Define Work Week Days

Requirement

Is to give the Admin in the ‘Admin Configuration’ the flexibility to define the working days in the Organization. Based upon this definition the entire UPRAiZAL application should work.

All Tasks Created for Employees should be as per the working days in the week

Employee Utilization Dashboard should also show the Employees Hour utilization only on the working days of the organization.

Approach :

1. Define the number of Days the Organization is working in the whole week
2. Define the Start of Week and End of Week
3. Once the Days off is clear, then define all variations in the week off days

Like alternate day working, or half day working etc.

Once the above definitions are made, then the Calendar control in the Application should inherit these rules and show non – working days as non-selectable for the task allocation..

Objective / Result

The following are some of the Use Cases or results which should be achieved by adding this functionality:

1. The application should be configured to make 1st and 3rd Saturday working
2. The application should be configured to make 2nd Saturday Off
3. The application should be configured to make Start of Week as Sunday and End of week as Thursday
4. The Organization is working 24/7 like a BPO, Employees can get their 8 Offs any day of the Month, so there are no weekends defined
5. The application should be configured to make 2nd and 4th Saturday Half Day working
6. Application should be flexible to make any 2 consecutive Saturdays working, like 1st and 2nd Saturday should be working.

UI Element in Admin Configuration

A separate Menu should be created for defining Work Week Rules

* This should also have Start and End dates of the Appraisal Cycle (presently under General Tab)
* All other UI elements related to the functionality

**Current Application Screen for Admin:**

