

THIPSAVANH DOUANGBOUPHA

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Skills Summary

HTML, CSS, and JavaScript knowledge. Currently enrolled in The Coding Bootcamp at UT. Highly efficient, dedicated, detailed oriented, and team player. Eager to learn and grow as opportunities arise.

Experience

Retina Consultants of Houston

Clinical Research Assistant / November 2019 to present

Prepare visit specific documentation and charts. Coordinate and schedule patient visits. Accurately collect and record all necessary data during study visit. Scribe ocular exams for doctors and confirm appropriate treatment per protocol. Review and resolve data management queries as needed.

Whitsett Vision Group

Surgical Coordinator / July 2017 to September 2019

Counseled patients in scheduling LASIK/cataract/refractive surgery. Advised patients on different surgical options. Discussed medical coverage and insurance benefits. Discussed different financial plans and payment options. Reviewed preoperative and postoperative instructions for surgery. Available to patients throughout the entire surgery process to address any final concerns or questions. Documented patient information in EMR. Scheduled pre and post op appointments. Coordinated with different ASCs regarding surgery block times and special requests. Operated Alcon Wavelight laser during LASIK surgery.

Hart Eye Center

Ophthalmic Technician / January 2012 to July 2017

Prepared patients for the doctor by checking visual acuity and obtaining patient history and complaint. Performed diagnostic testing such as topography, OCT, ASCAN, and visual fields. Scribed for doctor. Assisted doctor in minor office procedures. Coordinated Lasik and cataract surgeries. Familiar with CPT and ICD-10 codes. Managed in house optical. Ordered medical supplies for office.

Education

Bachelor of Science in Biology / August 2011

Baylor University