

STEEP PARISH COUNCIL



Chairman of Steep Parish Council – Mrs Caroline Robinson
Clerk to Steep Parish Council – Mrs. Jenny Hollington
Rose Cottage, Ridge Common Lane, Stroud, Petersfield GU32 1AX
Tel: 01730 267784 E-mail – clerk@steep-pc.gov.uk

You are hereby summoned to the Annual General Meeting of Steep Parish Council to be held on Thursday, 10th May 2012 (following the Annual Parish Meeting) at Steep War Memorial Village Club for the purpose of transacting the following business:

1. To receive any apologies;
2. Election of Chairperson and signing of declaration to accept Office;
3. Election of Vice-Chair and confirmation of assignment of responsibilities;
4. To agree the Minutes of the Meeting held on Monday, 2nd April 2012
5. Declarations of Interest;
6. Public Comment
7. Finance:
 - a. To adopt the end of year accounts and consider and sign the governance statement
 - b. To approve insurance provision quotation from Came & Co
 - c. To approve cheques
 - d. To consider a request for funding from Petersfield Open Air Pool
8. To receive an up-date from the sub-committees set up in response to Parish Plan findings: Roads and Traffic and Steep Common
9. To discuss progress with on-going issues:
 - a. Queen's Diamond Jubilee Celebration
 - b. Repair of circular seat on Steep Common
 - c. Noticeboards
 - d. Community Bus Scheme
 - e. Kissing Gates behind Hayes Cottages
10. To discuss and respond to the Parish Plan Design Guidance Draft Document;
11. To receive representative reports:
 - Commons and Hangers;
 - Footpaths
 - Roads and Traffic – including response from Bedales re. numbers of vans in Church Road, road narrowing in Church Road, and pot holes in Mill Lane;
 - Steep Village Hall & War Memorial
 - I.T.
 - Parish Plan
12. To note forthcoming meetings – SDNP – 30th May @ 7.00 p.m. Meonstoke V.H.
13. Date and time of next meeting – **Monday, 28th May 2012 at 7.30 p.m.**

Jenny Hollington

Clerk to Steep Parish Council