

# ***STEEP PARISH COUNCIL***



**Chairman of Steep Parish Council – Jim MacDonald**  
**Clerk to Steep Parish Council – Jenny Hollington**  
**Rose Cottage, Ridge Common Lane, Stroud, Petersfield GU32 1AX**  
**Tel: 01730 267784 E-mail – [clerk@steep-pc.gov.uk](mailto:clerk@steep-pc.gov.uk)**

**Members of the public and the press are welcome to attend the Annual Meeting of Steep Parish Council to be held on Tuesday, 24<sup>th</sup> May 2016 (following the Annual Parish Assembly) at Steep Village Hall:**

## **AGENDA**

1. Apologies
2. To elect a Chairperson and signing of declaration to accept office
3. To elect a Vice-Chair
4. To confirm areas of Parish Councillor responsibilities;
5. To approve the Minutes of the meeting held on Monday, 4<sup>th</sup> April 2016;
6. Declarations of Interest
7. Public Comment
8. Steep Cricket Club – to receive a report on the Club's activities;
9. Finance:
  - a. Precept – to note communication from EHDC
  - b. To agree arrangements for Internal Audit 2015-16
  - c. To consider and sign the Governance Statement 2015-16
  - d. To approve the Annual Return 2015-16
  - e. To consider quotations and approve insurance provision 2016-17
  - f. To approve cheques
10. The Lengthsman Scheme – To receive an up-date following recent interviews and agree work priority;
11. Steep Common – To receive an up-date on the following items;
  - a. The Queen's 90<sup>th</sup> Birthday celebration – 11<sup>th</sup> June
  - b. "No Parking" signage for gates
12. Roads & Traffic – to receive feedback on road sweeping and encroachment issues
13. Footpaths –
  - a. To consider the list of projects and agree priority
  - b. To receive an up-date on Parish Walks pamphlets
14. Meetings attended – To receive feedback:
  - Community Resilience – EHDC
  - SDNPA - Workshop
15. Date and time of next meeting – Monday, 6<sup>th</sup> June 2016 at HASTE offices in Steep Marsh - 7.00 p.m.

**Jenny Hollington,**  
**Clerk**