**Short Term Condition**

A short-term condition refers to a matter that can normally be addressed within a period of three to six months. The Institution is requested to submit to the HEQC, a progress report, providing evidence of how the Institution has addressed the condition. This report should be submitted by **no later 31 January 2015.**

**Prior to commencement condition**

A “prior to commencement” condition refers to a matter that must be addressed prior to the commencement of the recruitment of students or the offering of the programme. The Institution is requested to submit to the HEQC a progress report, providing evidence of how the Institution has addressed the condition. This report should be submitted prior to commencement of the programme.

**Long-term condition**

A long-term condition refers to a matter that can normally be addressed within a period of six to twelve months. The institution is requested to submit to the HEQC a progress report, providing evidence of how the institution has addressed the conditions. The Institution should arrange the site visit with the CHE before?

**Not accredited:**

**The Institution has 21 working days from receipt of this Report to submit a Representation in this regard. Should a Representation not be received by the CHE within the timeframe provided, the recommendation of non-accreditation will be confirmed at the next available meeting of the HEQC. Any and all representations received will be tabled at the next available Accreditation Committee meeting and a final decision taken by the HEQC.**

The Representations:

• should be in writing;

• should not repeat the contents of your application;

• should address the report and reasons for non-accreditation of the HEQC focusing on any errors and omissions that may have occurred in the evaluation process;

• may include new and additional information that is relevant to the reasons for non-accreditation as set out by the report of the HEQC.

• should reach the HEQC **on or before …….**

**For privates**

cc.: The Registrar Private Higher Education Institutions

Department of Higher Education and Training

[registrarphei@dhet.gov.za](mailto:registrarphei@dhet.gov.za)

[Essack.s@dhet.gov.za](mailto:Essack.s@dhet.gov.za)

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**For Publics**

Cc.: Ms Hannelie van Rensburg

Director: University Academic Planning, Monitoring and Evaluation

Department of Higher Education and Training

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