

## EDUCATION

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### **Nanyang Technological University (NTU), Singapore**

Bachelor of Engineering in Computer Engineering | Expected July 2022

## WORK EXPERIENCE

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### **Part Time Food Kiosk Associate**

The STSS Company Pte Ltd (Shilin Taiwan Street Snacks) | June 2019 – August 2019(2 months)

- Operated cash register with high accuracy despite high volume of customers.
- Collaborated closely with other staffs for high efficiency to serve the customer rapidly without error.

### **Admin Officer (Connexis Remediation)**

BNP Paribas Singapore Branch | Jan 2018 – Jul 2018 (6 months)

- Spearheaded Connexis (E-banking Platform) documentation collection project from internal and external stakeholders worldwide.
- Collaborated with Client Service Team in multiple Client Service functions.
- Managed multiple projects at one time and complete on time or ahead schedule.

## CO-CURRICULAR ACTIVITIES AND VOLUNTARY WORKS

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### **Director of Volunteer Management and Finance Sponsorship – Uni-Y NTU**

- Manage the club's finance by setting budget for future events and submitting claims
- Actively engage volunteers by planning integral activities to build a strong culture among them.
- Work together with other member on various events such as Y-Connect to give back to the society.

### **Member (Aug 2018 – Dec 2019) – NTU Welfare Service Club Deaf Community (WSC(DC))**

- Volunteered weekly at Clementi Community Centre to coach an autistic tutee with hearing aid.
  - Patiently communicate with her and carefully select materials that will benefit her.
- Finance and Communications Head – HI! SG 2019, an annually event of WSC(DC)
  - Spearheads signing practices for Hi!SG 2019 members.
  - Prepares budget and ensure that budgets are properly allocated.
  - Collaborate closely with the main committee to lead the sub-committee of HI!SG 2019.

### **Chairperson (Aug 2016 – Aug 2017) – Hwa Chong Institution PA/AVA**

- Co-ordinated the PA/AVA team to support multiple school events with audio and visual equipment.
- Trained the new batch of PA/AVA members.
- Organised Voice of My Generation (VOMG) 2016
  - Directed the PA/AVA team to invite participants from various JC to participate in the event.
- Bridged communications between the participants and external organisation, Noise Singapore.

## Skills

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- Programming Skills: Python (and Pandas), C, Java
- Language: Proficient in English and Mandarin. Intermediate in Japanese and Spanish.

