

mSite User Guide

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1 mSite

mSite allows site managers to quickly and easily update the construction stages of multiple plots, saving time and effort and providing real time information to managers back at head office.

By using a mobile application on a smartphone or tablet, you can link your construction site managers directly to the COINS back-end System.

Make it easy for busy site managers to keep plot status information accurate and up-to-date. Its easy to use interface is ideal for use by field based construction staff without the need for in-depth IT training.

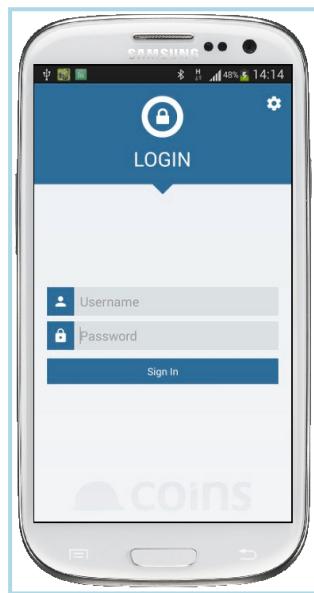
Easily upload relevant information in a variety of formats - site information including photos, images and notes can be attached to each construction stage of each plot.

Implementing mSite significantly improves efficiency which reduces overheads and can improve competitiveness. Positive results for your management team – and your customers.

mSite gives you complete visibility of your plot progress as well as more efficiency on-site and reduced administration overheads at head office. Site managers and office-based commercial managers can focus on their core role rather than dealing with paperwork or re-keying information.

2 Log In/Log Out

The Login page will be displayed prompting the user to enter the Username & Password. After typing username and password, user should tap Sign In.



By tapping on the settings icon located top right corner. It will take the user to the Settings screen where they can update or check Master Host, Domain and Application version.



The Master Host and Domain details are provided to device administrators by Coins Mobile. Also modifying the Master host will clear any cached data & settings on device.

An error alert will be prompted if there is no internet connectivity or the Master Host & Domain details are incorrect.

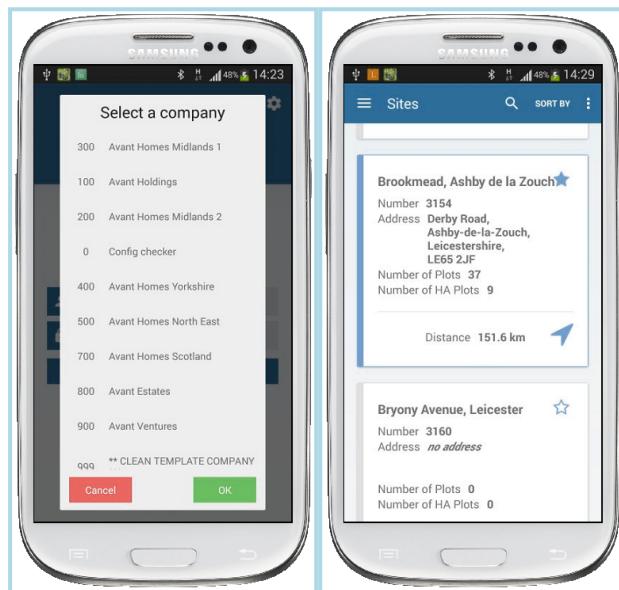


If the username and password are wrong, a message will pop out to inform the user

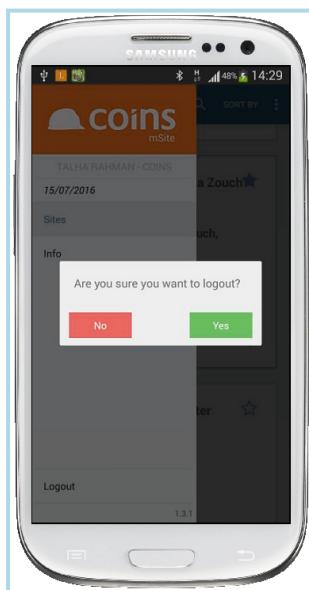


User would log in using the details set up in Coins OA and device administrators can control each user passwords and roles. If this is not set properly the user will not be able to log in and get authenticated.

Once authenticated, the user has to select a 'KCO' to proceed to the Sites, the next screen. If the user does not have access to multiple KCO's then they will not be prompted with this.



To log out from the application users can tap on the menu icon located in the top left corner or the back button of the device. This will prompt the Log out prompt.

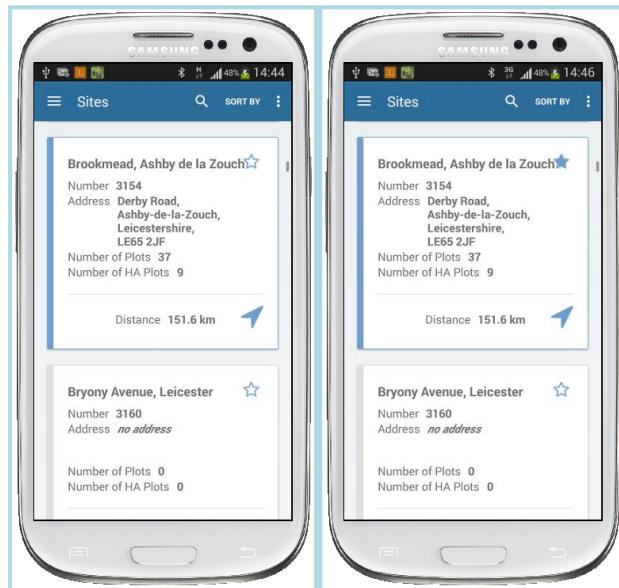


3 Development Sites

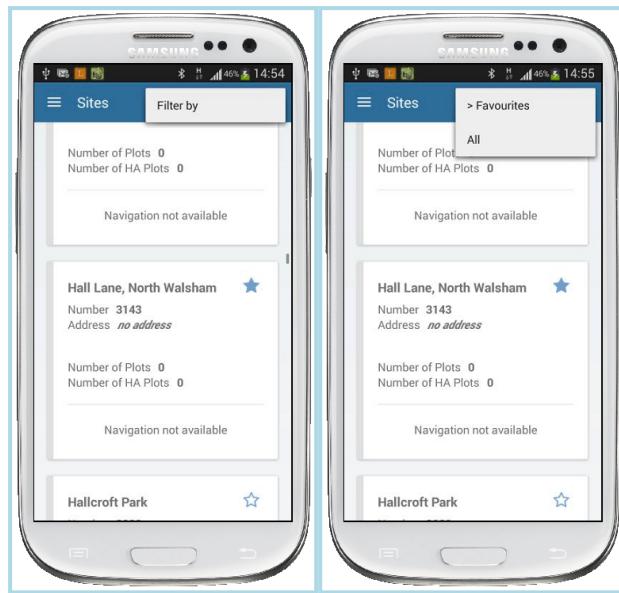
Each tile will entail Sites details that will include the following.

- Site Name, Number and Address.
- Distance to Site from current location.
- Number of standard and Housing Association Plots.

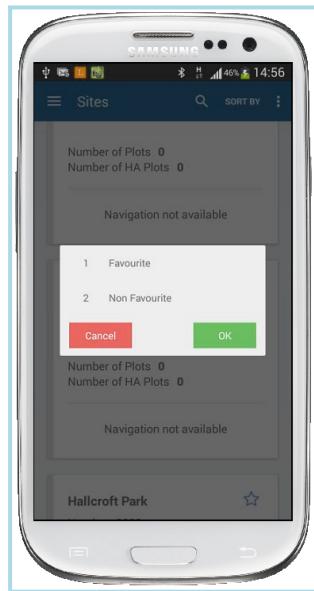
To set some sites as Favourites, users can tap on the Star button which will allow users to filter by favourites and also store site information onto the device. Users will then have access to the site when there is no mobile coverage available



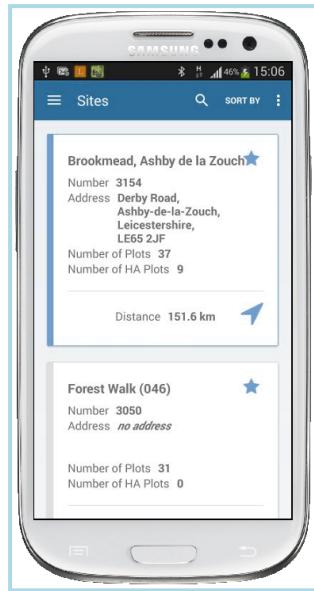
To filter by favourite sites or vice versa, tap on the options button at the top right. Then select Filter by > Favourites/All . Sites can be filtered by either Favourites/Non Favourites.



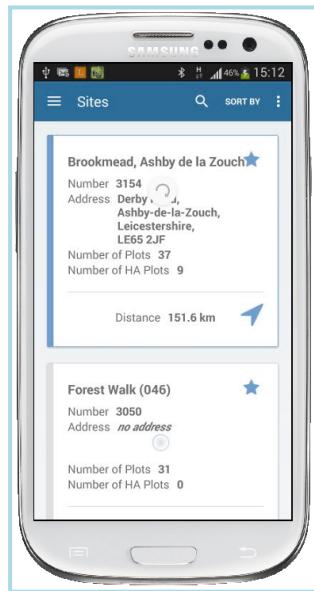
The search button at the top left lets you search all fields and values on the current screen.



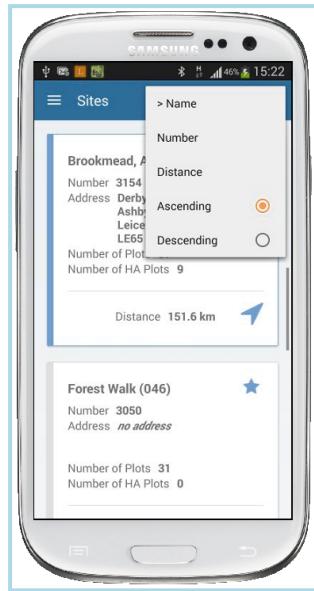
When a site has address details, a navigation icon appears with the distance from the current location



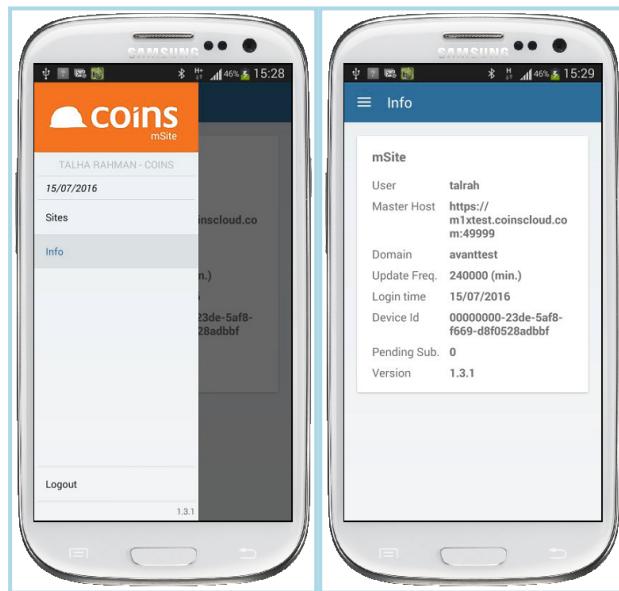
To Refresh the sites screen, users can swipe down. An arrow icon will appear which retrieves information from COINS



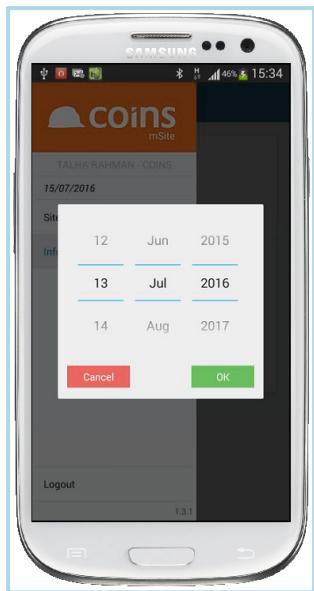
Users can Sort by Name, Number or Distance of Sites, either in Ascending/Descending orders.



Information can be viewed by tapping the menu icon located top left.



The Date which appears on the top left within menu will show the current date.
This can be changed by tapping onto the date.

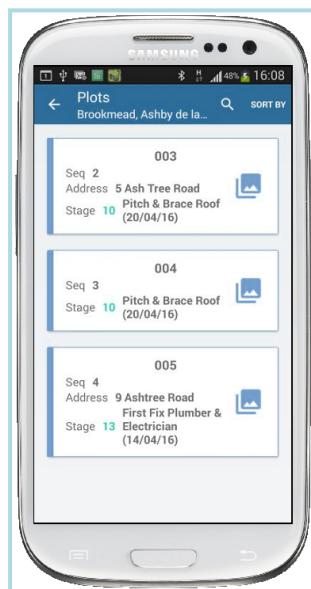


4 Plots

The Plots within a site will be displayed that can be searched and can be sorted by Plot or Sequence number either in Ascending/Descending order.

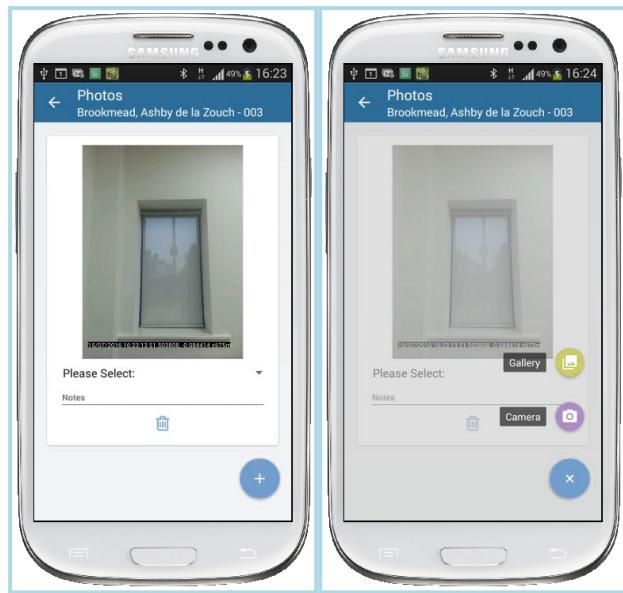
Each plot tile contains following details:

- Sequence
- Address (Optional)
- Build Stage
- Forecast Date



Access to photos is via the image icon (Figure 1). Photos can be captured via the camera and attached to the plot from gallery. These can also be optionally linked to a build stage and have notes appended.

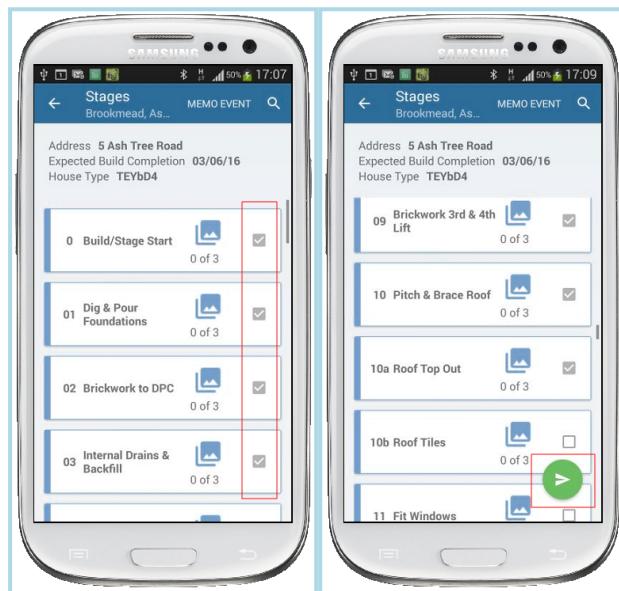
Photos captured at Plot level will need to be sent via tapping the send button that appears at the bottom right.



5 Build Stages

Users can open a Plot to view/update the build stage for this Plot.

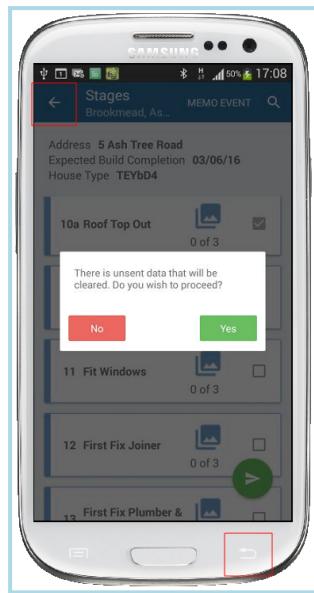
To update the stage, users can tick the box which will then prompt the with a send button.



Users may or may not be able to skip any stages (subject to set up). The stages not previously ticked will be highlighted in red. It is possible to tick on all previous incomplete stages automatically – please refer to CW Parameter settings.

Tick boxes for the complete stages are editable, but the boxes ticked in previously cannot be edited unless FCWALLDEL is set to 'Y'.

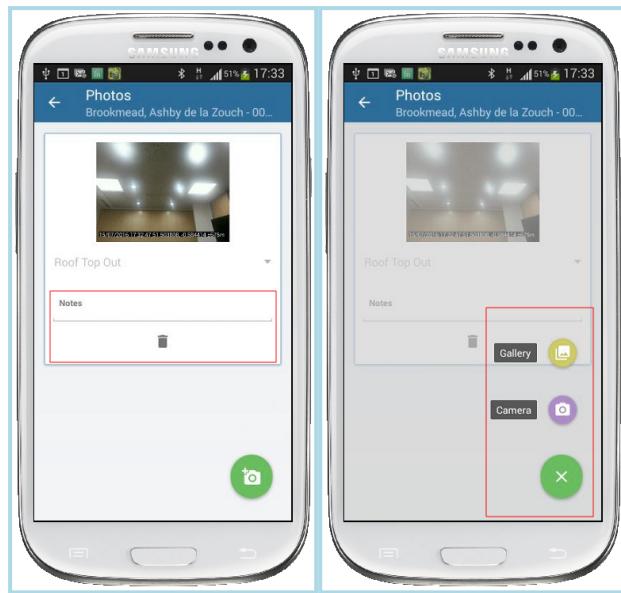
The users can cancel the submitting data by either tapping the back buttons or refreshing the screen by swiping down



The stages screen shows user additional information at the top of the screen depending on the set up. In this case we can see the Plot Address, Expected Build Completion and House Type.



Stage photos can also be captured. Access to photos is via the image icon. Photos can be captured via the camera and attached to the plot from gallery. These are automatically linked to a build stage. Notes can also be appended.



6 Memo Events

Tapping on Memo Event button allows to record comments for the stage in the history of this plot. Memo Events are within a dropdown list followed by free text comment box

The Send Button (bottom right) will submit the data to Construction workbench in COINS.

