

# SURAJ GUPTA

## Graphic Designer

**Add.** 203, Girnar Darshan, Bhayandar (West)

Thane 401 101 - MH

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### Career Objective

Creative and multitalented **Graphic Designer** with experience in multimedia, marketing and print design. well-developed written and verbal communication abilities. and I work very fast. Highly skilled in client and vendor relations and negotiations; innovative marketing strategies and campaigns;



#### • PRINT

- Brochures & Newsletters
- Logos & Business Cards
- Posters & Post Cards
- Stationery

#### • PHOTOGRAPHY

- Black & White Photography
- Retouching
- Photograph Restoration



### Work Experience



#### Siddhi Vinayak Advertising / Printage - Bhayandar (W), Thane, Mumbai

*Senior Graphic Design, Sep. 2014 - Jan. 2020*

Successfully manage and coordinate graphic design projects from concept through completion. Work closely with clients to create vision, conceive designs, and consistently meet deadlines and requirements. Expertly convert features to benefits to achieve client objectives. Manage all operational, strategic, financial quote/bid, staffing, and administrative functions.

##### *Key Achievements :*

- Established trusting relationships with designers, vendors, and key clients.



#### NK Enterprises / Mira Road (E), Thane, Mumbai

*Graphic Design, March. 2020 - Jan. 2021*

Successfully graphic design in Banner, Poster designer services. Work Closely with client to create vision, conceive design, and consistently meet deadline and requirements. Manage all operational, strategic financial and administrative functions.

##### *Key Achievements :*

- Doing maximum design and best work in less time



### Education



**S.S.C. Passed in 2017** from Maharashtra Board



**H.S.C. Passed in 2019** from Maharashtra Board



### Hobbies



**Travel**



**Photography**



**Music**



**Cycling**



## Technical Proficiency



### PLATFORMS :-

Windows 7/8/10



### TOOLS :-

Corel Draw, Photoshop, illustrator, Acrobat, InDesign, PageMaker)  
MS Office Suite (Word, Excel, PowerPoint, Outlook)



### PERSONAL DETAIL :-



Date of Birth : 18/03/2001



Father's Name : **Jagdish Gupta**



Permanent Address : 203, Girnar Darshan, Bhayandar (W), Thane 401 101



Gender : Male



Marital Status : Unmarried



Nationality : Indian



Religion : Hindu



Language Known : Hindi, English, Marathi



Date :-



Place :- MUMBAI

(SURAJ GUPTA)