



**Tshwane University
of Technology**

Faculty of Management Sciences
Department of Management and Entrepreneurship

9 April 2015

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Prof K Naidoo
Director: Accreditation
Council on Higher Education
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Dear Prof Naidoo

**RE: TUT RESPONSE FOR DIPLOMA IN ADMINISTRATIVE MANAGEMENT
ACCREDITATION DEFERRAL**

The Department of Management and Entrepreneurship at the Faculty of Management Sciences of the Tshwane University of Technology has taken note of the inconsistency found in the submission and wishes to offer the following explanation.

CONCERN

There is a lack of alignment between the name of the qualification and the programme design. A significant percentage of the curriculum focuses on accounting and related services.

RESPONSE TO CONCERN

The purpose of the Diploma in Administrative Management is to equip learners with appropriate knowledge and skills as well as applied competence to perform and/or supervise administrative functions in a business enterprise. Qualifying learners will have the competence to apply appropriate concepts, facts, principles, rules and theories of the fields of business and administrative management to unfamiliar but relevant contexts. Learners will also be equipped with knowledge and skills to communicate effectively and to utilize information management systems.



We empower people

In addition, depending on their choice of elective modules, learners will be able to apply either Administrative Management principles, or Financial Management principles as areas of specialization.

The proposed qualification was developed with the above notion in mind and therefore contains elective modules which will realize such specialization pathways for learners.

The inclusion of financial management modules as electives falls within the ambit of CESM 0406 (Finance and Financial Management Services) and not within CESM 0402 (Accounting and Related Services).

On the other hand, the inclusion of administrative modules as electives falls in CESM 0401 (Business Administration and Management, General).

In the second and third year, learners can make a choice to pursue either the administrative management route or the financial management route. In the final year, there is an even split between the financial management modules (CESM 0406) and the administrative modules (CESM 0401) in terms of the total credits, thus answering to the 50% per CESM rule at this level.

The department of Management and Entrepreneurship kindly requests that the name of the qualification as originally submitted, be changed to reflect both the CESM categories, namely: Diploma in Administrative Management in Financial Management. [Dip (Administrative Management)(Financial Management)]

Kind Regards,



Date:

Dr K H Masilo

Acting HOD


Department of Management and Entrepreneurship

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Date:

23/04/2015

PP

Dr. Caroline Selepe

Director: Directorate of Quality Promotion