

DRAFT

STEEP PARISH COUNCIL

CHAIRMAN: Jim MacDonald

CLERK: Jenny Hollington

Minutes of a Parish Council Meeting held on Monday, 4th June 2018 at 7.30 p.m. at Haste Ltd in Steep Marsh

Present: Cllrs. Jim MacDonald (in the Chair) Terry Cook Simon Bridger
Jeff Graham Nick Hurst Peter Cruttenden
Chris Laycock Jenny Martin

In Attendance: Russell Oppenheimer, County Councillor
Jenny Hollington, Clerk

There was 8 members of the public in attendance.

Minute	Item	Action
18/82	<u>APOLOGIES</u> – Apologies had been received from Parish Councillor, Kate Ashfield and District Councillor, Nick Drew	
18/83	<u>MINUTES</u> – The Minutes of the Annual General Meeting held on Monday, 21 st May 2018 were approved and signed.	
18/84	<u>DECLARATIONS OF INTEREST</u> – The Chairman reminded Councillors of their responsibility to declare any interest in any matter on the Agenda - none declared.	
18/85	<u>MATTERS ARISING – FEEDBACK FROM APA/AGM</u> – The talk on the Ashford Hangers by Dr Mark Broadmeadow had been interesting and relevant – the slides from the presentation are available via the Clerk.	
18/86	<u>PUBLIC COMMENT</u> –	
	<ul style="list-style-type: none"> It was queried whether the Parish Council could arrange for the ditches at Elmwood Corner to be dug out again as flooding is causing problems for low slung vehicles – the Clerk was asked to raise this issue with the local highway engineer, Joe Lait 	Clerk
	<ul style="list-style-type: none"> It was pointed out that the verges through the hamlet need cutting back – Cllr. Cook said that he thought this was due imminently as the HCC contractor has recently been seen in a neighbouring parish 	
	<ul style="list-style-type: none"> The sculpture on the Shipwrights Way needs cleaning – It was agreed that this item should be added to the Lengthsman worksheet 	Clerk
	<ul style="list-style-type: none"> It was pointed out that the erosion of the edge of the road below Coldhayes is becoming a problem again – the culvert needs cleaning and piping. It was agreed to organise another drive through of Steep Marsh between Joe Lait and Cllr. Cook to discuss this issue and others, as this had proved beneficial in the past. 	Clerk/ TC
	<ul style="list-style-type: none"> It was queried whether extra weight restriction signage could be installed to prevent large lorries driving through Steep Marsh (e.g. signage at The Hop Barn to deter lorries from using Rockpits Lane)? The lorries cause huge problems as the lanes and passing places are not equipped for large vehicles. It was agreed to follow this up via EHDC/HCC. 	HCC/ EHDC
	<ul style="list-style-type: none"> It was queried whether replacement bollards could be installed on the green in front of the bungalows where the grass is being eroded and whether this was something that could be considered under S.106 monies (transport pot)? To be discussed at next P.C. meeting 	Clerk
	<ul style="list-style-type: none"> The Parish Council was asked to write to Haste Ltd asking them to install a 	

mirror/signage/cut back vegetation to improve sight lines and speed of traffic as vehicles exit the site, following a recent near-miss experience. The Chairman said he would do this.

Chair

- Water leak on A3 northbound (Flexcombe) – It was pointed out that the flood has been present for months and no-one appears to be doing anything about it – to be followed up via S.E. Water leak helpline.

18/87 COUNTY COUNCILLOR’S REPORT - The full report is appended to these minutes.

Cllr. Cook congratulated Cllr. Oppenheimer on being appointed Chairman of the Economy, Transport and Environment Select Committee.

With regard to the report on 20 mph zones, Cllr. Cook stressed that Selborne has been one of the success stories of this pilot scheme and the village is now a much safer place to live. The very active village speedwatch team support and enforce traffic speed through the village and it is noticeable that when the speedwatch team stop, speeds creep up.

18/88 DISTRICT COUNCILLOR’S REPORT

Although, unable to be present, Cllr Drew had sent through a short report in which he urged Steep Marsh residents to consider applying for a grant from his District Councillor “pot” if there is a community need (he has not had a request from the Marsh so far) – Members of the public present said that the current noticeboard needs replacing and asked if this could be considered? This suggestion will be followed up with Cllr. Drew.

Clerk

Recent grants to local voluntary groups by Cllr. Drew include the Shakespeare Festival held at Bedales in July and the Sheet Scout Group (both of which are accessed and enjoyed by the wider community).

18/89 ROADS AND TRAFFIC

- (a) Steep Marsh issues – several issues already covered under Public Comment – a village “drive-through” is to be arranged between Cllr. Cook and Joe Lait, the local engineer to highlight the issues raised. TC
- (b) Sandy Lane – There are currently no passing places on this narrow lane which means that traffic currently has to reverse the whole length of the lane to pass – Hampshire Highways have agreed to look into the problem – Cllr. Oppenheimer will chase the situation. HCC
- (c) Water leak in Pratts Lane – The water leak is damaging the road and so will be followed up via Joe Lait and HCC (S.E. Water say it is not their responsibility). There is a concern that the current, very old, infrastructure is failing as there have been further water problems in the Marsh. The Chairman expressed concern and vowed to get to the bottom of the problems. NH/TC
- (d) Speedwatch – Following the excellent presentation at the APA, the equipment has been ordered and the volunteers are poised to start – it is hoped that the first sessions will be carried out towards the end of June. It is hoped that a baseline assessment can be taken before the installation of Phase 1 Traffic Management Scheme white lineage is installed, so that the impact of both schemes can be measured.
- (e) Leaf Sweeping – The dialogue between Steep P.C. and EHDC over the current policy of not sweeping the narrow rural lanes is on-going.

18/90 FOOTPATHS

- (a) Steep Marsh – Hedges along footpaths 501 will be checked and added to the Lengthsman’s work schedule if cutting back is required. Clerk
- (b) Taylor’s Copse – The Parish Council has been waiting for over 6-months for this work to be carried out. However, the repair work has now been promised for July. It was agreed

that a letter should be written to the contractor concerned, stating that if the work is not started in July, then the Parish Council will default to another contractor.

Clerk

(c) The Shipwright's Way – HCC are to inspect and (hopefully) repair the damaged area of path between Steep Marsh and The Harrow.

(d) BOAT 33 – The Coach Road – Natural England have requested a habitat survey before being able to consider the request to repair damage and improve drainage on this byway. The Chairman agreed to prioritise completion of the survey in the next couple of weeks. A new quote has been received in the sum of £4185 as the condition has deteriorated over the winter months

Chair/
Clerk

18/91 LENGTHSMAN – In addition to items already raised (sculpture on Shipwright's Way and hedges on footpath 501), it was agreed to ask the Lengthsman to clean the Village Gates in Steep Marsh and ensure all road signage is kept clear of overgrowth and cleaned. Cllr. Cook queried whether the Lengthsman could be asked to clear the ditch in Mill Lane which is causing problems on the road – it was agreed to discuss this issue with Joe Lait before asking the Lengthsman.

TC

Various footpath hedges need cutting back but are already on the HCC cutting list – Cllr. Martin will enquire when the hedge cutting will be carried out.

JM

18/92 S.106 MONIES – SDNPA have advised that the following S.106 funds are available:

- Open Space - £1272.00
- Environmental Improvements - £1639.00
- Community Facilities - £1140.00
- Transport - £7908.00

It was agreed that the cost of the speedwatch equipment and the repairs to the Coach Road (once permission is received) will be requested from the Transport pot. The installation of bollards on the green in Steep Marsh will also be considered.

It is intended to use the money in the Environmental Improvements pot towards repairs to the leak at Lutcombe Pond – to be followed up with the HCC Rangers/SDNPA.

Chair
JM

A request for a picnic table at Steep Common will be considered further at the July P.C. meeting for use of the Community Facilities pot.

JG

18/93 GDPR – The sub-committee is in the process of up-dating the Data Protection Policy for approval at the July meeting.

NH

18/94 FINANCE

- (a) The bank reconciliation for May was approved and signed
- (b) The following cheque was approved:

Cheque No 100186	J. Hollington	£608.12	Salary and expenses
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18/95 STEEP COMMON

- Play Equipment – A further quote for the repair of the play equipment is being sought and will be discussed/agreed at the July P.C. Meeting.
- Annual Play Inspection/New Pedestrian Access – The Annual Play inspection has taken place but no report is available yet. Cllr. Graham reported that he met with Nick Adams, the Playground Inspector, to discuss some of the issues previously raised and the Parish

JG

Council's proposal to provide a new pedestrian gateway closer to the school boundary. The access will need to be appropriately designed and installed and Cllr. Graham will check necessary requirements with HCC and EHDC – any feedback will be discussed at the July P.C. meeting.

JG
Clerk

- Tree Audit – The tree survey has been promised in time for the July P.C. Meeting.

18/96 STEEP IN NEED CHARITY LAND – The Trustees of the Steep in Need charity now await adoption of the SDNPA local plan which will include the incorporation of land in Church Road within the settlement boundary, giving it development potential. In the meantime, they are committed to on-going consultation with residents, the Parish Council and the Village Hall Trustees, as well as development agents, to ensure they are in the best state of preparation. With this in mind the Trustees have asked the Parish Council for their view of the use of this important community land and the Parish Council have confirmed their priorities based on the findings of the Steep Parish Plan published in 2012, as follows:

- An attractive, open and coherent centre to the village
- A modest development of housing, of which some should be affordable
- A rearrangement of the highway around the junction with Mill Lane to help moderate traffic flow along Church Road
- Open green space
- A small expansion of car parking for the Village Hall
- A site for the War Memorial transposed from the top of Mill Lane.

It is recognised that it may not be possible for all the above priorities to be included within the limitations of the site. Other items which had been suggested at the time but which have subsequently been discounted for reasons of priority/economy/cost are:

- A new building for the pre-school
- A visitor centre/refreshment site
- A village shop/post office
- Allotments/orchard

18/97 MEETINGS ATTENDED - The Chairman attended the HCC Town and Parish Councils' event which had been both interesting and worthwhile. HCC will be sending out notes and feedback from the meeting in the next few weeks and these will be circulated to Cllrs for info.

18/98 FORTHCOMING MEETINGS

- SDNPA Parish Workshop – 12th June – Cllrs. Cruttenden and Hurst will attend.
- EHAP&TC Meeting – 14th June – Speaker is Damien Hinds – Cllr. MacDonald will be Chairing

18/99 DATE AND TIME OF NEXT MEETING – The next meeting of Steep Parish Council will be held on Monday, 2nd July, 7.30 p.m., in the meeting room at Steep Village Hall

The meeting closed at 9.25 p.m.