1. **STAFFING**

3.1 Describe the roles and responsibilities of the programme coordinator. Refer to programme coordination on one site or across multiple sites of delivery, as applicable.

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3.2 Provide information on the academic staff members required to teach this programme. Address the following:

* number of staff;
* qualifications and experience;
* ratio of full-time to part-time staff;
* workload allocation model;
* a staff recruitment plan (if applicable).

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3.3 Provide information on support staff for the programme, especially those with specialist / technical support skills (e.g. laboratory skills, distance education support skills, library and information management).

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