

ELICITATION TECHNIQUES

1. **Brainstorming:** A collaborative approach where the issue is presented, and a group generates several ideas. These ideas are documented and structured effectively.
2. **Interview:** The interviewer directs the question to stakeholders to obtain comprehensive information. The interviewer concludes the results from the process and presents it back for confirmation.
3. **Focus Group:** The focus group consists of a panel of industry experts who actively discuss the problem and provide valuable insights.
4. **Joint Application Development:** This technique is focuses on analyzing business processes in more process-oriented manner.
5. **Questionnaire:** The client is presented with a list of questions pertaining to the requirements. The answers are analyzed to obtain clarity of the problem.
6. **Prototyping:** Creates visual model of the product which helps identify any unspecified requirements from the client.
7. **Workshops:** An elicitation technique where selected stakeholders discuss and define the requirements.

8. **Document Analysis:** Analyze the current materials that are available to understand the future needs. Compare current state i.e. As-Is to future state i.e. To-Be.
9. **Product Evaluation:** The process where experts analyze the existing systems to evaluate the feasibility of the product over the business need.
10. **Researching the past:** This technique includes reviewing past methods and products. Includes case studies.
11. **Structured Walkthrough:** It is a session where the clients discuss and conclude with specific requirements.
12. **Protocol Analysis:** Describing the actions aloud which gives opportunities to correct the requirements and understand the current progress.