



Wedding Reservation Form

Please provide the following information to complete your Wedding reservation process.

Desired Wedding Date	
Desired Ceremony Time	
Full Names of the wedding couple	
Type of wedding (Legal* / symbolic) <small>*please review additional fees for legal ceremony</small>	
Number of guests attending: (final numbers should be confirmed 15 days prior the wedding day)	
Wedding package of your preference: <ul style="list-style-type: none"> • First Comes Love Wedding Package • Lucky in Love Wedding Package • Eat, Drink & Be Married Wedding Package • Pure Passion Vow Renewal Package • Beyond Memorable 	
Have you established a specific budget to invest on your Wedding? If so, please share it with us in order to recommend you the best wedding. Package, flowers, decorations, music, photo package and other great details. We will help you accommodating everything to make the most of it for this memorable day.	
Wedding ceremony: Time - Location: Cocktail hour: Time - Location: Reception dinner: Time - Location:	
Home Address	
E-mail address	
Phone Number	
Have you already made your room reservations for you and your guest at the Resort? If so, please provide the booking number (Room reservation code)	

Agent: Tracy Sheehan,
 DestinationWeddding.com
tsheehan@destinationweddings.com
 508-444-2464



This wedding was booked by:	
Wedding Couple Arrival Date: Wedding Couple Departure Date:	

DEPOSIT POLICY TO SECURE YOUR WEDDING

A deposit is required to confirm and hold the requested wedding date. Deposit requirements vary based on wedding package purchased.

INFINITY YOURS	\$100.00 USD
ELOPMENT IN STYLE	\$100.00 USD
FIRST COMES LOVE WEDIDNG PACKAGE	\$100.00 USD
ETERNAL LOVE	\$500.00 USD
* BEYOND MEMORABLE PACKAGE	\$750.00 USD

Clauses:

BEYOND MEMORABLE:

*This package is only available for purchase by groups with a minimum of 50 guests and 75 room nights cumulative. Wedding date and rooms must be confirmed with the resort one year in advance of purchasing the package in order to validate the concessions of this package . Prices and package inclusions subject to change without notice. Discount on spa treatments cannot be applied to spa packages or combined with any other spa promotion or offer. Please note, restrictions apply when combining the complimentary wedding package with groups programs. This package is from 50 to 79 guests and additional guests can be added for an additional cost (varies by resort). Upgrades, customizations and additions can also be made to the package through the resort's wedding coordinator.

WEDDING FEES:

Sundays weddings apply a fee of 400usd for symbolic ceremonies only
 Beach venues (cocktail or receptions): apply a fee of 250

TURTLE'S NESTLING PROGRAM

Due to the protection of turtle's nestling program from May to November implemented by the government, the max extended time permitted at beach events is until 10pm.

LIGHTING

Open areas for our private receptions do not include lighting.

BALLROOM

Ballroom rentals have an additional cost.

DEPOSITS

The deposit can then be applied toward ceremony and/or reception upgrades which have been purchased in addition to the wedding package. The initial deposit is not transferable between Secrets or any other property, it is exclusive for the resort booked.



If the wedding couple chooses not to purchase additional ceremony and/or reception amenities, the credit can then be applied toward any room charges upon check out, including but not limited to phone charges, spa treatments and logo shop purchases. Any remaining credit balance will be refunded in the form of the original payment.

PAYMENT:

- . The entire payment must be paid 30 days prior the wedding date.
- . The following credit cards will be accepted: Visa, Master card or American Express. US Dollars Cash is not accepted. We don't accept discovery cards or personal/cashier checks

CANCELLATION POLICY:

The wedding can be canceled six or more months prior to the confirmed date without penalties. If the wedding is canceled within six months, the entire USD deposit will be taken as a penalty. If the wedding is canceled, but the couple still travels as planned, the deposit CANNOT be applied towards any additional room charges or any other service made during their stay.

Thank you for choosing **Secrets Riviera Cancun Resort & SPA**, we are glad to assist you in creating a lovely and memorable wedding just the way you want it.