

STEEP PARISH COUNCIL



Chairman of Steep Parish Council – Jim MacDonald
Clerk to Steep Parish Council – Jenny Hollington
Rose Cottage, Ridge Common Lane, Stroud, Petersfield GU32 1AX
Tel: 01730 267784 E-mail – clerk@steep-pc.gov.uk

Members of the public and the press are welcome to attend the Annual Meeting of Steep Parish Council to be held on Tuesday, 2nd May 2017 (following the Annual Parish Assembly) at Steep Village Hall:

AGENDA

1. Apologies
2. To elect a Chairperson and signing of declaration to accept office
3. To elect a Vice-Chair
4. To confirm Parish Councillor responsibilities;
5. To approve the Minutes of the meeting held on Monday, 3rd April 2017;
6. Declarations of Interest
7. Public Comment
8. Finance:
 - a. To discuss Internal Auditor's report;
 - b. To consider and sign the Governance Statement 2016-17
 - c. To approve the Annual Return 2016-17
 - d. To discuss alternative options for the deposit with HCC and agree appropriate action
 - e. To consider a grant application for the Petersfield Shakespeare Festival;
 - f. To approve cheques for May payment;
9. Clerk – To note outcome of Clerk's performance review and agree actions;
10. The Lengthsman Scheme –
 - a. To sign HCC Lead Cluster agreement
 - b. To agree date of review meeting
 - c. To agree Lengthsman work priorities for the summer;
11. Roads & Traffic –
 - a. To discuss feedback on EHDC road sweeping issue;
 - b. To discuss feedback on HCC encroachment issues;
 - c. To discuss feedback received on the SpeedWatch Scheme;
12. Footpaths – To receive an up-date on current footpath issues/projects;
13. Map Board – To discuss/agree alternative designs/quotes;
14. Date and time of next meeting – Monday, 5th June 2016 in Steep Marsh - 7.00 p.m. Venue to be confirmed.

**Jenny Hollington,
Clerk**