Thomas Meadows

Beeline Annual Performance Review - 2022

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Manager review



1. To what degree did this person meet your expectations for their performance? Did they accomplish their goals?

Think about how happy and impressed you were with their performance during 2021. Did they achieve (generally) all that you'd hoped for them to during this time. Were there areas that you wanted to see more progress or delivery?

Thomas delivered all requested work for the Direct Sourcing application in 2022 and completed all planned goals. He contributed in multiple areas for the Positive Intent team including improving the performance of various requests in Candidate Evaluation and helping the team deliver new features for the first time in years. The most significant accomplishment for Direct Sourcing, however, was the migration of Direct Sourcing off of Horizon, and this was completed with little impact to clients in 2022. The team also migrated the DS database to serverless Cosmos which is a much cheaper option, and that migration was seamless.

Thomas had 2 very significant achievements outside of Direct Sourcing. He delivered an outstanding presentation at Code on the Beach - representing himself and Beeline very well. He also led the team that won our 2022 hackathon. His team developed a self-proclaimed "dinosaur killer" approach for replacing screens in older applications, and it is an approach we should consider using in our products sooner rather than later.

He closed out 2022 helping to reduce the number of build warnings in CWS, and his work to move to NET Compiler Platform (Roslyn) Analyzers in the CWS code base will be beneficial for all CWS developers going forward.

2. What's one thing this person should continue doing?

What is this person good at, that you don't want to see change or them stop doing? Perhaps this is a trait that they offer the best example for, and that you'd like others to emulate.

Thomas should continue looking for ways to apply new approaches and technologies for the betterment of our products. While not all suggestions may translate to immediate changes, those suggestions do help our products and our teams become aware of different options and will help the organization deliver better software in the long run.

3. What's one thing this person should start doing?

What is something that you'd like this person to do, that they don't currently? This could be an opportunity for development in that specific area too.

Thomas could try to start showing more and different initiative with regard to Direct Sourcing project work -- keeping in mind that not all product work will be exciting. He showed great initiative in the hackathon and in the holiday project so the capability is there. He seems willing to do whatever is asked, but there are times he seems to wait until he is given work rather than seeking out additional work or coming up with creative approaches to working on future items. As a potential example, if/when the team has limited testing capacity and chooses not to pull additional stories into a sprint, he could research stories for future sprints -- going so far as reviewing or writing code and adding notes to the story but simply not committing the code changes until the team can complete the entire story in a sprint.

4. What's one thing this person should stop doing?

What is something that brings this person down, from a performance, communication or relationship perspective? This could be a 'blind-spot' for this person, so be thoughtful and honest in your answer.

Thomas had a few instances over the last year where he seemed very un-engaged for extended periods of time and was noticeably less involved in team meetings, and that is something that should be avoided going forward. We discussed this earlier in 2022, and he made improvements in the latter half of the year, and that trend should continue.

5. What areas do you see as specific opportunity for development or potential for this person? How can you help them achieve this growth, as their manager, over the next 6 - 12 months?

Be as detailed as you can here, and also be clear on how you can help them achieve improvement / growth in this area.

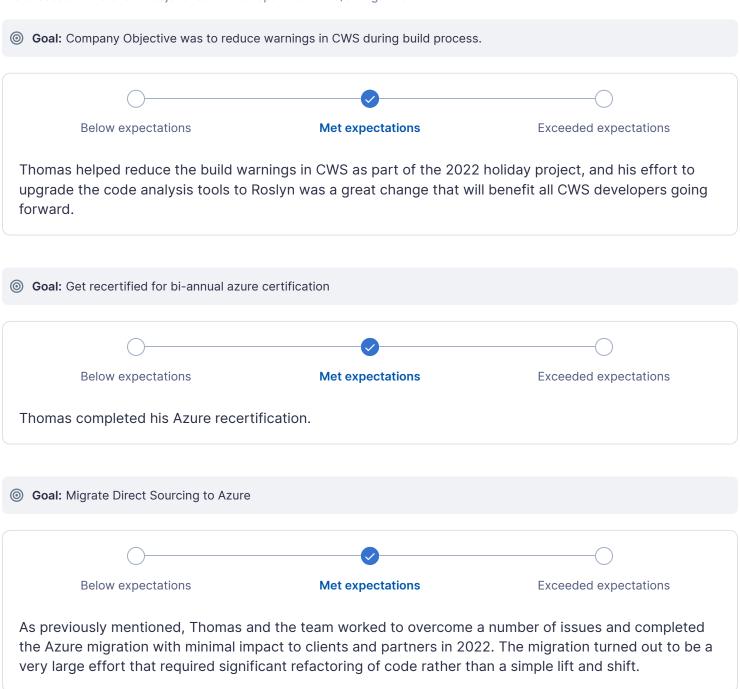
Thomas should continue to enhance his technical skills and knowledge. His retaining his Azure certification is a good step, and finding ways to learn about other technologies that might be applicable for Beeline will always be a plus. I will also work with Thomas to better understand his desired career objectives so that we can try to help him achieve his career goals at Beeline.

6. Please rate the extent to which this goal was accomplished last year.

Below Expectations: Did not consistently contribute to goal achievement nor achieved overall targeted performance for this goal. The quality of performance was inadequate and showed little or no improvement. Employee may have required significant direction or assistance to meet this goal or performance target.

Met Expectations: Consistently demonstrated effective performance in meeting this goal. Has reliably met, or at times exceeded, the expectations of timeliness and quality associated with this goal or targeted performance. Contributed to the overall objectives of the department and/or the organization.

Exceeded Expectations: Significantly and consistently exceeded expected results for this goal or performance target. Demonstrated initiative in accomplishing this goal or targeted performance, consistently going "above and beyond expectations." Achieved valuable accomplishments in several critical areas of this goal or targeted performance. An exceptional contributor to the success of the overall objectives of the department and/or organization.



Goal: Participate In Hackathon

Below expectations

Met expectations

Exceeded expectations

Thomas delivered a very useful solution for updating/replacing screens in CWS. His "dinosaur killer" approach was exceptionally relevant for our CWS code base, and hopefully the organization will utilize the approach to improve our applications going forward.

Goal: Tech Talk At Code on the Beach

Below expectations Met expectations Exceeded expectations

Thomas delivered a presentation at Code on the Beach that was very well received. Feedback from a few of the attendees was that Thomas delivered an excellent presentation. He absolutely represented himself and Beeline in an exceptional manner.

Self review



1. What went well last year? What accomplishments are you most proud of?

Think about the things that you felt made you 'win' the most in 2022 - the things that felt best, and that made you the most proud.

My biggest accomplishment of 2022 was the fact that not only did I complete all of my goals, I was able to do several additional goals. For one of the additional goals, I participated in a hackathon hosted by John Duce. I created a team to target UI/UX in cws. During this hackathon I was able to prove that we can easily start creating modern UI/UX frameworks in the cloud while upgrading the legacy UI/UX in CWS, keeping our company cloud focused. So, not only did we do very well in the hackathon, but we won the entire thing!

I was also able to do another stretch goal and upgrade CWS from legacy fxcop packages to modern roslynn compilers. This is really big because it opens the door for us to have visual warnings in out IDE. There is still more work that needs to be done on this to make it perfect though.

2. What could have gone better?

What didn't make you feel as successful as you'd like? Were there things that you had greater hopes for?

Over all I feel like I did very well considering that I completed extra unplanned goals this year. I would of liked to get vuetify upgraded in our app but it was a lower priority. Also, I could specialize more by learning and getting certifications in areas needed by the business if I knew what would help to advance my career. I could also read more websites and keep up date on more exploits that could affect our company. As a business, I hope that Beeline tackles the legacy UI/UX problems in legacy CWS before they lose clients over it and the technical debt becomes too much to maintain.

3. What area would you most like to improve on in the coming months?

This can be something that is related to specific work tasks, knowledge or skills - or equally, areas that you'd like to improve upon professionally (for example, communication with peers).

I would like to do what it takes to move into a more challenging position. Currently I feel overqualified for what I am doing since I have over 30 years of experience and would like to find something more challenging to do. I would like to gain whatever knowledge or skills necessary to make sure I'm qualified for any upcoming position.

4. Provide an example of one of our company principles that you really bring to life! Be specific!

Which of our principles do you embody better than anyone else - and why? If there is more than just one that comes to mind, you can definitely include those too!

Direct Communication. No matter what the situation is, I try to bring up problems and solutions to issues that arise during the software development cycle even if it makes people uncomfortable. If I think a plan is going to takes months or years, I provide alternate solutions that can save the business money even if that solution is not chosen. My ability to directly communicate also helps the "Find the way" principal to allow us to have multiple options for the solutioning so that we can choose what will be best for the client in the short run and long run.

5. Is there a company principle that you think you could spend more time with or improve upon? Which one is it, and why?

Simply, is there one of our Nine Principles that you could focus on doing better with? Be honest, and specific - this is a great opportunity for reflection here.

I would like to improve on the principle of "Performance / Quality" focus. The reason is because I do not believe there is such thing as a perfect person, and we all have room for improvement. I believe we all strive to do the best possible at our job at the end of the day. How I could do better at this would be by doing anything from more manual testing to just reading code more thoroughly before the testing phase even begins. This also applies to helping the team and organization to learn the coding craft better.

6. What are your current growth and / or career objectives? How can your manager support you with achieving these over the next 12 months?

Think about your growth objectives over the next 12 months, be it based on specific areas of professional or personal development, or as it relates to other roles you'd like to explore. Think about, and provide examples for how your manager can best support the achievement of those objectives.

My manager could help support my career growth objectives by providing goals to achieve whatever is next for me at beeline.

7. How would you rate the strength of the relationship you have with your manager? Could it be improved in any area?

This is an important check in to see how strong you feel your relationship is with your manager. It's not a trick question, and they're being asked the same thing. This is about understanding where things are great, and any areas you can work on. All relationships need work from time to time, and this aims to support that.

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|---|---------------------------|-----------------------------------|---------------------------------|------------------|--|--|
| Too New: Still Es- tablishing | Not Very Strong At All | Working Towards Being Stronger | Strong and Grow- ing Further | Extremely Strong | | |
| I believe my manager and I have an excellent bond. I feel as if I could tell my manager anything without fear of reprisal and they would be willing to listen to anything I had to say. It does not matter the case, if I say something positive or have a problem with how the business is operating, they will listen. I believe they hear my concerns and often put the feedback I have into action to better help the business. | | | | | | |

8. How would you rate your achievement against this goal?

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| Goal: Company Objective was to reduce warnings in CWS during build process. | | | | | |
|---|------------------|-----------------------|--|--|--|
| Below expectations | Met expectations | Exceeded expectations | | | |
| This was a stretch goal. We were tasked with reducing errors in CWS warnings during the holiday. To help facilitate that goal I went above and beyond by upgrading our code analysis software from fxcop legacy to roslynn analyzers. This prepares us for Microsoft's future road map and will help eliminate more errors down the road rather than just fixing a handful of errors. | | | | | |

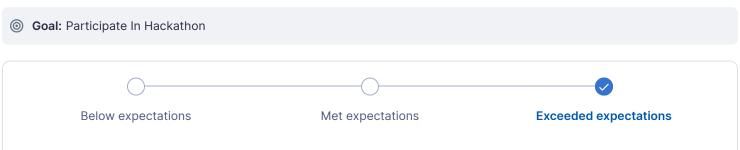
Goal: Get recertified for bi-annual azure certification



Not only did I get recertified for azure, I was able to get recertified on the first try. The process was much easier than what I initially thought.



We successfully migrated direct sourcing to azure at the beginning of the year. We also finished on the exact timeline I quoted based on the fact that we went to trunk driven development. This is something that I recommend no one ever does again at beeline since it added an incredible amount of time to the development cycle and required an extraordinary amount of testing. We also still had bugs for 3 months after all the changes were completed. Finally, the code is harder to read now with an environment variable being passed to every function.



This hackathon happened a little bit out of the blue but I had some ideas for improving cws ever since I started working at beeline. I went with the idea that I thought would relate most to the cloud driven philosophy that we have been practicing for years. This surpassed my expectations as I was able to create, build, and lead a team of volunteers to victory. Initially getting people on board was a bit difficult since it was announced after people already had plans. We also had to pre-record the presentation and cut it down by 1/6th since we were only allotted 10 minutes and there was an incoming hurricane. Ultimately, we not only did well, we ended up winning the hackathon!

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My tech talk went perfectly as I planned it for code on the beach. Not only did I receive many compliments on how well I did, the entire room was packed with standing room only! I was even able to show the video to my family and friends and they loved it and even though they weren't software developers, they could understand what I was talking about.

Responses overview by question

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Goal: Get recertified for bi-annual azure certification



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Goal: Migrate Direct Sourcing to Azure



Thomas Meadows Self

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Jonathan Geist Manager

Met expectations

Thomas helped reduce the build warnings in CWS as part of the 2022 holiday project, and his effort to upgrade the code analysis tools to Roslyn was a great change that will benefit all CWS developers going forward.

Goal: Get recertified for bi-annual azure certification



Jonathan Geist Manager

Met expectations

Thomas completed his Azure recertification.

Goal: Migrate Direct Sourcing to Azure



Jonathan Geist Manager

RATING

Met expectations

As previously mentioned, Thomas and the team worked to overcome a number of issues and completed the Azure migration with minimal impact to clients and partners in 2022. The migration turned out to be a very large effort that required significant refactoring of code rather than a simple lift and shift.

Goal: Participate In Hackathon



Jonathan Geist Manager

RATING

Exceeded expectations

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