

THOMAS H.N. LE

CONTACT

350 Victoria Street
+1(647) -123-1234
thomas.le@torontomu.ca
www.linkedin.com/in/thnl/

EDUCATION

Bachelor of Commerce

Toronto Metropolitan University
(September 2021 – Present)

OSSD

Northern Secondary School

Skills

Organization
Problem Resolution
Planning and Coordination
Inventory Management
Diligent
Quick-Learner
Persistent

Expertise

Microsoft Office
Power BI
Python Programming
Smart Serve Certification
SQL
Tableau
Limited Vietnamese

PROFILE

I am a keen and hardworking business technology management student seeking an opportunity with a progressive organization. I have a strong sense of responsibility and duty of care as demonstrated from my previous experience. I believe in emotional intelligence and building strong relationships with others.

EXPERIENCE

Produce Clerk, Loblaws, July 2021 - Present

Stocked and maintained shelf products. Provided product guidance and recommendation to customers.

Salesman, Home Hardware, July 2018 - March 2019

Applied product knowledge to address customer needs and concerns. Provided recommendations and in-store product offerings. Maintained product displays and confirmed accurate product pricing.

Altar Server, St. Clare of Assisi Parish, October 2014 - June 2018

Supported administrative tasks and assisted the pastor during the Mass celebration. Led and trained other altar servers.

Project Helper, Maximilian Family Fund, Summer 2018

Construction support at the St. Maximilian Retreat in Marmora, Ontario. Performed gravel digging, lumber sorting and general labour.

References

Giuliana Raso

Store General Manager, Loblaws

Fred Dharamshi

Store Manager, Home Hardware

Donald Wong

Head of Architecture & Strategy, Royal Bank of Canada
Founder, Maximilian Family Fund