

07 August 2023 Contract 166/2023

Prof Herman Vermaak

Professor: Electrical, Electronic and Computer Engineering

Central University of Technology

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Dear Prof Vermaak,

The Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE) wishes to contract you to complete an evaluation of the following programme/s submitted for accreditation:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***TYPE OF PROCEEDING*** | ***INSTITUTION NAME*** | ***TYPE OF INSTITUTION*** | ***TITLE OF PROGRAMME*** | ***REFERENCE NO. OF PROGRAMME*** |
| Representation in respect of non-accreditation | Berea College of Technology (Pty) Ltd | Private | Higher Certificate in Engineering in Civil Engineering | H/PR058/E049CAN |

Your responsibilities will include:

1. Evaluating the programme/s mentioned above in accordance with the criteria for programme quality specified by the HEQC.
2. Liaising with the Accreditation Directorate should you have any queries regarding your responsibilities and the information contained in the submission you are requested to evaluate. *(Please note that you are not expected to contact the institution that has applied for accreditation directly. Kindly refer all queries to the HEQC and any information you require to assist you to complete your evaluation will be requested on your behalf and forwarded to you.)*
3. Producing detailed evaluation report/s on the programme/s you evaluated.  The report/s must be submitted electronically to the HEQC by **15 August 2023.** Please send the report/s to Mr. Solly Mongalo at email [accreditation@che.ac.za](mailto:accreditation@che.ac.za)

The CHE will pay **R3 000** (Three thousand rand) per programme on completion of the work. In addition to this an allowance of R200 will be paid for costs incurred for working online. Payment will be subject to normal PAYE deductions. Kindly note that payment of the report will be done upon approval of the report that it is of acceptable quality. In instances where there are problems, the report will be returned to the evaluator only once for correction. If the report is again not approved, no payment will be made, and a second evaluator will be appointed for the programme.

Many aspects of the work and operations of the CHE require a high degree of **confidentiality**. It is a specific condition of this contract that you undertake to respect this confidentiality. In furtherance of this, you will be expected to enter into an Agreement of Confidentiality with the CHE.

Sincerely

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**Dr Rose Masha,**

**Director: Programme Accreditation**

I, **,** acknowledge that I understand the nature of the services required and am willing to undertake such services under the conditions stipulated. I declare that there is no conflict of interest with the institution that has submitted the application for programme accreditation specified in this contract.

I hereby consent, in line with the Protection of Personal Information Act (POPIA), that personal information provided to the CHE may be used by CHE stakeholders involved in the processing of the accreditation application.

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SIGNATURE