From: GRADUATION graduation@soton.ac.uk Subject: Graduation confirmation of booking

Date: 13 June 2018 at 6:47 PM

To: letchumanan t. (tl4u14) tl4u14@ecs.soton.ac.uk

Confirmation of booking and additional information

Tevya Letchumanan – ID 28219198 Summer Ceremony 12

Date: 19 July 2018

Time: 1645

Venue: Nuffield Theatre

This is to confirm that you have reserved your student ticket for Summer Ceremony 12 and 3 guest tickets. These are to be collected on the day of your graduation.

Currently there are **no extra guest tickets available** for your ceremony, and there is no waitlist for extra tickets.

On-The-Day Ticket Purchase:

A small number of extra tickets may be available on the day of your graduation due to last-minute cancellations and no-shows.

To purchase extra tickets on the day, you will need to sign up for standby tickets with the Deputy Halls Manager (in a purple robe) in the foyer of the venue **45 minutes** before the start time of your ceremony. Tickets are £10 each and are sold on a first come first served basis. It is not guaranteed that any tickets will be available.

Live screening:

Please bring as many guests as you wish to your graduation day. Live screening of the ceremony is located across campus in the Family Marquee, Staff Social Centre, SUSU Concourse, the Hartley Suite and in the foyer of either venues for those guests without tickets to the ceremonial hall.

All of the live-screening venues are fully accessible and have seating available. Your guests without tickets will be able to watch the ceremony from these venues before meeting back up to celebrate your success on campus.

Preparation for your graduation day:

Graduation Instructions

For information of when to arrive on campus and what to expect for your graduation day please view our website, http://www.southampton.ac.uk/graduation/

Robe Orders:

You need to order your robe directly via Wippell: http://www.wippellgownhire.co.uk/. The deadline to secure your robe is 12.00 noon Monday 2 July 2018. If you have any problems ordering the robe please email Wippell directly to arrange your order: info@wippellgownhire.co.uk.

Park & Ride

During graduation, visitors driving to campus are recommended to use the Wessex

Lane Halls Park & Ride, post code **SO18 2NU**. The on the day charge is £10 per vehicle; busses will run every 10-15 minutes. You can pre-book at an advance discounted price of £8 via our <u>Online Store</u>. *Please select your ceremony date and number when booking*.

To view the **Campus Map**, click <u>here</u>

Best wishes,

Exams & Graduation Team University of Southampton graduation@soton.ac.uk