



March 20th 2021

To Whom It May Concern,

I am delighted to be able to write this letter of recommendation to FAN,CHIH-CHIEH 范智傑 who worked as an event promoter and university representative assistant at the Study World Spring 2021 exhibition In March in Taiwan.

Study World is a multi-city event bringing together a wide variety of educational institutions from across the English-speaking world and promoting them to potential students in Taiwan.

The position of event promoter and article contributor is demanding. As an event promoter, you will have to make good use of networking, determine the target audience to this event and pass on; for a university representative assistant, it requires not only excellent language skills in both English and Chinese but also translation skills in communication.

FAN,CHIH-CHIEH fulfilled this role admirably and was a pleasure to work with. We require our staff to be smart, punctual, pleasant, and efficient always and did not disappoint in any of these areas. I would be pleased to recommend FAN,CHIH-CHIEH for a similar role in the future.

If you require any additional information regarding this recommendation, please do not hesitate to contact me.

Yours Faithfully,

STIEV HUANG

EVENT COORDINATOR

UKEAS ZHONGXIAO OFFICE TAIPEI

T: +886 2 2778 2600 | E: stiev.huang@ukeas.com

7F.-2, No.169, Sec. 4, Zhongxiao E. Rd., Da'an Dist., Taipei City 106663, Taiwan

www.useas.com.tw | www.ukeas.com.tw

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