

DRAFT

SHEET PARISH COUNCIL

CHAIRPERSON: Chris Wilton

CLERK: Jenny Hollington

Minutes of the Meeting held on 13th June 2023 at Sheet Village Hall at 7.00 p.m.

Present. Cllrs. Chris Wilton (in the Chair) Alan Biddlecombe Brian Bird
 Robin Forrest Gail Martin Dave McKinney

In Attendance: County Councillor, Russell Oppenheimer
 District Councillor, Nick Drew
 Clerk, Jenny Hollington

There were 4 members of the public present throughout the meeting.

The Chairman opened the meeting by noting the very sad news of the death of Sheet Parish Council's previous, much loved, Chairman, Ron Dark. Ron will be so very much missed by all on the Parish Council and within the community. Thought will be given to how to mark and celebrate his life and contribution to the village.

23/97 Apologies – None

23/98 Minutes – The Minutes of the AGM held on Tuesday, 16th May were approved and signed.

23/99 Matters Arising from the Minutes:

- (a) Temporary Planning Permission – The Queen's Head – EHDC have confirmed that the temporary permission for the structure has expired and that a new planning application should be submitted if the structure is to be retained - to be discussed further.
- (b) Love Lane Lighting – Cllr. McKinney awaits feedback on whether this is supported by residents.
- (c) Overhanging Hedges – No reports received so far.
- (d) Noise Cameras – Cllr. Oppenheimer hopes to receive feedback on a local trial of noise cameras at the Motorbike Noise and Nuisance meeting arranged for 14th July.

23/100 Declarations of Interests – Councillors were reminded of their responsibility to declare any pecuniary interest on any item on the agenda – none received.

23/101 Co-option – A statement of interest had been received from Craig Stevens and circulated to Councillors prior to the meeting. Unfortunately, Craig had been unable to be present at the meeting due to holiday commitments, but he is known to Council members, having lived in the parish for 13 years and having attended meetings in the past. Craig is keen to get involved and represent residents of Sheet and it was unanimously agreed that Craig Stevens be co-opted to Sheet Parish Council.

A second statement of interest had been received just prior to the meeting from James Plant (who was present at the meeting). James has many skills and a community spirit, and it was therefore agreed that his application for co-option to fill the second vacancy will be considered at the July meeting.

23/102 Public Comment –

- Andrew Platt introduced himself as Chairman of the Village Association and said that members of the Association will be happy to assist in the preparation of the Parish Priority Statement, having been involved in the original research for the parish plan.
- Louise Baird introduced herself and outlined details of a pre app which has been submitted to SDNPA for Lords Farm, which she hoped could be considered in line with the PPS. The proposed development consists of 5 smaller homes (with village families in mind) and one light industrial

unit (the current Tree Surgeon using the site is keen to remain) within a 3.7-acre site opposite the Adhurst Allotments.

23/103 Parish Priority Statement (PPS) – As agreed at the AGM, Cllr. McKinney will lead a Working Party in developing a Priority Statement for the parish – Cllrs. Chris Wilton and Alan Biddlecombe will also take an active role. As suggested under Public Comment, contact will be made with the Village Association to access information retained from the Parish Plan questionnaire along with liaison with the Headteacher at Sheet school and the local pre-schools. Local resident, Gethin Jones, will be contacted about active travel. Cllr. McKinney confirmed that the Open Spaces pro formas have now been submitted to SDNPA and thanked Cllr. Biddlecombe for his help with these.

23/104 County Councillor's Report – Cllr. Oppenheimer's monthly report had been circulated prior to the meeting and is appended to the minutes.

Cllr. Oppenheimer highlighted the work to remove the Ash trees along Stoner Hill and confirmed that valuable lessons had been learnt. Many of the Ash had more advanced Ash Die Back than had been realised so the work had been very timely. It is hoped that the extra light created by the felling of the trees will improve biodiversity and improve visibility. Concerns have been raised about the visual impact of the works, but the contractor had been working to a tight timescale - all material has now been removed.

Cllr. Oppenheimer said he is confident that plans to slow traffic in Pulens Lane are back on track and will be made available to the public shortly.

He regretted that the meeting with Southern Water representatives to discuss the sewage issues in Mill Lane had been cancelled at short notice ((by them) and will push them to rearrange as soon as possible.

A consultation which seeks feedback on bridging the gap in the HCC budget was noted – it is open to both organisations and residents and can be accessed via the link:

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/budgetconsultation>

Cllr. McKinney thanked Cllr. Oppenheimer for HCC commitment to provide a tree for the junction of Love Lane.

Cllr. Martin brought up the subject of potholes and in particular the condition of Mill Lane – Cllr. Oppenheimer undertook to investigate the situation.

23/105 District Councillor's Report – Cllr. Drew highlighted the following items:

- Illegal Encampment – Cllr. Drew regretted that EHDC had not been able to help as much as he would have liked them to in response to the issue of the campervan in the Millennium Field car park - EHDC don't currently have the capacity to assist parishes in this respect.
- Lords Farm – Cllr. Drew noted that the site is outside the settlement boundary and that it is unusual for such a site to consist of 100% market housing.
- Potholes – EHDC have offered resources towards filling potholes in the district but have been advised that this is not possible due to insurance issues.
- Grants – Councillor grants are now available to community groups

23/106 Sewage in Mill Lane – As advised above, the meeting had been cancelled by Southern Water representatives. Cllr. Oppenheimer will chase a new date.

23/107 Grass Cutting Contract – The Clerk advised that Michael Smith had undercharged on the grass cutting contract 2022-23. The annual contract price had been divided into 12-monthly payments, but two invoices had in fact not been submitted. Payment of the shortfall in the contract price (£1320.00) was approved.

23/108 Finance –

- (a) Unity Trust Bank – It was agreed that Cllr. Wilton should replace Ron Dark as signatory for the Unity Trust current and deposit account.
- (b) The process of transferring the money from the Cambridge Building Society to a new bond with Cambridge & Counties Bank will be progressed in the coming weeks.
- (c) Bank Reconciliation – The May bank reconciliation and copy bank statement had been circulated prior to the meeting and was approved and signed.
- (d) Cheque payments for June were approved as follows:

Chq No.	Amount	Payee	Service
301471	£726.00	Michael Smith Ltd	Grass cutting contract - May (new rate)
301472	£1,320.00	Michael Smith Ltd	Grass Cutting Contract - retrospective payment
301473	£168.48	Petersfield Town Council	Bin contract - April
301474	£282.98	A.W. Clear	Bedding plants - V. Green + V. Hall (+hose)
301475	£83.95	Castle Water	Water rates - V. Hall
301476	£23.24	R. Forrest	Refund - Repair of water leak - Allotment
301477	£75.00	T. Morgan	Website Management April - June
301478	£520.00	Sheet Music	Caretaking and Cleaning - V. Hall - May/June
301479	£137.43	G. Martin	Refund - Plants for Pots - V. Hall
301480	£132.00	HMRC	Tax - Clerk - June
301481	£800.10	J. Hollington	Clerk - June + stationery costs
Total	£4,269.18		

23/109 Planning - Current planning applications were discussed:

SDNP/23/01560 /FUL	Change of use to residential dwelling	The Old Billiards Hall, Town Lane, Sheet GU32 2AG	The property is owned by Sheet PC, who are exploring options for use.
SDNP/23/01962 /HOUS	Part 1st floor extension over existing garage, small front infill extension, new timber frame porch and internal alterations	1 Hazelbank Close, GU31 8BY.	No Objection

23/110 Gov E-mail Addresses – The Chairman explained that he had tried setting up an e-mail address via Mythic Beasts but it had not been simple and does not seem very user friendly. New Councillor, Craig Stevens, has an I.T. background and his advice will be sought.

23/111 Roads and Traffic

- (a) London Road – The new white road lining appears to be having a positive impact on speed on London Road. The main CFI project work is due to be carried out over the summer.
- (b) Petersfield Strategy Group (PSG) – Cllrs. Martin and McKinney are due to attend a meeting to view and comment on current plans prior to them being made available to the public.
- (c) Speed Indicator Devices (SIDs) – Cllr. Biddlecombe has met with the Steep volunteer who looks after their SID to learn more about its use and value of information – he confirmed that he had been impressed with the device. It was agreed to proceed with the purchase of 2 x Evolis speed indicator devices from Elan City plus 8 rechargeable batteries and 2 charging units.
- (d) Kingsfernden Lane – Cllr. Martin reported that she had been contacted by residents of the lane concerned about erosion of the banks and blocked drains and had met with them to discuss the issue. Following this, Cllr. Martin had asked to meet on site with the local HCC Engineer – however, she has since been advised that the Engineer has investigated independently, and that no action is required in respect of the eroded banks – Cllr. Martin will continue to pursue the issue of the blocked drains.

23/112 Sheet Assets

The Old Billiard Room – The bat emergence survey has been carried out and confirms that no evidence of bats was found. As soon as the report is received from Arbtech Ltd. it will be forwarded to EHDC Planning Department to be included with the application documents on-line.

Sheet Common – Cllr Biddlecombe, will organise a meeting with the BMX User Group to discuss formalising current arrangements and to update the risk assessment.

Millennium Field – The illegal occupation of the Millennium Field Car Park by the man living in a campervan with his two dogs for the past 2-weeks was discussed. Contact has now been established with the individual who has undertaken to leave within the next week – however, if he doesn't leave, legal advice will be sought about the eviction process. Once the campervan has left the site, height restriction barriers will be installed to prevent reoccurrence.

Sheet Recreation Ground –

- **Wobbly bridge** – The safety tread strips have now been installed.
- **Entrance Gate** – It was reported that the side gate has dropped and is now stuck in a permanently open position – Cllrs. Bird and Forrest will investigate and resolve the issue as soon as possible.
- **Scout Hut Path** – Quotes for the proposed new path are being chased by Cllr. Bird.

Sheet Village Green –

- **Plaque** – The wording for the plaque has been decided and the order is being progressed.
- **Horse Chestnut Tree** – Three quotes for the survey have been received and were discussed – it was agreed to proceed with the quote in the sum of £450 from Trevor Heaps.
- **BT Phone Box** – B.T. has confirmed that repair of the phone box is in their works list.

Sheet Allotments –

- **Security** - Feedback has been received from PTC about their security measures which are in line with the current situation at Sheet.
- **Sunflower Competition** – It was agreed to donate a £25 book token as the prize in the children's tallest sunflower competition and a £25 garden voucher for the adult category.
- **Data Retention** – The Clerk will check the ICO website for correct information.

Sheet Village Hall - The improvements to the side passage are on-going. The pots at the front of the hall have been replanted with a summer display and a new hose purchased (as the old one had perished).

23/113 Correspondence

- SDNPA Local List Review – details of the review were noted.
- SDNPA Parish Representative – Details of the 3 applicants were discussed and a voting decision agreed.
- Planning Training Session – Details were noted but the training was not felt necessary at this stage.

23/114 Clerk's Annual Leave – The dates of the Clerk's annual leave were approved – 26th-30th June and 25th September – 3rd October.

23/115 Date of Next P.C. meeting – The next meeting will be held on Tuesday, 11th July at 7.00 p.m. at Sheet Village Hall.

The meeting closed at 8.55 p.m.