# Project Charter

Prepared by: Alessandro Ferro, Ngo Nguyen

Date issued: 04/03/2019

Project name: Student Result View

##### Project Scope

#### Project Background

Provide some background information about the project describing its origins, vision and other related information and remove this text.

#### Project Goals & Objective

**Goal #1: Describe your first goal**

|  |  |
| --- | --- |
| Objective 1.1 |  |
| Objective 1.2 |  |
| Objective 1.3 |  |
| Objective 1.4 |  |

**Goal #2: Describe your first goal**

|  |  |
| --- | --- |
| Objective 1.1 |  |
| Objective 1.2 |  |
| Objective 1.3 |  |
| Objective 1.4 |  |

#### Project Business Case

Provide a strong business case clearly indicating expected benefits and remove this text.

#### Assumptions

List any assumptions and remove this text

#### Methodology / Approach

Declare from the outset the methodology approach that will be used to develop the product / service and remove this text.

#### Team Structure

Identify the team structure and major roles and responsibilities and remove this text.

|  |  |  |
| --- | --- | --- |
| Name | Role | Responsibility |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

#### Reporting Requirements

Establish when reports / updates are due and remove this text

|  |  |
| --- | --- |
| **Report** | **Date** |
|  |  |
|  |  |
|  |  |
|  |  |

#### Cost Breakdown

Establish the costs involved in the project with estimation of approximate time frames and remove this text.

|  |  |  |
| --- | --- | --- |
| **Item** | **Duration** | **Cost ($)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

#### Deliverables & Milestones

List the deliverables that you will hand over to the client and remove this text.

|  |  |  |
| --- | --- | --- |
| **Item** | **Deliverable** | **Date** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

#### Critical Success Factors

List a set of measurable factors that will make the project a success. These are used at the end of the project to ensure client expectations are met and remove this text.

#### Scope Statement

We will develop product or service X for a fee of $Y by date Z.

#### Acknowledgement & Approval

|  |  |
| --- | --- |
| **Project Sponsor** | Name:  Signature:  Date: |
| **Project Manager** | Name:  Signature:  Date: |