STEEP PARISH COUNCIL

CHAIRPERSON: Mrs. Caroline Robinson **CLERK:** Mrs. Jenny Hollington

Minutes of the Parish Council Meeting held on Monday, 6th August 2012 at Steep Village Hall at 7.30 p.m.

<u>Present:</u> Cllrs. Jenny Martin (in the Chair)

Terry Cook Simon Bridger Nick Hurst

Charles Gibson Suzi Openshaw

Graham Banks

<u>In Attendance:</u> District Councillor, Nick Drew Jenny Hollington (Clerk)

There were 3 members of the Public present.

12/106 APOLOGIES: Cllrs. Caroline Robinson and Jim MacDonald.

12/107 <u>MINUTES</u> – The Minutes of the Meeting held on 2nd July were agreed as an accurate record of the meeting and signed accordingly.

12/108 <u>DECLARATIONS OF INTEREST</u> - The Chairman reminded Councillors that any interests should be recorded as necessary.

12/109 PUBLIC COMMENT

- Cllr. Drew addressed the meeting regarding the planning application for the Brickyards which had recently gone to Committee. He explained that because Steep Parish Council and EHDC had objected on the grounds of the roads in Steep Marsh not being able to support the extra traffic, they did not have a leg to stand on once Highways had withdrawn their original objection following the survey which had been recognised and endorsed by the Highways Agency. He felt the best way forward for Steep Marsh would be to consider traffic calming measures. It was noted that if, in future, objections are made to planning applications such as this, it is better to object on the grounds of more than one policy!
- Mrs. Fran Box addressed the meeting with regard to the new Information Kiosk (phone box) and thanked the Parish Council for their input into the project. She added that although it would be good to have some signage, she would like to see the phone box preserved and not to try to get rid of the wording of the top as this would decrease its value. She would welcome Village business cards being pegged to the wire which runs down the corner inside the Phone Box. Cllr. Martin thanked Fran for her persistence with the project it was a splendid idea and now looks great.

12/110 MATTERS ARISING FROM PREVIOUS MINUTES

- Feedback with regard to website report It was noted that some of the items discussed at the last meeting and which had arisen from the Parish Plan Questionnaire have already been implemented.
- Feedback with regard to the proposal for a "Committee System" –The Chairman said that because of the increased number of planning applications and the shorter time for comments, she felt that establishing a Planning Committee would be essential to ensure that Councillors did not become bogged down by planning at meetings and to develop expertise. Following discussion, Councillors agreed in principle that a Planning Committee should be formed and the Clerk was asked to draft Terms of Reference and circulate before the next meeting. It was noted that the

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Parish Council would need to delegate their Powers to the Committee to enable Councillors to act appropriately.

Cllr. Martin reminded Councillors that the reason for considering this system is to enable the Parish Council to react to the outcomes of the Parish Plan more easily. She said it would be difficult to get through the amount of work required unless working parties are formed which can incorporate other parishioners to look at the various areas of need (as with the working parties which have already been set up for Roads and Traffic and Recreation). A working party to also be considered is "Communication" to look at such issues as Broadband, newsletter and website (led potentially by Cllr. Hurst, and to include representatives of the website and newsletter team) – it was agreed that this should be confirmed at the September meeting and other working parties could be set up as and when the need arises.

• Feedback with regard to B.T. Phone Box Signage – Following on from the public comment, the possibility of a wooden finger post or wooden sign on the grass area to the front of the Information Kiosk was discussed. Cllr. Cook was asked to investigate the cost of such signage. Cllr. Bridger was asked to cut the hedge much lower in September so that the Information Kiosk could be seen more easily from the road.

12/111 <u>TO APPROVE AMENDMENTS TO VILLAGE DESIGN STATEMENT PRINCIPLES OF THE PARISH PLAN</u>

Councillors were asked to approve amendments to the Village Design Statement principles of the Parish plan. It was explained that the Parish Plan Steering Group has been working on the Local Landscape Character Assessment, a companion document to the Parish Plan Report. In doing so, a small number of points have arisen which should be taken into account when reviewing planning applications and should therefore be incorporated into the main Design Guidance section of the Parish Plan Report which had been approved at the last meeting. The proposed amended section had been circulated to Councillors before the meeting and there had been no questions.

It was PROPOSED that the amended section of the Village Design Statement Principles of the Parish Plan be approved and adopted – this was unanimously AGREED.

12/112 CURRENT PLANNING APPLICATIONS

Cllr. Bridger declared a pecuniary interest in planning application SDNP/12/01353/FUL and left the room during the discussion.

SDNP/12/01 46/HOUS	Conversion of existing garage/workshop to ancillary accommodation. Erection of a detached car port.	Sheldon House, Steep GU32 1AE	OBJECTION
SDNP/12/00 969/LIS	Repair of existing timber windows on a like-for-like basis and replacement of single glazed panes with double glazed units	Five Oaks, 18 Church Road, Steep GU32 2DN	NO OBJECTION
SDNP/12/01 317/FUL	Retention of metal railings outside library building	Bedales School, Church Road, Steep GU32 2DG	NO OBJECTION
SDNP/12/01 353/FUL	Detached dwelling for use as a holiday let following demolition of barn	Ashford Farm, Ashford Lane, Steep GU32 1AA	OBJECTION

12/113 <u>FEEDBACK FROM PLANNING COMMITTEE ON SDNP/12/00513/FUL (BRICKYARDS INDUSTRIAL ESTATE)</u>

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Cllr. Hurst said that residents of Steep Marsh were very disappointed in the decision to approve the planning application for three new industrial units at the Brickyards and frustrated with Hampshire Highways who had withdrawn their objection even though there were no changes to the application.

The Parish Council discussed whether there would be a case for the Ombudsmen to consider. Cllr. Hurst was asked to look into the options and report back at the next meeting.

It was agreed that further research into specific rural traffic calming is needed and a decision on this should be deferred until the next meeting.

12/114 CORRESPONDENCE

- (a) Letter regarding traffic on Stoner Hill It was agreed that the Roads and Traffic Working Party should look into the issues raised. Cllr. Openshaw will check weight restrictions on Stoner Hill.
- (b) Copy of letter sent to EHDC regarding lack of neighbour notification of planning applications the comments were noted;
- (c) E-mail from Froxfield P.C. regarding combined training session Councillors agreed that this session would be worthwhile the Clerk was asked to sort out date/time/venue with the Froxfield Clerk.
- (d) Further consultation National Planning Policy Framework (Joint Core Strategy) the Clerk was asked to forward this to Peter Cruttenden for advice.

12/115 DATE AND TIME OF NEXT MEETING – Monday, 3rd September 2012 at 7.30 p.m.

The Meeting closed at 9.30 p.m.