b. VAJ reserves the right to exclude certain Vendor products or services and retain the right to assure reasonable pricing for items of sale.
 - c. Vendor may be requested to remove a product or service displayed at the Festival at the sole discretion of VAJ if deemed unsuitable by VAJ, and such decision shall be final. Vendor agrees that VAJ shall not be liable for any damages or losses, pecuniary or otherwise, either foreseen or unforeseen, incurred by Vendor as a result of such action.
 - d. VAJ reserves the right to remove any Vendor from the Festival if VAJ determines that the Vendor has not conformed to the rules and regulations of this contract or has misrepresented its product/service. In such instances where contract violations result in removal of Vendor, all fees shall be forfeited.
 - e. VAJ has full authority to stop Vendor from operating, without refund, should Vendor sell or promote products and/or services other than those stated in Vendor's application.
 - f. Fire Prevention – All vendors must follow Jacksonville's Fire Department Guidelines.
- V. **Food Vendor Requirements**
 - a. Food Vendors must comply with the rules and regulations of the State of Florida Health Department and other governmental agency with jurisdiction over the City of Jacksonville.
 - b. Food Vendors will be responsible for securing and/or paying for any special permits that may be required by other governmental agency.
 - c. Food vendors are responsible for their own set up, including but not limited to power, lighting, extension cords, trash cans, etc.

- d. Food vendors must obtain all of their own supplies and sanitary eating utensils. Vendors may not contact any ready-to-eat food with their bare hands immediately prior to service and MUST use suitable utensils such as deli tissue, spatulas, tongs, single-use gloves or dispensing equipment.
- e. Food vendors must supply all food-service equipment necessary for the operation of their respective booths. Service equipment must be in good working order.
- f. Vendors will be responsible for keeping rental space clean during Festival hours as well as cleaning up thoroughly before leaving and in accordance with the City of Jacksonville, Solid Waste Department requirements.
- g. The space provided must be clear of all debris at the conclusion of the event. Any space left unclean by the vendor could incur a cleaning fee.
- h. Any food vendor found dumping grease on the ground or any other area on the event property will bear the responsibility of cleaning and payment for any damage caused. Not adhering to this policy will result in being banned from future events.
- i. Only approved food items listed on the application may be sold. Non-food items (cups, T-shirts, aprons, etc.) may not be sold.
- j. No roaming vendors will be permitted unless otherwise approved by VAJ.
- k. No items may be served in a glass container of any kind.
- l. Vendors will NOT be allowed to serve or sell alcoholic beverages of any kind.
- m. No vendor pets are permitted.
- n. Food vendors will keep 100% of the sales.
- o. Vendors shall provide their own trash bags and trash cans. Vendors shall dispose of their trash at the dumpsters provided by the Festival Committee. Vendors must observe proper disposal of used cooking oil.
- p. Food Vendor must assume responsibility for, and agree to indemnify and hold VAJ and their respective officers, owners, employees and agents harmless from any liability or expense, including governmental charges or fines and attorney's fees, in connection with any and all claims, demands and causes of action, created by, arising out of or resulting from (i) Food Vendor's installation, removal and maintenance of space and supplies; (ii) Any goods, products, samples or souvenirs made available by participant; (iii) Food Vendor activities at the Festival and occupancy or use of the facility or any part thereof.

VI. **Liability and Regulations:**

- a. **Legal Compliance:** Vendor agrees to comply with all the regulations of the facility hosting the Festival and all federal, state, and municipal laws, including health and safety. Vendor agrees to be responsible for collection and reporting of sales tax as required by law. Vendor shall be responsible for obtaining all licenses, permits, health certificates or items required by governmental agencies in order that Vendor's booth/concession may be lawfully operated..
- b. **Liability:** Vendor agrees to be held responsible for Vendor's own actions and the actions of its staff within Festival grounds that may result in additional fines by the venue, city, county, or other levels of government; e.g., oil spills.
- c. Vendor will be responsible and liable for delivery, handling, assembly, and removal of all supplies, materials, trash and fixtures.
- d. **Indemnification:** Vendor agrees to indemnify, defend and hold harmless VAJ, its officers and directors, agents, partners, representatives, and employees from any and all claims, damages, losses and liabilities arising from Vendor's participation with the Festival.
- e. **Waiver:** VAJ assumes no responsibility for damaged or lost articles/booths/exhibits.
- f. **Force Majeure:** VAJ shall not be responsible for any loss to Vendor due to natural causes or force majeure including, but not limited to, rain, thunder and lightning, and wind.
- g. **Copyright:** Vendor grants full permission to VAJ to use Vendor's name, photographs, videotapes, motion pictures, recordings or any other record of this event for any legitimate purpose, without compensation or remuneration.
- h. Vendor is solely responsible in collecting and paying any applicable sales tax.