

APPOINTMENT AS PROGRAMME EVALUATOR

Contract 220/2021

14 June 2021

Prof. Lucinda Lucille Du Plooy

Senior Lecturer

Educational Studies (Foundation Phase Teaching) Coordinator

Faculty of Education

University of Western Cape

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Dear Prof. Du Plooy

The Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE) wishes to contract you to complete an evaluation of the following programme/s submitted for accreditation:

TYPE OF PROCEEDING	INSTITUTION NAME	TYPE OF INSTITUTION	TITLE OF PROGRAMME	REFERENCE NO. OF PROGRAMME
Application for programme accreditation	University of South Africa	Public	Diploma in Early Childhood Care and Education	H/H14/E238CAN

Your responsibilities will include:

1. Evaluating the programme/s mentioned above in accordance with the criteria for programme quality specified by the HEQC.
2. Liaising with the Accreditation Directorate should you have any queries regarding your responsibilities and the information contained in the submission you are requested to evaluate. *(Please note that you are not expected to contact the institution that has applied for accreditation directly. Kindly refer all queries to the HEQC and any information you require to assist you to complete your evaluation will be requested on your behalf and forwarded to you.)*



The Council on Higher Education is the Quality Council for Higher Education South Africa

Members: Prof N. Themba Mosia (Chairperson), Mr Luzuko Buku, Mr Cassie Kruger, Dr Siphokazi Moeng, Prof Selby Ripinga, Dr Mvuyo Tom, Prof Mala Singh, Prof Lesley Le Grange, Prof Angina Parekh, Prof Yusef Waghid, Adv. Nomazotsho Memani, Dr Nita Lawton-Misra, Prof Daniel van der Nest, Dr Vukosi Ntsakisi Marivate, Ms Koketjo Rebecca Magongoa and Ms Vuyo Memani-Sedile

Ex-officio members: Mr Sagren Govender (Department of Labour), Mr Vijayen Naidoo (CEO: QCTO), Dr T Lewin (Acting DDG: DHET), Dr Mafu Rakometsi (CEO: Umalusi), Dr Julie Reddy (CEO: SAQA), Dr Fulufhelo V. Nelwamondo (CEO: NRF); Dr M Simelane (DBE), Prof Y Seleti (DSI) and Dr W Green (CEO: CHE)

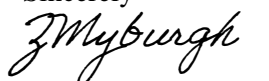


3. Producing detailed evaluation report/s on the programme/s you evaluated. The report/s must be submitted electronically to the HEQC by **22 June 2021**. Please send the report/s to Mr. Solly Mongalo at email accreditation@che.ac.za

The CHE will pay **R3 000** (Three thousand rand) per programme on completion of the work. In addition to this an allowance of R200 will be paid for costs incurred for working online. Payment will be subject to normal PAYE deductions. Kindly note that payment of the report will be done upon approval of the report that it is of acceptable quality. In instances where there are problems, the report will be returned to the evaluator only once for correction. If the report is again not approved, no payment will be made, and a second evaluator will be appointed for the programme.

Many aspects of the work and operations of the CHE require a high degree of **confidentiality**. It is a specific condition of this contract that you undertake to respect this confidentiality. In furtherance of this, you will be expected to enter into an Agreement of Confidentiality with the CHE.

Sincerely



Ms Zahida Myburgh

Manager: Programme Accreditation

I, _____, acknowledge that I understand the nature of the services required and am willing to undertake such services under the conditions stipulated. I declare that there is no conflict of interest with the institution that has submitted the application for programme accreditation specified in this contract.

SIGNATURE