



**SHEET PARISH COUNCIL**

**Chairman – Ron Dark**

Clerk – Jenny Hollington

Rose Cottage, Ridge Common Lane, Stroud, Petersfield, Hants GU32 1AX

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[www.sheetparishcouncil.gov.uk](http://www.sheetparishcouncil.gov.uk)

**Members of the public and press are welcome to attend the AGM  
on Tuesday, 16<sup>th</sup> May 2023 at 7.00 p.m.**

**AGENDA**

1. To elect a Chair and witness the declaration to accept Office;
2. To note the uncontested election result.
3. To witness Councillors' acceptance of Office;
4. To elect a Vice-Chair
5. To note the current vacancy(ies) for Sheet Parish Council and approve details of the co-option process;
6. To confirm Parish Councillor roles and responsibilities
7. To receive apologies
8. To approve the Minutes of the Meeting held on 11<sup>th</sup> April 2023
9. To note any matters arising from the Minutes
10. To note any declarations of pecuniary interests
11. Public comment:
12. To receive any feedback from the APA and the presentation by Network Rail
13. Audit 22-23:
  - (a) To confirm there are no conflicts of interest with the new External Auditor, BDO
  - (b) To note the Internal Auditor's approval of the annual accounts 22-23
  - (c) To consider and sign the Governance Statement 22-23
  - (d) To approve the Accounting Statements 22-23
  - (e) To note details of electors' rights relating to the annual accounts
14. Finance
  - (a) To note end of year actual to budget figures 22-23
  - (b) To note the opening of the new 1-year bond with Cambridge & Counties Bank and the transfer of monies from the Cambridge Building Society and Unity Trust Bank.
  - (c) To note receipt of CIL monies
  - (d) To approve March and April bank reconciliations
  - (e) To approve May cheque payments
15. Grounds Contract – To approve an increment to the cost of the Grounds Contract
16. Planning –

SDNP/23/000015 21/HOUS	<b>Replacement kitchen roof, cladding and new windows and roof lights. Replacement bay window and replacement shed. Removal of existing balcony and associated French doors.</b>	9 Broadlands Cottages, School Lane, Sheet GU32 2AZ.
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	<b>Landscaping including new footpaths and mitigation planting.</b>	
SDNP/23/01723/ HOUS	<b>Two-storey front extension including new open porch, first floor extension to rear and single storey extension to rear, PV array, new carport and internal alterations.</b>	52 Pulens Lane, GU31 4DD

17. .Gov e-mail addresses – To receive feedback on options available and agree a way forward.
18. Mill Lane Sewage – To receive any feedback from recent meeting(s) with S. Water representatives.
19. Roads and Traffic –
  - (a) Pulens Lane – To receive any update from the meeting of the PSG Group
  - (b) SIDs – To receive feedback from Cllr. Biddlecombe’s meeting with Steep’s SID volunteer and to confirm approval of purchase of 2 x SIDs.
  - (c) To note the local HCC Engineer’s update on the blocked drains on Long Road and Love Lane
20. County Councillor’s Report – To receive Cllr. Oppenheimer’s monthly report
21. District Councillor’s Report – To receive Cllr. Drew’s monthly report
22. Sheet Assets:
  - (a) The Old Billiard Room – To receive any update
  - (b) Sheet Common –
    - To receive any feedback from HALC on risk associated with the track
    - To review the up-dated risk register
  - (a) Millennium Field – To approve a quote for new signage in respect of horse riding
  - (b) Sheet Recreation Ground –
    - To note repair of the wobbly bridge
    - To note the big “Clean Up’ by the children from Stepping Stones
    - To approve a quote for the new path in front of the Scout Hut
    - To note the installation of a new Oak post for the entrance gate
  - (c) Sheet Village Green –
    - To approve the cost of a small plaque to be sited adjacent to the Memorial Bench
    - To approve a quote for a survey of the Horse Chestnut Tree
    - To receive feedback from B.T. about repair of the phone box
  - (d) Sheet Allotments –
    - To receive feedback on data retained by Adhurst Allotments and PTC and agree any changes required
    - To receive feedback on security at Adhurst and Tilmore Allotments
  - (e) Sheet Village Hall –
    - To note the improvements being carried out to the side passage
23. Correspondence received –
  - Thank you letter – circular bench on the Village Green
  - PTC – New Councillor training session – 5<sup>th</sup> June
  - HALC – Nomination form – SDNPA Parish Representative
24. Date of next P.C. meeting – **Tuesday, 15<sup>th</sup> June – 7.00 p.m. - Sheet V. Hall**

**Jenny Hollington,**

**Clerk**