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Email language for SRTs to use in their agenda/communication with SRT members

Here is some language you can use. Please feel free to alter to suit your voice and SRT, and use the highlighted sections to insert your SRT's details.

The Thrive Inland SoCal community is pivoting from developing a regional economic development plan to actively supporting the plan together in our next phase of work: Phase 3. Phase 3 will focus on:

- *Enacting our Regional Economic Plan (REP) strategies together*
- *Aligning Catalyst projects with Regional Economic Plan (REP) strategies*
- *Collectively continuing to build social infrastructure and momentum to pursue our Regional Economic Plan (REP) goals beyond Thrive*

In October, SRTs will reorganize from 6 to 4 subregional tables and shift to a new organizational structure for Phase 3. As Phase 2 work closes, we would like to pause, reflect, and celebrate the work our SRT has done together over the past year! We also need your help to plan for Phase 3 and to actively support the Regional Economic Plan we created together.

In our September SRT meeting, we will be hosting a 30-45 minute retrospective and future planning session. We want to learn together what worked well, what new lessons we learned about our region, and what practices should be continued to make future inclusive economic development planning successful. We need your support to: continue building momentum together, enact our Regional Economic Plan (REP), set short- and long-term goals, and align Catalyst projects with our plan.

Your voice matters! If you have been involved with our SRT for 6 months or longer, we need you there to reflect on the work our SRT has done and to begin thinking forward about building momentum and laying the groundwork in support of our Regional Economic Plan (REP). If you have only recently joined us in the last few months, no worries. We need your help to plan for the future!

Please note: The retrospective and forward thinking session will not include a discussion of Catalyst Funding. For all questions regarding funding, please contact Esmeralda Vazquez at: evazquez@ielaborinstitute.org

Please join us (in-person/online) on (date/time) at (place) for this important reflection and planning for the future.

High-Level Overview of Facilitation Plan

Purpose

The Thrive Inland SoCal community is pivoting from developing a Regional Economic Plan (REP) to co-creating a plan to support our REP during Phase 3. Phase 3 will focus on:

- Enacting our Regional Economic Plan strategies together
- Aligning Catalyst projects with Regional Economic Plan strategies
- Collectively continuing to build social infrastructure and momentum to pursue our Regional Economic Plan goals beyond Thrive

The purpose of this facilitated session is to give our SRT backbone organizations, chairs, and members time and voice to reflect on collective work we have conducted over the past year – and to think forward about the SRT and broader Thrive structures, practices, and participants needed to make the Thrive Inland SoCal community successful in supporting our REP.

Logistics

- Time allotment at meeting: 30-45 minutes.
- Audience: SRT backbone organization representatives, SRT chair, SRT members that have been involved for at least 6 months.
- Materials: CSE will coordinate with SRT backbone org. In person - will use whiteboard or easel sticky notes, markers, handouts. Online - will use Jamboard.

Agenda

- 5 min overview
 - Introduction to Phase 3
 - Remember community agreements and inclusive planning processes
 - Introduce Claremont Evaluation Center representatives who will be developing logic model and evaluation plan for Thrive Inland SoCal
 - Purpose of this session
 - Next Steps and use of findings from notes today
- 10-15 min: Retrospective questions
 - The activity will include writing down short responses to a set of questions that focus on what worked well and suggestions for future work

- 10-15 min: Forward planning questions and next steps
 - While referencing core components of our regional economic development plan, the activity will include writing down short responses to a set of quick questions that focus on what successful regional plan execution looks like in the long and short term, and how we can best use Thrive SRT activities in next 2 years to help move towards the vision described in our regional plan.
- 5-10 min: Prioritize key themes