



Myers-Briggs Personality Type:  
ENTJ

## SOFT SKILLS

Leadership	Empathetic
Critical Thinking	Compassionate
Problem-Solving	Communications
Organization	Time Management
Detail-oriented	Collaboration
Strong Work Ethic	Creativity

## TECHNICAL SKILLS

Figma  
Adobe XD, Photoshop, Lightroom  
Information Architecture  
User Research  
Usability Testing  
Wireframes + Prototypes  
WordPress  
Sony A7RII Camera Operation  
iWork + Microsoft Office  
MacOS + Windows  
Social Media Marketing + Management  
Point-of-Sale Systems

## TRANSFERABLE SKILLS

Strong Customer Relationships  
Restaurant Management  
Hiring + Training  
Performance Evaluation  
Proper Grammar + Punctuation  
Inventory + Ordering on Budget  
Conflict Resolution  
Creating + Implementing New Policies +  
Procedures

# Paige Mangus

UX/UI Designer | Photographer | Graphic Designer

## CONTACT + MEDIA

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## EDUCATION + RECOGNITION

### UX/UI Design Certification

Career Foundry, 2022

### AAS Hospitality Management

Tidewater Community College, 2017

### Top Food Photographer in VB

Peer Space, 2020

### High School Diploma

Kempsville High School,  
2009

## COVER LETTER

As a visionary and creator, I have chosen a new career path in UX/UI Design to make my life a work of art. My experience as an artist thus far includes photography of numerous subjects, both domestically and internationally, coupled with photo editing, graphic design, and now UX/UI design. Given the opportunity, I will gladly prove that I am eager to get started on my venture in the design industry through strong work ethic, motivation, and critical thinking.

With a fifteen-year background in the hospitality industry, I gained exceptional customer service, communication, and time management skills. Always having organization at the top of mind, I am a self-motivated individual who utilizes my personal and professional strengths to set a high level of standard in achieving goals. Attention to detail and presentation are two of my strong suits, with working my best when given creative freedom as a team and also independently.

## WORK EXPERIENCE

Freelance Photographer / Graphic Designer

7/2018 - Current

### **Three Clicks Creative**

- Specializes in food photography; weddings, events, real estate, travel, landscape
- Domestic and international
- Design restaurant menus, logos, promotional flyers, merchandise designs
- Manage website and social media accounts

Front of the House Manager

1/2020 - 7/2021

### **Baker's Crust, Landstown Commons**

- Managed an effective team of up to eighteen staff members to ensure proper execution of guests food and beverage with exceptional customer service in a timely manner
- Expedited food in a timely fashion of up to a one hundred and thirty-seven guest capacity
- Prepared food and beverages if staff members were absent or in need of assistance
- Ran nightly paperwork and ensured accurate petty cash amounts
- Mediated and resolved any issues that arose between staff members and/or guests
- Took inventory and ordered all beer, wine, and liquor on a specified weekly budget
- Ensured overall cleanliness and organization by creating nightly, weekly, and monthly cleaning duties and assisted in putting away all operating supplies

Marketing and Media Coordinator

7/2017 - 2/2019

### **Moliar Hospitality Group**

- Managed and designed new websites and social media accounts for Hair of the Dog Eatery Virginia Beach, Calypso Bar and Grill, Repeal Bourbon and Burgers, Croakers Neighborhood Grill
- Company photographer and graphic designer for all food and beverage menu items, specials, completed construction company projects, all company events
- Designed visually appealing promotional flyers, merchandise designs, and menus to capture customer engagement
- Assisted in large event planning
- Responded to customer reviews and provided feedback to management

Assistant General Manager / Bartender

4/2013 - 6/2017

### **Chicho's Pizza, Oceanfront and Strawbridge**

- Assisted with increasing sales of up to 40% at the Strawbridge location within ten months by establishing repeat customers, proper customer service training, modifying entire point-of-sale system at two locations to ensure fast and efficient screen times
- Interacted with guests while bartending, managing, and assisting up to thirteen staff members to ensure proper customer service
- Responsible for daily revenue, store keys, company credit card, front of the house schedule, running nightly reports, weekly alcohol inventory, safety of all guests and staff, organization of all inventory, overall cleanliness