Contract of apprenticeship

between

GESIS – Leibniz Institute for Social Sciences e. V.,
B2, 1, 68159 Mannheim,
represented by the President, Christof Wolf

(hereinafter referred to as **"GESIS"**)

And

Thom Volker
(hereinafter referred to as **"Lecturer"**)

the following contract is concluded:

§ 1 Subject matter of the agreement

GESIS will hold the event "Synthetic Data: Generation and Evaluation" from 13rd until 15th November 2023 online. As part of this course, the lecturer will offer the course described in more detail in § 2 as a single lecturer. This contract regulates the details of the contractual relationship between the parties.

§ 2 Obligations of the lecturer(s)

Within the framework of the course mentioned under § 1, the lecturer shall conduct the following course:

Synthetic Data: Generation and Evaluation

The course includes classes of 12 hours and takes place from 13rd until 15th November 2023.
Up to 20 participants can take part in the course.
The language of instruction is English.

The GESIS content guidelines must be observed when teaching. The program must be coordinated with the scientific coordinator of the event, Verena Kunz. A course description (including contents, learning objectives, prerequisites for participation and basic literature) as well as a schedule are required. The course materials in the form of scripts or exercise data must be submitted to Ms. Noemi Hartung by the 16th October 2023.

The lectures and exercises take place at the topics and times agreed for the course program and specified in the course program. The contents presented or conveyed must not primarily serve the purpose of supporting economic self-interest or the marketing of lecturer. During the course the lecturer is present for at least 12 hours (excluding breaks) and participates in the teaching. He / She is available to answer questions from participants.

The lecturer is responsible for the organisation of the teaching activity with regard to the type of implementation in terms of procedure and content, notwithstanding the above regulations, without being subject to instructions.

The lecturer must provide the services personally.

§ 3 Services provided by GESIS / Fees

GESIS remunerates the service defined in § 2 with a gross fee of 1560 Euro.

This remuneration covers all claims of the lecturer, in particular the preparation and follow-up time is fully covered. Daily allowance within the meaning of the Travel Expenses Act shall not be paid by GESIS.

The tax liability shall be borne by the lecturer. He / She is responsible for the taxation of the fee.

The invoice will be issued at the latest 4 weeks after invoicing by the lecturer. The lecturer must invoice the services rendered by him / her no later than three months after the course has taken place.

§ 4 Travel and accommodation expenses

The reimbursement possibilities for travel expenses result from the state travel expenses law Baden-Württemberg. Travel expenses will be reimbursed within three months of the end of the event on presentation of the original tickets in accordance with the following rules:
- Rail tickets: Round trip 2nd class from the contractor's place of residence
- Air tickets: cheapest economy class fare (only after prior agreement with GESIS)
- Private car: maximum equivalent to the price of the 2nd class train ride
- Taxi rides: only in justified exceptional cases

GESIS reserves and pays, in consultation with the lecturer, a hotel room near the venue on request. If the lecturer prefers to reserve the accommodation himself / herself, he / she will have to pay the costs themselves. In this case, GESIS will refund costs of up to 95 euros per night with breakfast on presentation of the original invoice. Without presentation of a receipt, e.g. for private accommodation, a lump sum of 20 Euro per night will be refunded. The number of overnight stays required for the event will be booked or refunded.

§ 5 Duration of contract

The contract ends at the end of the follow-up work, which is concluded by feedback from the lecturer to the scientific coordinator of the event with regard to the course and framework conditions. No special notice of termination is required.

The contract can be terminated prematurely for good cause. An important reason is especially if the minimum number of 8 participants is not reached. In this case, the cancellation period is 2 weeks before the start of the event. In this case the lecturer is not entitled to a fee.

§ 6 Copyrights

The lecturer grants GESIS an unrestricted and indefinite right to use the course materials.

§ 7 Data protection

For the execution of the contract it is necessary that GESIS processes personal data of the lecturer (§ 6 Abs. 1 S. 1 b DSGVO). Specifically, this involves the following data:

- Name
- Address
- Telephone number
- email address
- Bank account

This data is stored on the GESIS server and can only be viewed by authorized persons. GESIS assures that the EDP is carried out on the basis of the currently valid data protection regulations.

The collected data will be deleted by GESIS after expiry of the legal retention periods for data linked to business processes.

The lecturer can exercise the rights specified in the DSGVO at any time. In detail, the lecturer is entitled to the following rights:

- Right to information pursuant to Art. 15 DSGVO)
- Right to rectification pursuant to Art. 16 DSGVO)
- Right to cancellation pursuant to Art. 17 DSGVO)
- Right to limitation of processing pursuant to Art. 18 DSGVO

The lecturer can send his / her requests either to the postal address mentioned in the rubrum or by e-mail to datenschutz@gesis.org. In justified cases, they have the right to appeal to the data protection officer of the state of Baden-Württemberg.

§ 8 Confidentiality

The lecturer is obliged not to disclose to third parties any information they may have gained in the course of their teaching activities, in particular trade secrets and details of cooperation, and not to disclose to third parties any documents to which they have no copyright. This obligation shall remain in force even after the end of the contract.

§ 9 Final provisions

The provisions of this contract fully reflect the agreements between the parties and supersede any oral or written agreements made prior to the conclusion of the contract to the extent they conflict with this contract or relate to the same subject matter. Any changes must in any case be made in writing; oral ancillary agreements do not apply.

Should any provision of this contract be or become invalid, this shall not affect the validity of the contract as a whole. In this case, the ineffective provision of the contract shall be replaced

by another effective provision on the basis of which the purpose pursued by the parties to the contract is largely realized. For circumstances which are not expressly regulated in this contract, the general legal regulations apply.

The parties agree that the place of jurisdiction shall be Mannheim.

Place, Date: Mannheim, 02.06.2023   Place, Date: Utrecht, 05-06-2023

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GESIS   Lecturer(s)

Thom Volker