**Date: 30/07/2022**

**PROPOSAL**

Department of Computer Science and Engineering is planning to conduct IEEE Student Chapter Induction program on 30th at 10:30 AM to elect the new student office bearers of the chapter and farewell to the office bearers of the year 2021.

Kindly consider the above request and give permission to utilize the department association fund (TECSA).

**Estimated expenditure is as given below.**

|  |  |  |
| --- | --- | --- |
| **Estimated Expenditure** | | |
| **Sl No.** | **Details** | **Amount**  **(Rs.)** |
| 1 | Snacks and refreshments (20 \* 30) | 600/- |
| 2 | Mementos (5 x 350) | 1750/- |
| 3 | Certificates (6X30) | 180/- |
| 4 | Miscellaneous | 500/- |
| **Total** | | **3,030/-** |

**(Three Thousand and Thirty Rupees)**

**Financial Approval Committee**

|  |  |  |  |
| --- | --- | --- | --- |
| **Members** | **Approved** | **Disapproved**  **Reason for disapproval** | **Signature** |
| Dr. Paramesha K |  |  |  |
| Dr. Janhavi V |  |  |  |
| Ms. Radhika A D |  |  |  |
| Mrs. Shraddha C |  |  |  |

**Faculty Coordinators**  **Dr. Pooja M R**

**IEEE Team HOD, CSE**