



Wedding Inquiry Form

Wedding Date Please mention 3 possible choices	1. <input type="checkbox"/> Calendar 2. 3.
Full Name of the Wedding Couple	<input type="checkbox"/> Agenda
Desired Ceremony Time	<input type="checkbox"/> Conf. Email
Type of Ceremony (Symbolic or Legal*)	
Estimated number of guests attending:	
Wedding package of your preference:	
Online Wedding Deposit Number:	
Extras above the package inclusions:	
<u>Locations:</u>	Please let us know below the locations you will be interested in. Once we receive the Inquiry form, we will confirm availability. At this point the venues are not confirmed
Ceremony:	<input type="checkbox"/> Chart n°
Cocktail:	This venue will be determinate by the wedding planner based on the number of guests you have and Reception location <input type="checkbox"/> Chart n°
Reception:	<input type="checkbox"/> Chart n°
Additional events:	<input type="checkbox"/> Chart n°
Back up:	This venue will be determinate by the wedding planner based on the number of guests you have <input type="checkbox"/> Chart n°
Budget	
Your Home City & Country	
E-mail address	
Phone Number	



Travel agency and name of your travel agent if you are working with one	
Email address & phone number of your Travel Agent	

DEPOSIT POLICY TO SECURE YOUR WEDDING

A deposit is required to confirm and hold the requested wedding date. Deposit requirements vary based on wedding package purchased.

Vow Renewal Ever After Package	\$100.00 USD
Secrets Wedding in Paradise Package	\$100.00 USD
Elopement Wedding Package	\$350.00 USD
Secrets of Love Wedding Package	\$500.00 USD
Secrets Ultimate Wedding Package	\$500.00 USD
Secrets Beyond Memorable Package	\$750.00 USD
Secrets Dulha & Dulhan Package	\$750.00 USD

This deposit can then be applied toward ceremony and/or reception upgrades which have been purchased in addition to the wedding package. The initial deposit is not transferable between Secrets or Dreams, it is exclusive for the resort booked.

If the wedding couple chooses not to purchase additional ceremony and/or reception amenities, the credit can then be applied toward any room charges upon check out, including but not limited to phone charges, spa treatments and logo shop purchases. Any remaining credit balance will be refunded in the form of the original payment.

Deposit Payment

Step 1. Go to Secrets Moxché Playa Del Carmen [home page](#):

Step 2. Select the Spa options and scroll down to the *"book my treatment"* tab

Step 3. Then update the date under "arrival date" with the date your are actullay doing the deposit "today's date" select wedding Deposit // [then click search](#)

Step 5. Select a Deposit you wan to do according to the information above.

Direct link to made payment click [here](#)

Final Wedding Balance payment options:

Final wedding balance must be paid directly at the hotel 20 days prior wedding event(s); any last-minute service added once at the Resort needs to be paid after the first meeting with the wedding coordinator.

The following credit cards will be accepted: Visa, MasterCard or American Express (Discovery Cards, CASH and Travelers checks nor cash are NOT accepted).

Cancellation Policy:

The wedding can be canceled six or more months prior to the confirmed date without penalties. If the wedding is canceled within six months, the non-refundable deposit will be kept as a penalty.

Downgrade Policy:

For wedding packages that are downgraded within 6 months of the wedding date, the package cannot be downgraded without the penalty. The wedding package downgrade penalty is the initial deposit. When package is downgraded, the day & time of ceremony is subject to change based on availability.

Beyond Memorable Package



The Beyond Memorable package is available to new wedding bookings made a minimum of one year in advance of wedding date. If the wedding group guest size or room nights are not met by the time of the wedding, the promotion will no longer be applicable, and the couple will need to build the package a la carte or based off the standard brand wedding packages, with additional costs per guest. The \$750USD deposit we will be kept as penalty. To avoid any penalty fee changes needs to be report six or more months prior to the confirmed wedding date.

Thank you for choosing **SECRETS MOXCHÉ PLAYA DEL CARMEN**, we are glad to assist you in creating a lovely and memorable wedding just the way you want it.