1. **STUDENT AND RETENTION THROUGHPUT RATES**

**7.1**

|  |
| --- |
| **Instructions:**   * Interrogate each statement, consider all relevant data available and rate whether the programme:   + exceeds minimum standards   + meets minimum standards   + partially meets minimum standards, but with improvement needed   + partially meets minimum standards, but with significant improvement needed   + does not meet the majority of the minimum standards. * Justify the ratings in a concise, analytical and reflective summary. * Where the programme needs improvement, indicate what actionable improvements will be taken by the institution within specified timeframes to ensure that programme meets minimum requirements. * Compile supporting evidence to substantiate the institution’s response and list it systematically in the space provided. The actual supporting evidence should be uploaded on HEQC Online system at the time of submission and should correspond to the list of evidence below. Supporting evidence for this section should include:   + table 07, 8, 9, 10, 11 of the Annual Report submitted to the DHET for the last three years. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **STATEMENT** | **Exceeds minimum standards** | **Meets minimum standards** | **Partially meets minimum standards, but with improvement needed** | **Partially meets minimum standards, but with significant improvement needed** | **Does not meet the majority of the minimum standards** |
| The programme coordinator has access to and monitors information on retention and throughput rates for the programme, also in terms of national benchmarks. |  |  |  |  |  |
| The profile of the qualifying class in terms of race and gender increasingly resembles that of the entering class. |  |  |  |  |  |
| Appropriate remedial action is taken where necessary based on the analysis of retention and throughput rates and the findings of annual quality monitoring and cyclical programme review. |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **OVERALL RATING**  **(Consider the individual ratings above and provide an overall rating)** | **Exceeds minimum standards** | **Meets minimum standards** | **Partially meets minimum standards, but with improvement needed** | **Partially meets minimum standards, but with significant improvement needed** | **Does not meet the majority of the minimum standards** |
| Student and retention throughput rates |  |  |  |  |  |

|  |
| --- |
| **JUSTIFY THE RATINGS (in a concise, analytical and reflective summary)** |
|  |
| **ACTIONABLE IMPROVEMENTS (within specified timeframes to ensure that programme meets minimum requirements)** |
|  |
| **SUPPORTING EVIDENCE (to substantiate response where necessary)** |
|  |

**7.2**

|  |
| --- |
| **Instructions:**   * Respond to each statement in the space provided * Attach supporting evidence to substantiate the institution’s response where necessary |

|  |
| --- |
| **STATEMENT** |
| Provide the definitions used by the institution for throughput rates, dropout rates, student success and student success rates. |
|  |
| **SUPPORTING EVIDENCE (to substantiate response where necessary)** |
|  |

|  |
| --- |
| **STATEMENT** |
| Analyse and critique the throughput and dropout rates and provide possible reasons for low throughput and high dropout rates.  Analyse and critique the student success rates for the programmes and provide possible reasons for low success rates. |
|  |
| **SUPPORTING EVIDENCE (to substantiate response where necessary)** |
|  |

|  |
| --- |
| **STATEMENT** |
| Provide a summary of any planned changes in relation to the identified needs. Explain the mechanisms and procedures to bring about these changes (e.g. financial resourcing and policy adjustments) including arrangements for the approval thereof. |
|  |
| **SUPPORTING EVIDENCE (to substantiate response where necessary)** |
|  |