



NOTRE DAME OF MARBEL UNIVERSITY

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South Cotabato, Philippines

COLLEGE OF ENGINEERING, ARCHITECTURE, AND COMPUTING
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January 6, 2025

Lemuel M. Javellan

Chief Executive Officer

Eulap Software Solutions

ScJ Bldg., Jose Abad Santos St., Zone III Koronadal City

Dear Sir:

Please accept our recommendation that **Henzbely Jude R. Sadaba**, a Notre Dame of Marbel University student pursuing a **Bachelor of Science in Information Technology**, complete **500 hours** of on-the-job training in your business during the **second semester of the SY. 2024–2025**. Each day from **Monday through Friday**, they will be on duty for **eight (8) hours**.

The training aims to teach students the numerous operations, processes, techniques, and controls now employed in the industries. It tries to foster in students the optimistic outlook, self-motivation, and self-assurance needed for a responsible professional to handle tasks.

Additionally, the program aims to provide students real-world employment experiences that can only be acquired outside the classroom. The BSIT student's OJT program specifically intends to:

- Expose students to actual electronic data processing (EDP) experiences.
- Let students practice SDLC or equivalent techniques and technologies by involving them in actual software development.
- Expose students to the experience of cloud computing and all its technical requirements, which may include infrastructure, hardware, software, expertise, and technologies.
- Enhance students' creativity by involving them in various types of graphics production.
- Get students involved in project management, all its processes, and the team members.
- Enhance students' critical thinking skills by involving them in problem-solving and research problems that are based on actual industry experiences.

January 5, 2025

Purpose: OJT Recommendation Letter

- Make students aware of the different technologies that are used in the industry, whether hardware, software, databases, devices, and/or business processes or techniques.
- Provide a venue for students to practice professionalism and realize the ethical requirements of belonging to an organization.
- Develop students' interpersonal and communication skills expected of IT professionals.
- Provide an avenue to experience the latest trends in the fields of information technology (AI and advanced machine learning, intelligent apps, intelligent things, virtual and augmented reality, conversational systems, mesh app and service architecture, data mining, and others)

In this regard, we would like to express our profound gratitude to you and your organization for your assistance in fostering the relationship between industry and academia in our country. Giving our students this chance to spend time in your company in a meaningful way will undoubtedly aid us in realizing our goal of providing high-quality education in the region. We also hope that NDMU will be able to help your company in some way through our student trainers.

Thank you very much.

Sincerely yours,

Hajah T. Sueno, DIT
Program Coordinator
Computer Studies Department

Noted by:

Engr. Victorino R. Tobias Jr., MEP-ECE
Dean, College of Engineering, Architecture, and Computing