## Sprint #3 Report Product Name: Prep N' Plate

Team Name: Prep N' Plate Team Date: 3/1/2024

**Actions to stop doing:** An action the team has decided to stop doing is delegating work to be purely individual. We found that even a minimal amount of collaboration was necessary for every component as it required knowledge of the inner workings of the project, even if they are only loosely related.

**Actions to start doing:** An action the team has decided to start doing is providing more frequent updates. As some parts of the project relied on others to continue development, it was extremely helpful to have something to reference, even if it wasn't fully completed.

**Actions to keep doing:** The team has decided to continue having subteams of 2-3 people in the group meet regularly. Aside from the weekly meetings held as a group, having short sessions where members are collaborating live proved to be much more productive.

**Work completed/not completed:** This is a list of the user stories that were completed during the previous sprint, and a list of the user stories not completed during this sprint (but which were part of this sprint, and were in the sprint plan).

### **Work completed during the previous sprint:**

- As a busy user, I need a weekly planner so that I can save time on meal planning each day.
- As a user and a beginner cook, I want a menu with many options to learn from and experiment with.

### Work not completed during this sprint:

- As a user, I want to be able to receive a grocery list for all my dishes.
- As a user, I want to be able to receive a recipe list for all my dishes.

#### **Work completion rate:**

Total number of user stories completed during the prior sprint: 2.

Total number of estimated ideal work hours completed during the prior sprint: 22 ideal hours.

Total number of days during the prior sprint: 6 days.

About 2 average ideal work hours for 1 user story per day across all sprints to date.

# **Burn Up Chart:**

