**ANNEXES**

Annex 1:

Consist of title, introduction remarks and proponents.

Annex 2:

Project summary, Project Description, Project Objectives/general objectives, Project Duration, proposed budget, Proponents, names of the members, Date of preparation.

Annex 3:

Project Background, Background of the study, scope and limitations, significance of the project.

Annex 4:

Project Objectives, Project outputs and performance indicators.

Annex 5:

Project Budget (The project inputs and their costs should be consolidated into a project budget which should be detailed on a spreadsheet) and work plan.

Annex 6:

Project Organization (overview of the organization and personnel requirements of the project.)

Annex 7:

Risk Management Plan, Change Control Plan, Quality Management Plan.