

**CIS 2740 COURSE SYLLABUS Spring 2014**

**1/6/2014 – 4/26/2014**

Course Number/Name:	CIS 2740	Section Number:	51	CRN:	80407
Class Day(s):	TBA	Class Time:	TBA		
Class Location:	OFF	Course Credits:	3		
Prerequisite:	CIS 1713 XHTML Complete				
Instructor:	Terry Gonzales	Email:	tfgonz@cnm.edu		
Other Electronic availabilities:	None				
CNM Phone/Voice Mail:	224-4000, ext. 50214	Other:			
Office Hour(s):	Mon: 9:00 – 11:00, 1:30 - 2:30, 4:00 – 5:00 Tue: 4:00 – 5:00 Wed: 9:00 – 10:00, 12:30 – 2:30 Thur: 1:30 - 3:30		Office Location:	I-211	

***Texts & Supplies***

**Required text:**

Stylin' with CSS: A Designer's Guide 3<sup>rd</sup> Edition, Charles Wyke-Smith, New Riders ISBN-13: 978-0-321-85847-4 ISBN-10: 0-321-85847-6

**Required Software to work off-campus:**

Appropriate text editor to create Web pages (Notepad++ etc.)

Appropriate ftp client (Filezilla, SSH Secure Shell etc.)

**Required Supplies:**

USB flash drive (any size)

***Course Description***

Introduces the fundamentals of Cascading Style Sheets and their role in separating the content of Web pages from their presentation. Provides a firm understanding of how CSS works and how they are used to format and style Web pages.

***Student Learning Outcomes***

Students completing this course will have basic skills to:

- Describe the structure of CSS rules.
- Describe how CSS and XHTML work together
- Successfully use inline, embedded and external style rules to control the appearance of XHTML elements.

- Use ID, CLASS, ELEMENT and DESCENDANT selectors when styling Web page elements and use them efficiently.
- Describe inheritance and specificity
- Use styles to set the foreground and background properties of Web pages.
- Use styles to set the typography of Web pages.
- Use margins, padding and borders to set the layout characteristics of Web pages.
- Describe the structure of the CSS Box Model.

### ***Attendance/Tardy/Withdrawal/Drop Policies***

This class is a Distance Learning class the is taught totally on-line. Attendance will not be taken for this class. However, students are responsible for completing all assignments on time and **students are required to participate in Discussion Board discussions.**

Important dates, deadlines and the last day to drop this course can be found at <http://www.cnm.edu/depts/enrollment/registration/importantdatesanddeadlines.php>

During inclement weather, be sure to check the CNM homepage or call 224-4SNO to see if school is cancelled or delayed. In the event CNM is on a delayed schedule, classes meeting prior to the announced start time will not meet. Classes scheduled to meet for 45 minutes or more after the announced start time or starting at or after the announced start time will meet. In the event CNM closes during the last week of the class, the final grades for students may be calculated on all work assessed up to that point in the course. For students whose final assessment results could influence their grade in the class, an alternative time may be arranged individually. **For Distance Learning classes, including this class, there will be no adjustment to due dates/times.**

### ***Grading Policies***

All students must complete the following:

- There will be a number projects assigned worth 100 points each.
- All projects are due at the time specified for the project on the date due.
- Your lowest score will be dropped when your final grade is computed.

**The course grade will be based on the following scale:**

A	91-100
B	81-90
C	71-80
D	61-70
F	0-60

**Note:** A final grade of “D” or “F” is not acceptable for this course if it is required for graduation or as a prerequisite for other courses. A final grade of “D” or “F” requires repeating this course.

### ***Late/Make-up/Re-take Policies***

- **Late projects will be deducted 20 percentage points.**
- Late projects can be turned in one week after the due date. **After that, projects will not be accepted and will result in score of 0.**

### ***Course Codes & Policies***

#### **Course Communication:**

The official email system for CNM students is an email service provided by Google, which is accessible in myCNM. All official email communication to students, originating from CNM, will be sent to a student's assigned CNM email account (provided by Google) or within CNM's online learning system, BlackBoard. By becoming a student at CNM, students agree to follow the technology use policies outlined in the [Information Technology Use Policy](#).

#### **Student Behavior:**

As a member of this class, students are responsible for understanding and adhering to the CNM codes and policies that govern and prescribe acceptable student behavior. The codes and policies of this course are governed by the [Academic Policies](#) and [Student Code of Conduct](#).

The same Academic Policies and Student Code of Conduct apply for Distance Learning (on-line) classes.

If a student behaves in a manner that is disruptive to the educational process or violates any other provisions of the Code of Conduct, this behavior will (generally) first be addressed by the instructor. If the behavior continues, or escalates, this behavior will be reported to the Dean of Students for appropriate disciplinary action. If a student demonstrates behavior that is a violation of the Code of Conduct, CNM instructors may require the student to leave the classroom. Should this occur, the incident will be reported to the Dean of Students for further disciplinary action.

#### **Academic Dishonesty:**

Academic dishonesty hurts everyone involved. Some forms of dishonesty are: plagiarism, unsanctioned collaboration during exams, receiving assistance from others on take-home quizzes/exams/projects, sharing completed assignments. The Dean of Students will be notified of any instances of [academic dishonesty](#).

#### **Emergency Procedures:**

An emergency is any state requiring immediate action to prevent dire consequences, usually immediate threat to life, limb or property. To report an emergency, call 911 from any CNM phone. If a CNM phone is not available, call 224-3001 from a cell or pay phone. While on campus, emergency evacuation procedures are as follows:

1. Leave the building
2. Take ID, keys, medications
3. Take other personally critical items
4. Assist those in need
5. DO NOT USE ELEVATORS
6. Report to closest assembly point marked with A
7. Remain at assembly point until given the "all clear" from authorized personnel
8. There are NO exceptions to the order to evacuate.
9. Do not leave campus without checking in at the emergency assembly point

### ***Electronic Devices in Class***

While on campus and in a open lab, all cellular telephones, pagers and beepers must be turned off or switched to silent or vibrate mode

### ***PaperCut***

PaperCut is an element of the sustainability effort at CNM. Its purpose is to reduce paper usage. Each student has an online account with an allotment of 150 pages (300 if double-sided) of free printer pages per term. If this allotment runs out, additional pages may be purchased by the student. For more information, go to the PaperCut website: <http://cnm.edu/papercut>

### ***Student Resources/Advisement/Graduation***

#### **CNM Information Technology Services (ITS):**

For technical support on all CNM computers, printers, email, passwords, networks, myCNM, you may contact ITS at 224-HELP or [servicedesk@cnm.edu](mailto:servicedesk@cnm.edu). For all inquiries regarding BlackBoard, contact the Embanet 24 hour help desk at <https://supportcenter.embanet.com/cnm>.

#### **Special Needs:**

The Disability Resource Center is a department that can provide students with documented disabilities the accommodations they might need. It is also a department that can help students who think they might have a disability. Students needing accommodation in an academic setting must contact [Disability Resource Center](#) at 224-3259 or at <http://www.cnm.edu/depts/ss/index.php>. Students should provide their documentation to the instructor on the first day of class.

#### **Veteran Services:**

We appreciate the services provided by our armed forces and want to make sure eligible students are aware of their benefits and the services that are available. Information about these benefits and services can be accessed at <http://cnm.edu/depts/fass/veterans/>.

***Assistance Centers for Education*** are available to students for tutoring, to work on distance learning, homework assignments, class projects, and for one-on-one assistance. Additional information is available at the [ACE website](#).

***Business Resource Centers*** are also available to students for tutoring, to work on distance learning, homework assignments, class projects, and for one-on-one assistance. Additional information is available at the [BRC Website](#).

The School of Business & Information Technology (BIT) school advisor is located at Main Campus in Smith Brasher Hall, Room 103, (224-4349). The BIT advisor specializes in the programs offered through BIT and is available to assist you in planning your schedule, evaluating your program of studies and completing [graduation audits/checklists](#).

The [Achievement Coach](#) (224-3870) is available to all BIT students. The Achievement Coach's main job is to help students find the answers to questions concerning classes and issues involving college and life. The Achievement Coach helps with the following: program and course information, campus and community supports, balancing school, family and work, life changes and obstacles, and graduation information. More information can be found at <http://www.cnm.edu/depts/bit/ac/>

### ***Tentative Course Schedule***

**Syllabus & Course Schedule:** The syllabus and course schedule are subject to change by the instructor. Changes will be made with as much advance notice as possible.

Week(s)	Reading	Topics
1 & 2	Chapter 1	Introduction to the class and Blackboard system. Chapter 1: HTML Markup and Document Structure
3 & 4	Chapter 2	How CSS Works
5 & 6	Chapter 3	Positioning Elements
7 & 8	Chapter 4	Styling Fonts and Text
9 & 10	Chapter 5	Page Layouts
11 & 12	Chapter 6	Interface Components
13	Chapter 7	A CSS3 Enhanced Web Page
14	Chapter 8	Responsive Design
15	ALL	Work on final project.

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