

# STEEP PARISH COUNCIL



Chairman of Steep Parish Council – Mrs Caroline Robinson  
Clerk to Steep Parish Council – Mrs. Jenny Hollington  
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**Members of the public and the press are welcome to attend a Meeting of Steep Parish Council  
to be held on Monday, 3<sup>rd</sup> March 2014 at 7.30 p.m. at Steep Village Hall**

## A G E N D A

1. To receive apologies;
2. To approve the Minutes of the Meeting held on Monday, 6<sup>th</sup> January 2014
3. Declarations of Pecuniary Interest;
4. Public Comment;
5. To receive the County Councillor's Report;
6. To receive the District Councillor's Report;
7. Finance:
  - (a) To approve cheques;
  - (b) To approve bank reconciliation for January and February 2014
  - (c) To review and approve the Financial Regulations
  - (d) To review and approve the Risk Register 2014
  - (e) To review and approve the Statement of Internal Control 2013-14;
8. Governance – To review Standing Orders
9. Roads & Traffic
  - (a) To receive an up-date from the Working Party
  - (b) To receive feedback from the meeting with HCC reps and agree appropriate action;
10. Recreation Group Working Party – to receive an up-date;
11. Network Rail
  - (a) To note action with regard to the Shipwright's Way/Stodham crossing;
  - (b) To note date and venue for "drop in" session for proposals for Sheet Crossing;
12. Steep Common –
  - (a) To discuss and approve the commission of a new bench on the Common;
  - (b) To discuss and approve a proposal by the Tree Warden to apply for the removal of the TPO on the Oak;
  - (c) To receive an up-date on clearing of the bonfire area;
13. Parish Plan – to receive an up-date on actions from January Meeting;
14. Annual Parish Assembly and P.C. Annual Meeting – to agree format of the evening;
15. Consultations – to approve procedure for responses required between P.C. Meetings;
16. Community funding – to discuss and approve projects;
17. Forthcoming meetings/training –
  - LCPD – Localism – Thursday, 6<sup>th</sup> March
  - HCC - Paths to Partnership – 5<sup>th</sup> June
18. Correspondence Received – Partnership Management Plan, SDNPA;
19. Date and time of next Meeting – **Thursday, 8<sup>th</sup> May 2014**