

# ***STEEP PARISH COUNCIL***



**Chairman of Steep Parish Council – Mrs Caroline Robinson**  
**Clerk to Steep Parish Council – Mrs. Jenny Hollington**  
**Rose Cottage, Ridge Common Lane, Stroud, Petersfield GU32 1AX**  
**Tel: 01730 267784 E-mail – [clerk@steep-pc.gov.uk](mailto:clerk@steep-pc.gov.uk)**

**Members of the public and the press are welcome to attend the Annual Meeting of Steep Parish Council to be held on Thursday, 8th May 2014 (following the Annual Parish Meeting) at Steep Village Hall**

## **AGENDA**

1. Apologies;
2. Election of Chairperson and signing of the declaration to accept Office;
3. Election of Vice-Chair
4. To confirm membership of the Planning Committee and other areas of responsibility;
5. To agree the Minutes of the Meeting held on Monday, 3<sup>rd</sup> March and the Extraordinary Meeting held on Monday, 28<sup>th</sup> April 2014;
6. Declarations of Interest;
7. Public Comment
8. Finance:
  - a. To discuss the Internal Auditor's interim report and note changes to Appendix 11 Governance and Accountability for Local Councils;
  - b. To discuss and approve the draft Investment Strategy;
  - c. To adopt the end of year accounts and consider and sign the governance statement
  - d. To discuss options for current and deposit accounts and agree appropriate action;
  - e. To compare insurance quotes and agree appropriate action;
  - f. To approve cheques
9. To receive reports from Working Parties set up in response to outcomes of the Parish Plan
  - Roads and Traffic
  - Recreation
  - Planning and Development
10. Steep Common – to receive an up-date on clearance of the bonfire area and seating;
11. Network Rail – to receive any up-date on proposals for closure of Sheet Crossing;
12. To review effectiveness of bi-monthly meetings;
13. To confirm arrangements for the Parish Council Meeting in Steep Marsh
14. Date and time of next meeting – Monday, 16th June 2014 at 7.00 p.m.- Steep Marsh

**Jenny Hollington**

**Clerk to Steep Parish Council**