Tam Tran Thi Minh

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February 4th, 2024

Huyen Leo

Chief Technology Officer

TH Group

Cau Giay, Hanoi

Dear Mrs. Huyen,

I am writing to express my strong interest in the IT Staff Engineer position at Lenovo, as advertised on the Internet. I graduated from Hanoi University of Industry and my major is in supply chain business. I also have a degree in English. With my technical background and supply chain business knowledge, I am confident that I possess the skills and experience necessary to be a valuable asset to your team.

In my previous role at MT Group, I gained experience supporting and leading supply chain-related projects for order fulfillment products. This experience has equipped me with a deep understanding of SAP SD/ABAP, open-source technologies, and supply chain processes. That enables me to contribute to the success of the projects.

Furthermore, I am fluent in English and comfortable working in an English-speaking environment. I am highly adaptable and have a passion for learning new IT technology and business knowledge. I am willing to face the change and challenge and ensure that I can contribute effectively to the team.

I am particularly attracted to this opportunity at Lenovo due to your commitment to the competitive salary, bonuses, allowances, and health insurance benefits that add to the appeal of joining the team. I am a highly motivated and results-oriented individual with a strong desire to learn and grow. I am confident in my ability to quickly adapt to your environment.

I have attached my resume for your review, which further details my qualifications and experience. Thank you for your time and consideration.

Sincerely,

Tam