

STEEP PARISH COUNCIL

CHAIRMAN Mr Richard Coles

CLERK Mrs Bridget MacMillan
01730 261666

Minutes of a meeting held on Monday 12th January 2004, at 7.30pm at Steep Village Hall

Present: Richard Coles (in the chair) Terry Cook Charles Gibson
Sheila Fairley Peter Cruttenden Sue Onslow Caro Robinson

In Attendance: Bridget MacMillan (Clerk)
Tony Struthers (Co-ordinator of Steep Traffic Management Group)

Richard welcomed Councillors Bob and Hilary Ayer (Chairman EHDC and visitor)

There were 0 members of the Public

04/01 APOLOGIES

Apologies from Jennifer Gray (District Councillor) and John West (County Councillor) were accepted

04/02 MINUTES OF THE LAST MEETING

The minutes of the Parish Council Meeting of Monday 3rd November 2003 and Sub-committee meeting of Monday 15th December 2003 were agreed as an accurate record.

04/03 DECLARATIONS OF INTEREST

Richard reminded the Councillors that any interests should be recorded.

04/04 MATTERS ARISING FROM THE LAST MEETING:

03/53 Playground – Caro reported that she is investigating the footings and type of floor covering possible. Terry informed the meeting that he has visited some local playgrounds and the bark base looks successful although it does compact and need attention 6 monthly. Bridget has found the insurance costs to be £12.00 per £1000 value. **Bridget** to contact other Parishes for information on their playgrounds and report to Caro.

Shop/Post Office – Charles has again written to the Post Office and it was agreed that they should be asked to respond soon. Terry has spoken to three Post Office/shop operators and all are willing to help and come to talk to the Council or committee.

It was agreed to continue to move forward whilst waiting for the Post Office. Peter to formulate a letter to the Housing Associations asking them to formally present their response to the proposals/ specifications distributed to Councillors prior to the meeting.

Councillors were reminded to consider potential community members to form a committee for the proposals from the Housing Association and shop ideas. **Bridget** to draft notice for the boards and newsletter.

03/10 Richard reported that EHDC has agreed a rise in Councillor numbers from seven to nine. **Bridget** to initiate moves towards this.

R.C.

04/05 PUBLIC COMMENT

Bob Ayers thanked the Council for inviting him to the meeting.

Jenny Gray had ~~written~~ ^{been} to ask the Council to be aware of the meeting on the 20th January in the Festival hall regarding the police redeployment, as this will have an adverse effect on patrols in outlying villages.

04/06 STEEP TRAFFIC MANAGEMENT PLAN

Bridget informed the meeting that contact from Graham Clifford at H.C.C. had been received and that he would like to set up a meeting in the Parish Friday 23rd January.

Bridget to confirm.

Steep Primary School travel plan – Tony reported that he would be meeting Gwil Williams, Transport Development Officer at EHDC, this week to draft the school's plan. It will be a pre-condition to any work done on a pavement and put pressure on Bedales to do the same.

04/07 REPRESENTATIVE'S REPORTS

Allotments

No Comment

Common

No Comment

Hangers

Terry reported that the next meeting for the Hangers was on April 20th. Charles reported a large tree blocking the chalk path. Sue to contact Barry Lockyear.

Footpaths

No Comment

Roads

Concern was expressed about the drain at the bottom of Bushy Hill after a car damaged the brickwork. Also the lack of road sweeping on Ridge Common Lane, Bushy Hill and Rock Pit Hollow that has left the roads covered in leaves was raised. Caro to follow up.

Steep Memorial Village Hall

Councillors were reminded that there was a trustees meeting on Monday 19th January.

Planning

Bedales. Bridget informed the meeting that the Master Plan had been received on Friday 9th January. It was agreed to write to EHDC holding our objection whilst the traffic issues and meeting that Bedales had said to have arranged with the Council members were addressed. **Peter** to draft.

Planning Decisions (September 9th – November 3rd 2003)

- F.36372/003 The Lodge, Adhurst St. Mary – Detached garage – No Objection – Permission
- F.31482/005 The Studio, Ashford Chace – Relief from Condition 1 (time) for detached dwelling – No objection with comments. – Permission
(to begin within 5 years)
- F.39330/001 Mill Meadow Field – Retention of vehicular access, hard standing and track. - Permission

Decisions Pending

- F.31482/004 The Studio, Ashford Chace – Two storey extension - No Objection

P.E.

New

- F.20100/053 Bedales School – 2 New buildings for Teaching and Admin. Parking and landscaping after demolition of existing. – Object with Comments.
- F.32133/008 Petersfield Golf Club - Change of Use of Outbuildings to cloakrooms, staff and stores. – No Objection with reservations
- F.32520/018 Gardeners Farm – Retention of Lettings Board, A3 and Tankerdale Lane – No Objection

04/08 FINANCE

Copies of the Precept working figures had been distributed prior to the meeting. Councillors discussed the figures and Peter proposed they be formally adopted with the precept to remain at £7000.00 and Sue seconded. **Bridget** to inform EHDC of decision.

Bridget asked if future accounts for the year-end could be presented on a Receipts and Payments basis rather than Income and Expenditure and the Councillors all agreed.

Peter had distributed proposals re: financial assets and procedures of the Village Hall prior to the meeting. It was agreed that Peter would approach David Llewelyn with the suggestions and take it from there. The Councillors all agreed that the Management Committee of the Village Hall did an excellent job at present and these proposals represented a wish for transparency not a criticism of current practice

Richard reported he had received a letter from Rollo regarding bank accounts set up when the previous attempts to reopen a shop in the village were being made. **Bridget** to trace these accounts.

Bridget informed the meeting that the balance of the Portman account as at 12/01/04 stood at £6,991.49.

The following cheques were approved at the meeting:

800155	Audit Commission	£141.00
800157	South East Water	£7.50
800158	SLCC	£64.00
800159	B. MacMillan (Salary)	£693.15
800160	HAPTC (book re: community shops)	£4.00

04/09 CORRESPONDENCE

School Governorships – HAPTC has written to inform the Council that new regulations governing constitution of governing bodies for schools make no provision for minor authorities to nominate individuals for membership as a right. Bob Ayer was invited to reply and he said that Hampshire was encouraging its schools to continue their links with local Councils.

04/10 DATES AND TIME OF NEXT MEETINGS

Monday 1st March – 7.30pm.
Thursday 13th May – AGM APM – 7.30pm
Monday 5th July – 7.30pm
Monday 6th September – 7.30pm
Monday 1st November – 7.30pm

R. Colles
1/3/04